



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL COMMITTEES (PUBLIC)**

**May 25, 2026, 3:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Chris Johns (Co-Chair)
Chairperson Doug McPhee
Trustee Wendy Turner

Regrets: Trustee Nicole Heckendorf
Trustee Sarah Madsen (Co-Chair)

Board/District Staff in Attendance: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Instruction Systems Leadership and Safe Schools Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasylowich
District Vice Principal Human Resources and Health & Safety Erin Boehm
Manager of Board Office & Executive Services (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public All Committees meeting of May 25, 2026, to order at 3:11 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Additions:

6.1 Pinewood Traffic Safety

6.2 Board Annual Self Evaluation

Moved/Seconded by Ayling/Turner:

THAT the All Committees public agenda of May 25, 2026, be approved as amended.

1.4 Approval of the Minutes

Moved/Seconded by Bellina/Bischler:

THAT the minutes of the public All Committees meeting of April 28, 2026, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Amy Woodland Elementary Update

The completed PDR and business case have been submitted and are currently with the Ministry for review. Secretary Treasurer Taylor advised that comments on the submission are expected shortly.

The next step will be final submission to the Treasury Board, which will determine one of three options: full building replacement, repairs to the existing building, or expansion of space at an existing school.

3. PRESENTATIONS

3.1 District Resource Centre

Kylie Rodney presented on the District Resource Centre.

3.2 Teachers of Transformative Learning

Kim Froehler and Ryan McKenzie provided a presentation on the role of Teachers of Transformative Learning within the District.

3.3 Literacy

Laura-Lee Phillips presented from Sounds to Stories: Literacy growth in the District.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountain View Sparwood

Secretary Treasurer Taylor provided an update on the Mountain View facility. Treehouse Daycare plans to expand its child care options, while efforts continue to identify potential lessees for the facility.

District staff will also complete work on the gymnasium to restore it for community use.

4.1.2 Fernie Elementary School and Child Care

Secretary Treasurer Taylor reported that the Fernie Elementary project remains on track for groundbreaking in July 2026. The optional property purchase is expected to receive formal title by the end of June 2026. The building permit application has also been submitted and paid.

4.2 Superintendent

4.2.1 Indigenous Education Council (IEC)

Superintendent Johnson reported that acting IEC Chair Bonnie Harvey attended the provincial IEC Chairpersons' Meeting in Vancouver on May 13, 2026, and advised that the Indigenous Education Support Workers will participate in Mental Health First Aid training at the College of the Rockies on May 26.

4.2.2 Child Care

District Principal Phillips reviewed the report attached to the agenda package. She also noted that Ready Set Learn will take place at Rotary Park in Cranbrook on Wednesday, May 27, 2026.

4.2.3 Framework for Enhancing Student Learning

Superintendent Johnson reminded trustees that the Cranbrook Community Engagement Night will take place on May 26, 2026, and also provided a report from the Elkford Community Engagement Night held on May 19, 2026.

Director Kelly provided an update on assessments and growth plans.

5. REPORTS FROM COMMITTEES

5.1 Advocacy Education

5.1.1 DSAC Report

Director Tichauer reported that the final District Student Advisory Council meeting will be held in Elkford in June.

5.1.2 DPAC Report

Superintendent Johnson provided an update from the May District Parent Advisory Council meeting. The DPAC will be supplying school magnets and developing an engagement brochure for distribution by mail to help increase community engagement.

5.2 Learning Services

District Principal Wasylowich provided an update on the recent mock audit, including the follow up meetings with school administrators and learning services teachers.

5.3 Policy

Nil

5.4 Finance Operations Personnel

Nil

6. NEW BUSINESS

6.1 Pinewood Traffic Safety

Trustee Ayling raised concerns from the Pinewood PAC meeting that the speed reader sign does not appear to be effective in reducing speeding within the school zone. It was noted that the City will not permit temporary speed bumps.

Discussions included the possible use of parent volunteer crossing guards, additional reminders for drivers entering the school zone, and concerns regarding industrial traffic along the Cobham side of the school. It was also suggested that the Cobham area be designated as a school zone.

6.2 Board Annual Self Evaluation

The Board Annual Self Evaluation has been distributed. Trustees were asked to return evaluation forms to the Manager of Board Office and Executive Services by June 9, 2026.

7. ACTION ITEMS FOR FUTURE MEETINGS

Nil

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

District Vice Principal Boehm reviewed the District Occupational Health and Safety Committee minutes included in the agenda package.

8.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis reports included in the agenda package.

8.3 Trustee Professional Development

8.4 Staff Travel Summary

8.5 June Calendar

9. QUESTION PERIOD

Nil

10. ADJOURNMENT

Moved/Seconded by Bischler/Clarke:

THAT the May 25, 2026, public All Committees meeting adjourn at 4:33 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?