



**The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING**

November 10, 2025, 3:00 p.m.
Cranbrook Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Greeting

Acknowledgement that we are gathered on the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents share a reflection of gratitude.

1.5 Consideration and Approval of Agenda

1.6 Approval of the Minutes

5

Approval of the minutes from October 14, 2025

1.7 Receipt of Records of Closed Meetings

14

1.8 Business Arising from Previous Minutes

1.8.1 Amy Woodland Elementary Update

1.8.2 Gender Based Violence Letter - Revised Motion

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THAT a letter of support be written, inclusive of the 2023 Motion and the BCSTA letter to government, and that this letter also extend an invitation to collaborate on a joint motion with School District 71 (Comox Valley) and the subsequent BCSTA branches. A copy of this correspondence shall be forwarded to the Minister of Education and Child Care.

1.8.3 Review of All Committees Schedule (Time of Meetings)

THAT the All Committees meeting times change to 1:00 p.m. for the in-camera meeting and 3:00 p.m. for the public meeting. This is at the request of the District Parent Advisory Council (DPAC).

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Committees Public Meeting 36

RECOMMENDATION A

THAT the Board of Education approve the East Kootenay History Centre's 2026 East Kootenay Heritage Fair's request for bussing of students to the Heritage Fair on May 8-9, 2026.

RECOMMENDATION B

THAT the Statement of Financial Information (SOFI) be approved by the Board of Education.

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3.5 Mount Baker Secondary School Replacement Committee

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3.7 Legacy of Learning 135

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Minutes from October meeting

3.9 Traffic Safety Committee

3.9.1 Vision Zero Grant Application

3.10 Trustee Reports 139

4. SECRETARY TREASURER'S REPORT TO THE BOARD

Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)

4.1	Updates	
4.1.1	Fernie Elementary School Update	
4.2	Recommendations	
5.	SUPERINTENDENT'S REPORT TO THE BOARD	
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5.3	Framework for Enhancing Student Learning	
5.4	Recommendations	
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6.1	Updates	
6.2	Recommendations	
7.	NEW BUSINESS	
8.	ITEMS FOR INFORMATION/CORRESPONDENCE	
8.1	November 11 Remembrance Day	
8.2	November 21 Professional Development Day	
8.3	November 24 Committee Meetings	
	Co-Chair Nicole Heckendorf	
	Co-Chair Wendy Turner	
8.4	November 27-30 BCSTA Trustee Academy	
8.5	December 11 Board Office Christmas Pot Luck	
8.6	December 12 Schools Not In Session	
9.	QUESTION PERIOD	
10.	CLOSING ROUND	

11. ADJOURNMENT

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**October 14, 2025, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler (out at 4:16 p.m.)
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner (remotely)

Staff Present Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Instruction Systems Leadership and Safe Schools Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasylowich (remotely)
District Vice Principal Human Resources and Health & Safety Erin Boehm
Manager of Board Office & Executive Services (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the October 14, 2025, regular public meeting of the Board of Education to order at 3:21 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the family of Diane Stubbers and Connie Beranek. Chairperson McPhee also recognized the retirement of the custodian at Laurie Middle School.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Additions:

4.1.3 Child Care at Steeples Elementary School

MOTION R-25-131

Moved/Seconded by Johns/Bischler:

THAT the agenda for the regular public meeting of the Board of Education of October 14, 2025, be approved as amended.

CARRIED

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of September 9, 2025.

MOTION R-25-132

Moved/Seconded by Johns/Heckendorf:

THAT the minutes of the regular public meeting of the Board of Education of September 9, 2025, be approved as amended.

CARRIED

1.7 Receipt of Records of Closed Meetings

MOTION R-25-133

Moved/Seconded by Heckendorf/Bischler:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of September 9 and September 29.

CARRIED

1.8 Business Arising from Previous Minutes

1.8.1 Amy Woodland Elementary Update

Secretary Treasurer Taylor reported that work continues with Berry Architecture and Turner Townsend on the submission. The first formal Business Case will be submitted to the Ministry before the end of the calendar year.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Committees Public Meeting

Co-Chair Trustee Johns reviewed the All Committees minutes of September 29, 2025.

MOTION R-25-134

Moved/Seconded by Johns/Ayling:

THAT a letter of support be written, inclusive of the 2023 Motion and the BCSTA letter to government, and that this letter also extend an invitation to collaborate on a joint motion with School District 71 (Comox Valley) and the subsequent BCSTA branches. A copy of this correspondence shall be forwarded to the Minister of Education and Child Care.

TABLED

MOTION R-25-135

Moved/Seconded by Johns/Heckendorf:

THAT a letter of support be written to School District No. 70 (Pacific Rim) regarding funding for housing accommodation in rural and remote communities.

CARRIED

MOTION R-25-136

Moved/Seconded by Johns/Madsen:

THAT Policy 22 be sent out for stakeholder feedback.

CARRIED

MOTION R-25-137

Moved/Seconded by Johns/Clarke:

THAT the report of the All Committees be accepted as presented.

CARRIED

3.2 BCSTA /Provincial Council

Trustee Bellina provided a report. Trustee Bischler and Ayling also reported on the Kootenay Boundary Branch meeting in September.

MOTION R-25-138

Moved/Seconded by Bellina/Ayling:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED

3.3 Communications Media Committee

Trustee Ayling provided a report included in the agenda package.

