



**School District 5 (Southeast Kootenay)
Request Release of Student Records to SD5**

**940 Industrial Rd 1
Cranbrook, BC V1C 4C6
cbo.mailing@sd5.bc.ca**

ADMINISTRATIVE PROCEDURE 320 - STUDENT RECORDS

PARENTAL CONSENT

In accordance with the Freedom of Information and Protection of Privacy Act, School District 5 (Southeast Kootenay) requires consent to use personal information for purposes related to educational programs. For this purpose, we request parental consent for the following:

Student Records

I give _____ permission to release the student records (confidential student file) they have on file for my child/ren to _____ in School District 5 (Southeast Kootenay).

Student's Name: _____ Grade: _____ DOB: _____

Signature: _____ Date: _____
(Parent/Guardian)

PREVIOUS SCHOOL INFORMATION:

School Name: _____

City/Province: _____

Phone: _____ Email: _____

School Use Only:

Date(s) requested: _____

File(s) received: _____