

# CHALLENGE OF A LEARNING RESOURCE

## Background

The District acknowledges the right of any resident or employee of the District to formally challenge learning resources used in the District's educational program on the basis of appropriateness.

## Procedures

1. A resident or employee may challenge the use of learning resources by completing the Challenge of a Learning Resource form ([Form 252-1](#)).
2. The Principal receiving a Challenge of a Learning Resource form shall try to resolve the issue informally.
3. When the issue cannot be resolved, the Principal shall provide a copy of the Challenge of a Learning Resource form ([Form 252-1](#)) to the person(s) making a formal request and assist in completing the form ([Form 252-1](#)) if necessary.
4. A completed form ([Form 252-1](#)) must be returned to the Principal, who will then forward it to the Superintendent.
5. Where a formal written request has been filed, the Superintendent will convene a review committee comprised of:
  - 5.1. Director of Student Learning and Innovation,
  - 5.2. a school-based Principal chosen in consultation with the local Administrators' Principal's Vice Principal's Association,
  - 5.3. a specialist teacher chosen in consultation with the local Teachers' Association,
  - 5.4. a member of the District Parent Advisory Council/or Parent Advisory Council,
  - 5.5. a student (when appropriate).
6. The Director of Student Learning and Innovation shall Chair the committee.
7. The challenger will have an opportunity to present concerns to the committee, prior to the committee starting its deliberations.
8. The committee will review the resource as a whole in relation to the curriculum and educational program, and to the challenge.
9. The committee will make a determination and provide its rationale for the decision to the Superintendent within thirty days of receiving the challenge request.

10. The Superintendent will communicate the decision in writing to the individual who challenged the resource used.
11. The determination of the committee shall be final except for the right to request an appeal to the Board through the [Board Policy 14 - Appeals Procedure Bylaw](#).
12. Where a learning resource is considered appropriate by the Principal, review committee, or the Board, but the parents consider the resource inappropriate, the parents may request the student be excused for the portion of a lesson(s) during which the resource will be used. A plan must then be articulated by the parent on how the learning outcomes will be met.

Reference: Sections 7, 8, 17, 20, 22, 65, 85 School Act  
Copyright Act  
Ministerial Order 333/99 Education Program Guide Order  
B.C. Ministry of Education Learning Resources Policy July 1, 2017  
ERAC Evaluating, Selecting and Acquiring Learning Resources: A Guide

Approved: February 12, 2019  
Revised: August 15, 2021