MOTION R-25-139

Moved/Seconded by Ayling/Bellina:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED

3.4 Mount Baker Secondary School Replacement Committee

Trustee Johns provided a verbal report from the Mount Baker Secondary School Parent Advisory Council.

MOTION R-25-140

Moved/Seconded by Johns/Heckendorf:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED

3.5 Key City Theatre

Trustee Ayling provided a report included in the agenda package.

MOTION R-25-141

Moved/Seconded by Ayling/Johns:

THAT a letter of support for restoration of the \$1.3 million education funding and ongoing support for Artists in Education and Artists in the Classroom be written by the Board of Education.

CARRIED

MOTION R-25-142

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED

3.6 Legacy of Learning

Trustee Johns reviewed the report included in the agenda package.

MOTION R-25-143

Moved/Seconded by Johns/Bischler:

THAT the Board accept the Legacy of Learning report.

CARRIED

3.7 French Immersion Update

Trustee Heckendorf will have an update and minutes from the meeting at the November 10, 2025 meeting.

MOTION R-25-144

Moved/Seconded by Heckendorf/Bischler:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED

3.8 Traffic Safety Committee

Director Tank reported that he has received a proposal from Peter Truch, traffic engineer. This report will be reviewed and included in the Vision Zero grant applications.

The Vision Zero applications for Highlands Elementary and Kootenay Orchards Elementary will be submitted at the end of November. Letters of support have been requested from the Kootenay Orchards Elementary Parent Advisory Council, Highlands Elementary Parent Advisory Council and the City of Cranbrook.

MOTION R-25-145

Moved/Seconded by Johns/Turner:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED

3.9 Trustee Reports

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School Update

Secretary Treasurer Taylor reported that work continues on the child care scope addition for Fernie Elementary School. The environmental certificate of compliance is expected to be submitted by the end of the month.

4.1.2 Pinewood Elementary Irrigation System

The Pinewood Elementary irrigation system is complete and functioning.

4.1.3 Child Care at Steeples Elementary School

Director Tank provided an update on the before and after school care facility at Steeples Elementary. The project should be completed by the end of November.

District Principal Phillips reported that Child Care is currently operational at Steeples Elementary.

4.2 Recommendations

MOTION R-25-146

Moved/Seconded by Johns/Madsen:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips provided a verbal update on child care in the District. She also provided an update on the key provisions of Bill 19 regarding the expansion of child care options on public school grounds.

District Principal Phillips will meet on October 20 with the Métis Nation of British Columbia, regarding the Amy Woodland Elementary site for child care.

5.1.2 Indigenous Education Council

Superintendent Johnson provided an update from the Indigenous Education Council (IEC). The draft Terms of Reference for the IEC has been submitted to the Ministry.

This will be an ongoing agenda item.

5.1.3 Framework for Enhancing Student Learning

Superintendent Johnson provided an update on the submission of the Framework for Enhancing Student Learning.

- Director Kelly provided an update on the Foundation Skills Assessment (FSA).
- Director Kelly also provided an update on Numeracy from the District Numeracy Teacher, Nicole Fulton.
- District Principal Phillips provided an update on Literacy and Acadience screening. She also answered questions regarding kindergarten assessment.
- District Principal Wasylowich provided an update on Social Emotional Learning.
- Director Reimer provided an update on Compassionate Systems Leadership.
- Director Tichauer provided a report from the District Student Advisory Council (DSAC).

5.2 Recommendations

MOTION R-25-147

Moved/Seconded by Turner/Bellina:

THAT the Superintendent's Report be accepted as presented.

CARRIED

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Trustee Tour of Elk Valley Schools and Facilities

Chairperson McPhee reported on the tour of Elk Valley facilities.

6.1.2 KBB Annual General Meeting Report

Chairperson McPhee reported on the KBB Annual General Meeting.

6.1.3 Remembrance Day Services

Chairperson McPhee reminded trustees of the upcoming Remembrance Day services across communities. The Board meeting will be on Monday, November 10, 2025, due to the observance of Remembrance Day on November 11, 2025.

6.2 Recommendations

MOTION R-25-148

Moved/Seconded by Johns/Ayling:

THAT the Chairperson's report be accepted as presented.

CARRIED

7. NEW BUSINESS

7.1 Community Donation Allocation

Secretary Treasurer Taylor reviewed the community donation spreadsheet included in the agenda package.

MOTION R-25-149

Moved/Seconded by Johns/Heckendorf:

THAT the proposed community donation allocation, Option 3, for 2025 be accepted as presented.

CARRIED

7.2 Review of All Committees Schedule (Time of Meetings)

The District Parent Advisory Council (DPAC) has requested that the All Committees Public meeting start at 3:00 p.m. This provides more access to the public meeting for families.

The All Committees meeting times will change for October 27, 2025. The in-camera meeting will commence at 1:00 p.m. and the public meeting will start at 3:00 p.m.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 October 24 Professional Development Day

8.2 October 27 Committee Meetings

8.3 November 10 Board Meetings

8.4 November 11 Remembrance Day

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-25-150

Moved/Seconded by Johns/Ayling:

THAT the October 14, 2025, regular public meeting of the Board of Education adjourn at 5:15 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer



1.7. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meetings:

October 14, 2025

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

October 27, 2025

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

Nick Taylor
Secretary Treasurer

21. Action to Address Misogyny & Sexism

Category: Educational Programs

Motion #:	21 : A202521	Sponsor:	Comox Valley
Meeting:	AGM 2025	Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Education and Child Care to work with the Parliamentary Secretary for Gender Equity to develop, promote, implement and fund a K-12 Action Plan to address misogyny & sexism and to include strategies for educators and students to identify and respond to gender-based biases and sexual harassment.

