



**The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - INAUGURAL MEETING**

November 10, 2026, 3:00 p.m.
Cranbrook Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order - Acting Chair, Secretary Treasurer

1.2 Greeting

Nasu?kin Cheryl Casimer

1.3 Swearing In/Affirming of Trustees

1.3.1 Oath of Office

1.3.2 Oath of Allegiance (optional)

1.4 Introduction of the Board of Education

2. ELECTION OF THE CHAIRPERSON

As per Policy 7 – Board Operations (Section 2. Inaugural Board Meetings and Subsequent Annual Meetings)

3. ELECTION OF BC SCHOOL TRUSTEES ASSOCIATION (BCSTA) REPRESENTATIVES

3.1 Election of BCSTA Provincial Councillor

3.2 Election of BCSTA Provincial Councillor Alternate

4. ELECTION OF BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION (BCPSEA) REPRESENTATIVES

4.1 Election of BCPSEA Representative

4.2 Election of BCPSEA Representative Alternate

5. APPOINTMENT OF CUPE BARGAINING TEAM REPRESENTATIVE

6. APPOINTMENT OF TIME AND PLACE FOR MEETINGS

6.1 Board Meeting Schedule

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THAT the established schedule of meetings for 2026/27 of the Board of Education be maintained until June 2027.

There will be a review of the 2027/28 meeting schedule at an upcoming meeting.

7. APPOINTMENT OF SIGNING OFFICERS

7.1 Signing Officers for School District No. 5 (Southeast Kootenay)

THAT the Chairperson of the Board, in conjunction with the Secretary Treasurer, be authorized as the signing officers for the School District, and in the event of the absence of the Chairperson, the Vice Chairperson is duly appointed as alternate signing authority, and further, that in the event of the absence of the Secretary Treasurer, the Superintendent of Schools is duly authorized as signing authority.

8. TRUSTEE STANDING COMMITTEES AND SCHOOL ASSIGNMENTS

8.1 Discussion of Trustee Standing Committees

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9. BOARD ORIENTATION

The new Board of Education orientation was held prior to the inaugural meeting on October 26, 2026.

10. ADJOURNMENT



Meetings of the Board of Education of School District No. 5 (Southeast Kootenay)

REGULAR PUBLIC, REGULAR IN-CAMERA AND ALL COMMITTEES

2026-2027

<u>2026</u>	August 31	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	September 8	1:00 & 3:00 p.m.	Board Meetings	Cranbrook
	September 28	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	October 13	1:00 & 3:00 p.m.	Board Meetings	KLC - Fernie
	October 26	1:00 – 4:00 p.m.	Board Orientation	Cranbrook
	November 10	3:00 p.m.	Inaugural Board Meeting	Cranbrook
	November 30	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	December 8	1:00 & 3:00 p.m.	Board Meetings	Cranbrook
<u>2027</u>	January 12	1:00 & 3:00 p.m.	Board Meetings	Cranbrook
	January 25	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	February 9	1:00 & 3:00 p.m.	Board Meetings	Cranbrook
	February 22	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	March 9	1:00 & 3:00 p.m.	Board Meetings	KLC – Fernie
	April 13	1:00 & 3:00 p.m.	Board Meetings	Cranbrook
	April 27*	1:00 & 3:00 p.m.	All Committees Meeting*	Cranbrook
	May 11	1:00 & 3:00 p.m.	Board Meetings	KLC – Fernie
	May 31	1:00 & 3:00 p.m.	All Committees Meeting	Cranbrook
	June 8	1:00 & 3:00 p.m.	Board Meetings	Cranbrook

In-camera Board meetings will begin at 1:00 p.m. and Public Board meetings will begin at 3:00 p.m.

Other special public or in-camera meetings will be at the call of the Chair as per the Procedural Bylaws. The location of each meeting is to be determined by the Chairperson.

