

ADULT EDUCATION

Background

The District welcomes participation from adult students who wish to avail themselves of the opportunity for upgrading purposes and/or secondary school completion of specific educational programs offered by the District.

Procedures

1. Districts generally have the responsibility for the following adult education programs:
 - 1.1. Courses for academic upgrading, secondary completion, and special areas of Adult Basic Education, such as basic literacy, English Language Learning, citizenship training, and adult special education;
 - 1.2. Career, basic technical, and vocational education in program areas offered as part of the school curriculum or fields where the schools have unique resources;
 - 1.3. Programs dealing with community concerns (community education programs);
 - 1.4. General interest education programs;
 - 1.5. Co-operative delivery of continuing education for professional associations and provincial institutions.
2. The District, in accordance with the above and in keeping with the requirements of the *School Act*, provides and maintains day and night schools for persons over school age and shall seek to secure Ministry of Education funding for such programs, in accordance with policy statements issued from time to time by the Ministry.
3. All adult education programs or night programs shall first be approved by the Board and then be submitted to the Ministry for approval of the subjects to be taught.
 - 3.1. The Superintendent shall appoint a person to be responsible for the organization, development, and supervision of such programs and shall hire teachers who not only know the subject to be taught but have the ability to teach adults.
4. The following procedures shall apply to adult education and night programs.
 - 4.1. Registration into these educational programs is contingent upon any support staff required being cost neutral.
 - 4.2. No person shall be enrolled in an adult education or night program who is also attending an elementary, middle, or secondary school, unless the Principal gives their approval in writing.
 - 4.3. Adult education programs or night classes are subject to the same District policies and procedures as other District programs.

- 4.4. The school year for adult classes is as defined in the *School Act* for the public schools. Adult classes may be held at any time during the year.
- 4.5. A register of students shall be kept and regular reports made to the Ministry of Education as required. Course outlines shall be kept on file and made available to the Ministry upon request.

Reference: Sections 8.4, 8.5, 22, 65, 85 School Act

Approved: October 7, 2003

Revised: August 15, 2021