Motion as Presented:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Education and Child Care to work with the Parliamentary Secretary for Gender Equity to develop, promote, implement and fund a K-12 Action Plan to address misogyny & sexism and to include strategies for educators and students to identify and respond to gender-based biases and sexual harassment.

Rationale:

This motion is rooted in the recognition that acts of gender based violence, from sexual harassment to sexual assault, exists on a continuum and should not be considered as isolated incidents. Rather each act should be recognized as taking place within in a larger social and cultural context of misogyny and sexism, which requires systemic response that is multi-faceted, intentional and ongoing. This motion seeks to address yet another facet of this ubiquitous problem.

The McCreary Centre's BC Adolescent Health Survey is conducted every 5 years and is described by the McCreary Centre Society as "the most reliable, comprehensive survey of youth aged 12-19 in British Columbia". In 2023, over 38,000 students in 59 of BC's 60 school districts completed the survey.

That survey revealed that 51% of female students aged 12 to 19 in BC reported they had experienced verbal sexual harassment in the previous year and 32% had experienced physical sexual harassment. Non-binary youth in BC reported experiences of physical and verbal sexual harassment at even higher rates (58% verbal and 40% physical sexual harassment).

Similar rates were cited in a 2017 study conducted by Harvard University's Graduate School of Education. Its report, entitled "The Talk: How Adults Can Promote Young People's Healthy Relationships and Prevent Misogyny and Sexual Harassment", included among its key findings that misogyny and sexual harassment are so pervasive among young people that young people are increasingly desensitized to it and that peer sexual harassment "largely flies under our [adult] radar," with "large numbers of parents, educators, and other adults appear to be either unaware of the seriousness of the problem or don't know how to deal with it."

This motion seeks to further the education of educators adults in the education system and students about the seriousness of the problem and how to deal with it. It is supported by and consistent with the province's multi-year

Gender-Based Violence Action Plan, released in December 2023, which specifically included among its planned actions increasing prevention education and improving systemic response to victims/survivors of sexual violence in British Columbia, as well as province's recent declaration (January 2025) that gender-based violence is an epidemic.

Reference(s):

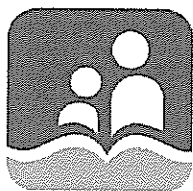
BC Adolescent Health Survey, McCreary Centre Society (2023) https://mcs.bc.ca/pdf/2023_bcahs_the_big_picture.pdf

"The Talk: How Adults Can Promote Young People's Healthy Relationships and Prevent Misogyny and Sexual Harassment" (2017, Harvard University Graduate School of Education)

https://static1.squarespace.com/static/5b7c56e255b02c683659fe43/t/5bd51a0324a69425bd079b59/1723734772299/mcc_the

Safe and Supported - British Columbia's Gender-Based Violence Action Plan (December 2023)

<https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/services-policies-for-government/gender-equity/safe-and-supported-gender-based-violence-action-plan-december-2023.pdf>



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

October 21, 2024

Carolyn Broady, President
British Columbia School Trustees' Association
1580 W Broadway
Vancouver, BC V6J 5K9

Dear Ms. Broady,

RE: AGM 2024 Advocacy Letters

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of October 8th, 2024, the Board carried the following motion:

THAT a letter be written from the Board of Education to thank the BCSTA for their work through the recent advocacy letters.

Our Board would like to extend its thanks and gratitude the work of the BCSTA in composing and correlating the letter packages for government of late August/early September 2024, in response to the motions which were carried at the April 2024 Annual General Meeting (AGM), and for copying that information to boards.

Our Board does not recall receiving such correspondence in the past even when we had requested follow-up information on specific motions that had been carried.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

We sincerely hope that you will continue to provide boards with copies of your correspondence with government following successful AGM motions, going forward. As you are aware, motion building is a time consuming and thoughtful process for boards. Receiving copies of BCSTA's work following these motions demonstrates respect for, and commitment to, not only boards of education but to public education in BC.

We sincerely thank you,

Doug McPhee, Board Chair

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

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Gender-based Violence Education

14.

Category: Educational Programs

Motion #:	14 : A202414	Sponsor:	Kootenay Boundary Branch and Southeast Kootenay
Meeting:	AGM 2024	Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	<i>not specified</i>		

Motion as Adopted:

BE IT RESOLVED:

That the BCSTA requests the Provincial Government, the Ministry of Education and Child Care and the Parliamentary Secretary for Gender Equity to, develop and fully fund, evidence-based curriculum on gender-based violence including resources and professional development.

Motion as Presented:

BE IT RESOLVED:

That the BCSTA requests the Provincial Government, the Ministry of Education and Child Care and the Parliamentary Secretary for Gender Equity to, develop and fully fund, evidence-based curriculum on gender-based violence including resources and professional development.