All Committees Meeting Schedule – All meetings at the Cranbrook School Board Office

1:00 p.m. – 3:00 p.m. In-Camera All Committees Meeting
3:00 p.m. – 4:00 p.m. Public All Committees Meeting

**Tuesday, April 27 (Monday, April 26 is RSA Day)*

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
2027 TRUSTEE STANDING COMMITTEES

POLICY DISTRICT MANAGEMENT REPRESENTATIVES	Viveka Johnson Nick Taylor
FINANCE OPERATIONS PERSONNEL DISTRICT MANAGEMENT REPRESENTATIVE	Nick Taylor
ADVOCACY EDUCATION DISTRICT MANAGEMENT REPRESENTATIVES	Michael Kelly Viveka Johnson
LEARNING SERVICES DISTRICT MANAGEMENT REPRESENTATIVE	Kaley Wasylowich

Both the Superintendent and Secretary Treasurer (when available) will be ex-officio Administrative Representatives for All Standing Committees. The Chairperson will be ex-officio Trustee Representative for all Committees.

AD HOC	TRUSTEE REPS	ALTERNATE
Indigenous Council on Education		
Accessibility		
B.C.P.S.E.A.		
B.C.S.T.A. Provincial Council		
CFTA Bargaining Support Team		
CFTA Grievances		
Chamber of Commerce (Cranbrook)		
Communications/Media Committee		
CUPE Bargaining Support Team		
CUPE Grievances		
DPAC		
DSAC		
Early Years Committee (Cranbrook)		
Early Years Committee (Elkford)		
Early Years Committee (Ferne)		
Early Years Committee (Sparwood)		
Food Security		
French Advisory Committee		
Key City Theatre		
Legacy of Learning		
MBSS Building Replacement		
Social Planning Committee		
Technology Committee		
Traffic Safety Committee		
Trustee/Board Evaluation		

Reminders:

- ❖ The purpose of all meetings is to help students.
- ❖ Trustees are encouraged to keep abreast of what's happening in our schools and look for opportunities to lend a helping hand.
- ❖ Committees must not take on the role of the Board. (Just as the Board must not act like a Committee.)
- ❖ The public's perception of our actions will be just as important as the action itself.
- ❖ Trustees and Committee members should agree or disagree with motions or ideas – not with people.
- ❖ Committees recommend or advise.
- ❖ Two trustees will be assigned to all job interviews involving school and/or district-based leadership.

2027 VICE CHAIRPERSON & ALL COMMITTEES CHAIRPERSON

BOARD OF EDUCATION SCHOOL DISTRICT No. 5 (SOUTHEAST KOOTENAY)

January Committee Chair Alternate	
February Committee Chair Alternate	
March – Board Vice Chair Alternate	
April Committee Chair Alternate	
May Committee Chair Alternate	
June – Board Vice Chair Alternate	
August Committee Chair Alternate	
September Committee Chair Alternate	
October Committee Chair Alternate	
November Committee Chair Alternate	
December Board Vice Chair Alternate	

**SCHOOL DISTRICT 5 SOUTHEAST KOOTENAY
TRUSTEES
2026 SCHOOL ASSIGNMENTS**

CRANBROOK	Highlands Elementary	
	Mount Baker Secondary	
	Alternate Programs (KES/KDS)	
	Kootenay Orchards Elementary	
	Gordon Terrace Elementary	
	Amy Woodland Elementary	
	Parkland Middle	
	Pinewood Elementary	
	TM Roberts Elementary	
	Laurie Middle	
	Steeple Elementary	
FERNIE	Isabella Dicken Elementary Fernie Secondary Kootenay Discovery Kootenay Learning Campus	Nicole Heckendorf
	Jaffray Elementary Junior Secondary	Alysha Clarke
	Frank J. Mitchell Elementary Sparwood Secondary	Cheryl Christensen
	Rocky Mountain Elementary Elkford Secondary	Sophie Fontaine

*The Chairperson will attempt to visit all schools.