Rationale:

At present, the BC curriculum provides age-appropriate grade markers that help to build a strong foundation for exploration and meaningful discussion around sexual health to encouraging students to develop healthy and respectful relationships for grades K – 10. It fails to provide educators with the training or resources needed to support the emotional, pedagogical, and socially sensitive needs of students in grades eleven (11) and twelve (12)-- the student population most likely to experience --or perpetrate-- Gender-Based Violence (GBV).

The World Health Organization (WHO) describes GBV as:

- a major public and clinical health problem
- a violation of women's human rights
- rooted in and perpetuating gender inequalities

In 2022, the Provincial Government took the step of engaging a panel to inform *BC's Action Plan on Gender Based Violence*. There are a number of key insights in the Summary Report which is on the right track. The *Roundtable on Prevention and Awareness* identifies some root environmental causes, but fails to acknowledge that GBV is rooted first and foremost in sexual inequality, toxic masculinity and rape culture as exemplified by culturally rooted social attitudes that continue to stereotype male expectations and normalize or trivialize sexual assault and abuse, negatively impacting all of society.

The Report does recognize that GBV disproportionately affects:

- women and girls
- women with disabilities
- Indigenous women
- racialized women
- trans and non-binary people
- women who are homeless or underhoused,

but fails to identify GBV as inclusive of the following activities/incidents:

- domestic violence
- honour killings
- missing and murdered Indigenous women and girls
- the École Polytechnique massacre
- violent acts against men and boys with (real or perceived) non-cis-gender identities, behaviours or sexual partners, and
- other gender-related crimes

The Roundtable identifies the need to educate children, youth and young adults and, while discussion included ideas around how to reach young adults who do not attend post-secondary education institutions, the importance of engaging secondary school students --both male and female-- in fulsome and thoughtful conversation, carefully navigated by trained educators, was missed. This oversight, given the statistics below, as provided by various institutions and organizations in Canada regarding sexual offences:

- Sexual offences were the most reported crimes among girls aged 12–17
- Police-reported violence against females in Canada peaked at age 15
- Women are five (5) times more likely than men to experience sexual assault.
- Approximately 4.7 million women fifteen (15) years of age and older report having experienced sexual assault at least once
- There is a crisis of sexualized violence at post-secondary institutions

While it is imperative that this work be undertaken in classrooms by trained educators who can provide safe and inclusive environments while supporting honest and thoughtful conversations between all genders and gender identities, teachers cannot --and should not be expected to-- provide students with what *Teaching and Teacher Education, Volume 116, August 2022 (Vanner, Holloway, Almanssori)* describes as **“difficult knowledge” that is “complicated and nuanced, constituting an act of bravery and involving increased emotional and intellectual labour”** without the resources evidence-based GBV programs such as The Fourth R (relationships), Safe Dates, Shifting Boundaries or other proven-effective programs and resources can provide. It is also imperative that these programs and resources be fully funded and distributed provincially to ensure student learning is consistent and free from individual or regional biases.



Until gender inequality is addressed, the good work in which we are presently engaged toward Truth and Reconciliation, SOGI, anti-racism, anti-bullying and other forms of discrimination or intimidation will be less effective for cisgendered women and trans-gendered women and men than for cisgendered males, and GBV will continue to adversely affect these cis and trans-gendered female populations.

Reference(s):

Quick stats -- [Gender-based Violence \(GBV\) in Canada: A Snapshot - Women and Gender Equality Canada](#)

Quick facts -- [Gender Based Violence in Canada | Learn the Facts \(canadianwomen.org\)](#)

Post secondary letter -- [Open Letter to BC Government on Sexualized and Gender-Based Violence in Post-Secondary — Alliance of BC Students](#)

GBV is a human rights violation -- [Violence Against Women: 6 ways women's human rights are violated around the world - CanWaCH](#)

Why curriculum is needed -- [Teaching and learning with power and privilege: Student and teacher identity in education about gender-based violence - ScienceDirect](#)

Federal Government Action Plan -- [https://femmes-egalite-genres.canada.ca/en/gender-based-violence/intergovernmental-collaboration/national-action-plan-end-gender-based-violence.html](#)

BC's Action Plan on Gender Based Violence --[https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/services-policies-for-government/gender-equity/summary-of-engagement.pdf](#)

The Fourth R --[https://youthrelationships.org/](#)

Safe Dates --[https://crimesolutions.ojp.gov/ratedprograms/142](#)

Shifting Boundaries --[https://crimesolutions.ojp.gov/ratedprograms/226](#)



November 29, 2023

Ref: 294051

Doug McPhee, Chair
Board of Education
School District No. 5 (Southeast Kootenay)
Email: c/o Jane.Nixon@sd5.bc.ca

Dear Doug McPhee:

Thank you for your subsequent letter of October 11, 2023, clarifying your request regarding educational programs and resources for gender-based violence (GBV) education within School District No. 5 (Southeast Kootenay) and School Districts across British Columbia.

The ministry agrees that gender-based violence is an important topic and that education can play an important role in reducing its prevalence and impact in our society. That is why in November of 2022, important updates were made to the elaborations in BC's Physical and Health Education (PHE) K-10 curriculum and supplemental supporting documents such as the *Supporting Student Health Guide* to include learning about a variety of topics in sexual health such as consent, harassment, healthy relationships, and gender-based violence.

The Ministry of Education and Child Care does not mandate specific resources. Different communities are using a variety of resources and strategies to teach a variety of topics, including topics related to consent and gender-based violence. School districts are free to use specific programs or resources they believe are most suited for teaching the learning standards of the curriculum. Many districts are already using different resources and programs and the Ministry would not want to disrupt any district initiatives that are currently working well by setting Ministry mandates. School districts are also best placed to determine the specific needs of their teachers for any training and professional development related to gender-based violence.

A standardized approach to educational materials and instructional approaches would not recognize the diversity of needs in communities and schools around the province. Students in different schools and districts will be coming to these topics with different background knowledge and experiences. Educators at the local level are best placed to make these determinations about student needs and which programs are best suited to meet those needs.

.../2

I do want to assure you though, that the work towards ending gender-based violence is a priority of not only the Ministry of Education and Child Care, but the entire provincial government. As the province continues to move forward in their work towards a comprehensive Gender-Based Violence Action Plan, our Ministry will continue to seek opportunities for furthering GBV education in the K-12 system and will update resources like the *Supporting Student Health Guides* to align with this important initiative. More details about these updates will be announced once the final Gender-Based Violence Action Plan is released.

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melanie Stewart', with a long horizontal flourish extending to the right.

Melanie Stewart
Associate Deputy Minister



August 4, 2023

Ref: 290162

Doug McPhee, Chair
Board of Education
School District No. 5 (Southeast Kootenay)
Email: c/o Jane.Nixon@sd5.bc.ca

Dear Doug McPhee:

Thank you for your letter of March 29, 2023, regarding educational resources for gender-based violence (GBV) education in School District No. 5 (Southeast Kootenay). Please accept my sincere apologies for the delay in responding.

For the 2023/24 school year, the Ministry of Education and Child Care will be providing \$77.6 million in operating grants to School District No. 5 (Southeast Kootenay), a \$7.1 million increase compared to 2022/23. As part of the District's supplementary funding, the Curriculum and Learning Support Fund continues to be provided for the upcoming school year, which can be leveraged with other operating funding to support the development of gender-based violence educational resources.

School districts are able to use a variety of approaches to meet the needs of their students, such as bringing in outside experts or working with school staff to integrate these topics into existing Grade 11 and 12 subject areas. Strategies that are currently used to provide physical education and health content for Grade 9 and 10 PHE courses could also be expanded to include Grade 11 and Grade 12 students.

The Ministry has also worked with BC teachers to develop the Supporting Student Health guides for elementary and secondary teachers. These guides provide background information and teaching suggestions to help teachers feel more confident and comfortable addressing sensitive health topics with their students. These guides are available on the Ministry's website at:

- https://curriculum.gov.bc.ca/sites/curriculum.gov.bc.ca/files/pdf/subject/phe/Supporting_Student_Health_Elementary.pdf
- https://curriculum.gov.bc.ca/sites/curriculum.gov.bc.ca/files/pdf/subject/phe/Supporting_Student_Health_Secondary.pdf

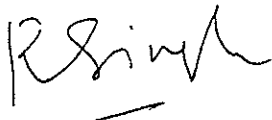
The erase website was also recently updated to enhance information and resources on gender-based violence, for educators, students and families.

.../2

While education is a powerful tool in generating and creating change, we recognize that gender-based violence remains prevalent in communities throughout BC, and that there is more work to do. Through the Gender Equity Office, the Province has committed to develop an action plan to prevent, address and respond to gender based violence.

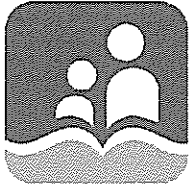
Please connect with Melanie Stewart, Assistant Deputy Minister – Learning and Education Programs, by email at melanie.j.stewart@gov.bc.ca, should you wish to discuss learning supports further. Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'R Singh', with a horizontal line underneath the name.

Rachna Singh
Minister

pc: Melanie Stewart, Assistant Deputy Minister, Learning and Education Programs



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

March 29, 2023

Hon. Rachna Singh, Minister of Education and Child Care
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Singh,

RE: Educational Resources for Gender Based Violence (GBV) Education

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of March 14, 2023, the Board carried the following motion:

That the Board write a letter requesting funding from the Ministry of Education and Child Care to cover the costs of resources required to educate grade 11 and 12 students on gender-based violence as requested by the Ministry.

Our Board applauds the efforts of the Ministry of Education and Child Care in developing the *Supporting Student Health Guide* resources for elementary and secondary grade level students to support educators in teaching about sexual health using an age-appropriate and non-discriminatory approach in the classroom.

The Guide provides a thoughtful K – Grade ten (10) overview of “suggested topics” that explore healthy relationships, gender and sexual diversity, sexual and physical development, sexual decision making, contraception and sexually transmitted infections. These resources provide age-appropriate grade markers and this guide provides a strong foundation for exploration and meaningful discussion around Gender Based Violence (GBV) as students move into grades eleven (11) and twelve (12).

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

Unfortunately, while it is vital that educators support the emotional, pedagogical, and social sensitivity of students from all sexual, racial and socio-economic backgrounds when exploring GBV topics with students, educators have not been provided with the resources to do so for these senior grades.

GBV-based issues such as sexual assault, domestic violence, GBV against men and boys, historical incidents of GBV (ie: missing and murdered Indigenous women and girls, the École Polytechnique massacre, honour killings etc.) and the contributing, culturally-rooted causes of GBV such as rape culture and toxic masculinity, while difficult to address, are necessary topics for exploration that require thoughtful, careful navigation by educators.

Teaching and Teacher Education, Volume 116, August 2022 (Vanner, Holloway, Almanssori) describes GBV as “difficult knowledge” that is “complicated and nuanced, constituting an act of bravery and involving increased emotional and intellectual labour”.

The World Health Organization (WHO) website describes GBV as “a major public and clinical health problem and a violation of women's human rights [that] is rooted in and perpetuates gender inequalities”. GBV disproportionately affects women and girls, women with disabilities, Indigenous women, racialized women, trans and non-binary people, and women who are homeless or underhoused.

In 2017, police-reported violence against females in Canada peaked at age 15 and sexual offences were the most reported crimes among girls aged 12–17 (Conroy, 2018). In 2021, Statistics Canada identified women as being five (5) times more likely than men to experience sexual assault.

In 2022, the Canadian Women's Foundation estimated that approximately **4.7 million women** fifteen (15) years of age and older report having **experienced sexual assault at least once**.

And in February of this year (2023), the *Alliance of BC Students* wrote an open letter to Premier David Eby, calling for the provincial government to “take urgent action to address the **crisis of sexualized violence** at post-secondary institutions.”

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• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

GBV will continue to occur until the roots of gender inequality, abuses of power and harmful norms that currently exist in our society are exposed, discussed and understood. This journey of understanding begins with our youth.

Teachers cannot –and should not be expected to—provide students with this “difficult, complicated and nuanced knowledge” without resources that can support them in facilitating evidence-based GBV programs such as The Fourth R (relationships), Safe Dates, Shifting Boundaries or other programs that show significant evidence of their effectiveness. It is also important that these proven-effective resources be developed/distributed provincially to ensure student learning is consistent and free from individual or regional biases.

We ask that the Ministry fully fund these critically-needed resources and look forward to your thoughtful consideration of –and timely response to—our request for funding of these vitally important resources.

Sincerely,

Doug McPhee, Board Chair

Cc*: Hon. David Eby, Premier, Province of BC
Kevin Falcon, Leader, BC Liberal Party
Sonia Furstenuau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East BC
Elenor Sturko, Critic for Education, BC Liberal Party
Karin Kirkpatrick, Critic for Child and Family Development & Childcare, BC Liberal Party
Hon. Katrine Conroy, Minister of Finance
Chris Brown, Assistant Deputy Minister, Resource Management Division
Carolyn Broady, President, BCSTA
BCSTA for distribution to member Boards of Education
Clint Johnston, President BC Teachers' Federation
Chris Schultz-Lorentzen, President, BCCPAC
Shelley Balfour & Adrienne Demers, CFTA Co-Chairs
SD5 CUPE President
Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

Lies Salvador, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
Chris Walker/Corey Bullock, CBC Radio
Dennis Walker, 107.5 Today FM Radio
Wylie Henerson, Rewind Radio 102.9
Jeff Johnson, Wild B104 Radio
Josiah Spyker/Ryley McCormack, 107.5 Today FM
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman
Ian Cobb, e-know Online News
Joshua Fischlin, Fernie Free Press

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • www.sd5.bc.ca

Discussion notes: possible motion re: GBV letter of support to Comox Valley School District

November 29, 2023 response letter to SD5 from Melanie Steward, Associate Deputy Minister cited these as specific reasons the Ministry will not introduce programming for GVD:

- 2022 updates were made to physical health and education **K – 10** curriculum.
- Ministry does not mandate specific resources.

Mandated Initiatives

Introduced in the last fifteen years

- SOGI
- ERASE
- K-12 Climate Change Education in B.C
- Truth and Reconciliation
- Anti-Racism
- Child Care Expansion

Policy and Codes of Conduct

Government mandates that school codes of conduct must prohibit discrimination based on protected characteristics like sex, sexual orientation, and gender identity as per the B.C. Human Rights Code.

There is no mandate for B.C. school districts to use the term "gender-based violence" (GBV) or "intimate partner violence" (IPV) in their official policies or codes of conduct. Policies generally use broader terms like "violence," "harassment," "bullying," or "discrimination".

These terms do not capture the complex, multiple, interconnected levels and broad societal systems rooted in gender inequality or the unique societal power imbalances that form the basis for GBV and IPV.

And, while public post-secondary institutions in BC are required by law under the *Sexual Violence and Misconduct Policy Act* to have a "sexual violence and misconduct policy", this requirement does not currently exist for the K-12 system.

In the Act "sexual misconduct" is the primary defined term and is inclusive of the following:

- sexual exploitation
- sexual harassment
- stalking
- indecent exposure
- voyeurism

- the distribution of an intimate image

There is no mention of GBV or IPV in this Policy Act.

BC K – 12 Curriculum

Based on Ministry of Education and Child Care (MECC) curriculum documents available on the province's curriculum website, the mandatory concepts built into the curriculum related to GBV appear to be:

Related, but may or may not address GBV:

- Respectful interactions with others.
- Boundaries and consent.
- Identifying trusted adults to turn to for help.
- Characteristics of healthy relationships versus those involving control, manipulation, or abuse.
- Recognizing how power differences (age, social status, etc.) can be used to coerce others.
- Causes and effects of historical injustices in Canada.
- The struggle for human rights and how various groups in society have been affected by discriminatory policies.
- The impact of colonization on Indigenous peoples, linking systemic violence to historical government policies.
- Skills and responsibility to safely intervene in and report unsafe situations.
- Knowledge of support services and resources for survivors of violence.

Specific to GBV:

- Understanding various forms of GBV and IPV, including physical, sexual, emotional, psychological, and online abuse.
- Understanding and identifying sexual harassment as a form of GBV.
- Developing an awareness of IPV and associated risk factors.
- Sexual consent

What is government doing?

The *Safe and Supported: British Columbia's Gender-Based Violence Action Plan* launched in December 2023. The Plan and initiatives were developed in consultation and co-operation with Indigenous partners, and with advice from community service providers and advocates. **NO EDUCATORS WERE INCLUDED IN THE DEVELOPMENT OF THIS PLAN.**

The Plan is intended to support anyone in need and provides some broad policy changes, justice reforms and universal access to support. However, it has a specific, targeted focus on, and dedicated resources to, the most vulnerable populations:

- Indigenous

- Newcomers
- 2SLGBTQQIA+
- People living with disabilities, in poverty or experiencing homelessness
- People living in rural and remote communities

The three-pronged approach includes:

- Increasing safety and supports for survivors
- Lifting up Indigenous-led approaches
- Breaking cycles of violence through prevention, healing and accountability

Prevention, as it pertains to the role of K – 12 schools include:

- Promote bodily autonomy and safety for students with consent-based training for educators with updated Student Health Guides in the K-12 school system.
- Educate about bodily autonomy for young children by relaunching ‘Let’s talk about touching’,
- Increase access to prevention education on intimate partner violence and counselling for K-12 students experiencing violence.

It is important to note that this Plan does not include a legal mandate for specific terminology in institutional policies, nor does it amend the existing legislation (such as the *Sexual Violence and Misconduct Policy Act* for post-secondary institutions or the *School Act* for K-12)

More to consider: from the news

- Dalhousie researcher says social media influencers like Andrew Tate are adversely affecting student behaviour.

<https://ici.radio-canada.ca/rci/en/news/2180895/misogyny-online-influencers-boys-classrooms>

- Last November (2024) the YWCA Metro-Vancouver posted a petition online asking government to:
 - Declare gender-based violence an epidemic.
 - Instruct the BC Coroner to conduct a review of deaths by gender-based violence.
 - Follow a whole-of-government approach to address gender-based violence, focusing on prevention and support for survivors.
 - Scale up investments in housing to support women, children and gender-diverse people who are escaping intimate partner violence.

<https://ywcavan.org/gender-based-violence-gbv-happens-everywhere-bc>

- A recent National Magazine Canada article discusses the *Women’s Legal Education and Action Fund (LEAF)* report titled *What It Takes: Establishing a*

Gender-Based Violence Accountability Mechanism in Canada, released in October 2024. Highlights include:

- The need for a robust national accountability framework.
- A devastating lack of progress on ending this 'neglected epidemic'.
- Gender-based violence is perhaps the most wide-spread and socially tolerated of human rights violations and reflects and reinforces inequities between men and women.
- Intimate partner violence is the most common form of violence against women reported to police.
- The killing of women and girls involving males increased by 27% in 2022

<https://nationalmagazine.ca/en-ca/articles/law/hot-topics-in-law/2024/calls-for-a-gender-based-violence-commissioner-in-canada>

Questions

- Why hasn't government mandated an initiative for gender-based violence (GBV)?
- Why were educators (K – 12 and post-secondary) NOT consulted/included on the panel when initiatives for the Plan were developed?
- Why hasn't legislation (ie: the *Sexual Violence and Misconduct Policy Act*) been updated to:
 - Replace "Misconduct" with "sexual violence" as the defining term. Defining sexual violation as "misconduct" minimizes the gravity of these offences;
 - Make the Act inclusive of all crown corporations/municipalities and school boards?
- Social Justice 12 is the only K – 12 course with required teaching on how social norms and attitudes perpetuate the discrimination and marginalization of women and girls (identified as primary causes of GBV). This course is an elective, and therefore not required to graduate. Why isn't this course mandatory for all students?

What might we ask for?

- Update the Sexual Violence and Misconduct Policy Act (in name and content) to
 - Better reflect the seriousness of any offence that is sexual in nature.
 - Include recognition that all sexual violence is gender based violence.
- Public recognition that that GBV is rooted in Western (ie: Canadian) culture and history –a history that includes (but is not inclusive of):
 - Coverture, the suspension of a woman's legal identity upon marriage, which meant a woman could not own property, keep their own wages, enter into legal contracts, sue or be sued in her own name or testify against her husband in court.
 - Exclusion from voting, holding office or jury duty.
 - Little or no access to advanced education, professional advancement or credit and loans.

- Discouraged from work outside the home unless financially necessary. Regardless of need, women were provided low-paying jobs and/or wages that were significantly lower than men's for similar work.
- A specific provision in the *Criminal Code* prevented a man from being charged with raping his wife, as old common law assumed that by marriage a wife provided irrevocable consent to sexual relations. It was not until **1983** that federal legislation came into effect acknowledging married women could be the victims of sexual assault by their husbands.
- Make teaching women's history mandatory for all students, inclusive of discussion of the connection between discriminatory and oppressive laws, limitations and treatment concerning women in Canadian history and GBV today.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL COMMITTEES (PUBLIC)**

**October 27, 2025, 3:00 p.m.
Cranbrook Board Office**

Committee Members
in Attendance: Trustee Trina Ayling (Co-Chair)
Trustee Bev Bellina (Co-Chair) (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Chairperson Doug McPhee
Trustee Wendy Turner

Regrets: Trustee Sarah Madsen

Board/District Staff in
Attendance: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Instruction Systems Leadership and Safe Schools Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips (remotely)
District Principal of Learning Services Kaley Wasylowich
District Vice Principal Human Resources and Health & Safety Erin Boehm
Manager of Board Office & Executive Services (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Ayling called the public All Committees meeting of October 27, 2025, to order at 3:00 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Ayling acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Johns/Turner:

THAT the All Committees public agenda of October 27, 2025, be approved as circulated.

1.4 Approval of the Minutes

Approval of the minutes from September 29, 2025

Moved/Seconded by Turner/Heckendorf:

THAT the minutes of the public All Committees meeting of September 29, 2025, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Amy Woodland Elementary Update

Secretary Treasurer Taylor provided an update on the business case for Amy Woodland Elementary School.

2.2 Science Centre Cranbrook

Superintendent Johnson reported on the recent Science Centre Society meeting and the public booth set up at the Farmer's Market.

Superintendent Johnson was unable to attend the October meeting; however, she asked that parent representative, Lisa Rogers, provide an update.

3. PRESENTATIONS

3.1 Heritage Fair

Jenny Swain presented on behalf of the East Kootenay History Centre's 2026 East Kootenay Heritage Fair. The presentation was included in the agenda package.

RECOMMENDATION

Moved/Seconded by Bischler/Johns:

THAT the Board of Education approve the East Kootenay History Centre's 2026 East Kootenay Heritage Fair's request for bussing of students to the Heritage Fair on May 8-9, 2026.

3.2 Inclusive Calendar Report

District Principal Wasylowich reviewed the Inclusion Calendar report included in the agenda package.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountainview Sparwood

Secretary Treasurer Taylor reported that he continues to await the legal review from Elk Valley Resources regarding the process of returning the Mountainview building to its original condition.

4.1.2 Fernie Elementary School

The environmental certificate of completion application will be submitted by the end of October 2025. Construction is anticipated to begin on schedule in the spring of 2026.

There is ongoing work with Berry Architecture on the costing of the daycare component of the project. There will also be partner meetings arranged to review the final designs.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips provided a verbal update on child care in the District.

4.2.2 Framework for Enhancing Student Learning

Superintendent Johnson provided a brief update. She discussed the CUPE professional development day on October 24. This day offered literacy, numeracy and social emotional learning support professional development for education assistants, Indigenous Education Support Workers and youth care workers. She also provided updates on the following:

- Foundation Skills Assessments (in process)
- CHEQ data (submitted)
- Acadience training (ongoing)

4.2.3 Indigenous Education Council (IEC)

Superintendent Johnson reported on the ongoing work with the IEC. She emphasized the importance of continued collaboration with the IEC in the allocation and use of the annual Indigenous targeted funds from the Ministry.

4.3 Report from Director of Instruction Curriculum and Assessment

Director Kelly reviewed the Canadian K-12 Generative AI School Leadership Summit report included in the agenda package.

5. REPORTS FROM COMMITTEES

5.1 Advocacy Education

5.1.1 DSAC Report

Trustee Bellina provided a verbal report on the DSAC meeting in October.

5.1.2 DPAC Report

Trustee Turner provided a verbal report from the DPAC meeting in October. She provided updates on activities in schools across the District.

5.1.3 Advocacy Letter to Tracy Loffler

Receive and File

5.2 Learning Services

District Principal Wasylowich reviewed the Learning Services update included in the agenda package.

5.3 Policy

5.3.1 Administrative Procedure 230

Director Tichauer reviewed Administrative Procedure 230 included in the agenda package.

5.4 Finance Operations Personnel

Nil

6. NEW BUSINESS

6.1 Statement of Financial Information

Secretary Treasurer Taylor reviewed the Statement of Financial Information and answered questions on the Board-approved June 30, 2025 financial statements included within the document.

RECOMMENDATION

Moved/Seconded by Johns/Turner:

THAT the Statement of Financial Information (SOFI) be approved by the Board of Education.

The approved document will be submitted to the Ministry of Education and Child Care.

7. ACTION ITEMS FOR FUTURE MEETINGS

Nil

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

District Vice Principal Boehm provided a verbal report.

8.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis report included in the agenda package.

8.3 Trustee Professional Development

8.4 Staff Travel Summary

9. QUESTION PERIOD

Nil

10. ADJOURNMENT

Moved/Seconded by Johns/Bischler:

THAT the October 27, 2025, public All Committees meeting adjourn at 4:19 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?



CRANBROOK
HISTORY CENTRE



BC
HERITAGE
FAIRS

THE CRANBROOK HISTORY CENTRE'S 2026

EAST KOOTENAY HERITAGE FAIR

Quick Facts

WHAT

Heritage Fairs are showcases of history project displays created by local students about Canadian history.

Students choose a topic (often a family or local story,) develop an inquiry question that stems from their curiosity about that topic and present their findings to the public. Projects can be poster boards, plays, videos, comics and more.

WHEN

MAY 8TH - 9TH, 2026

WHERE

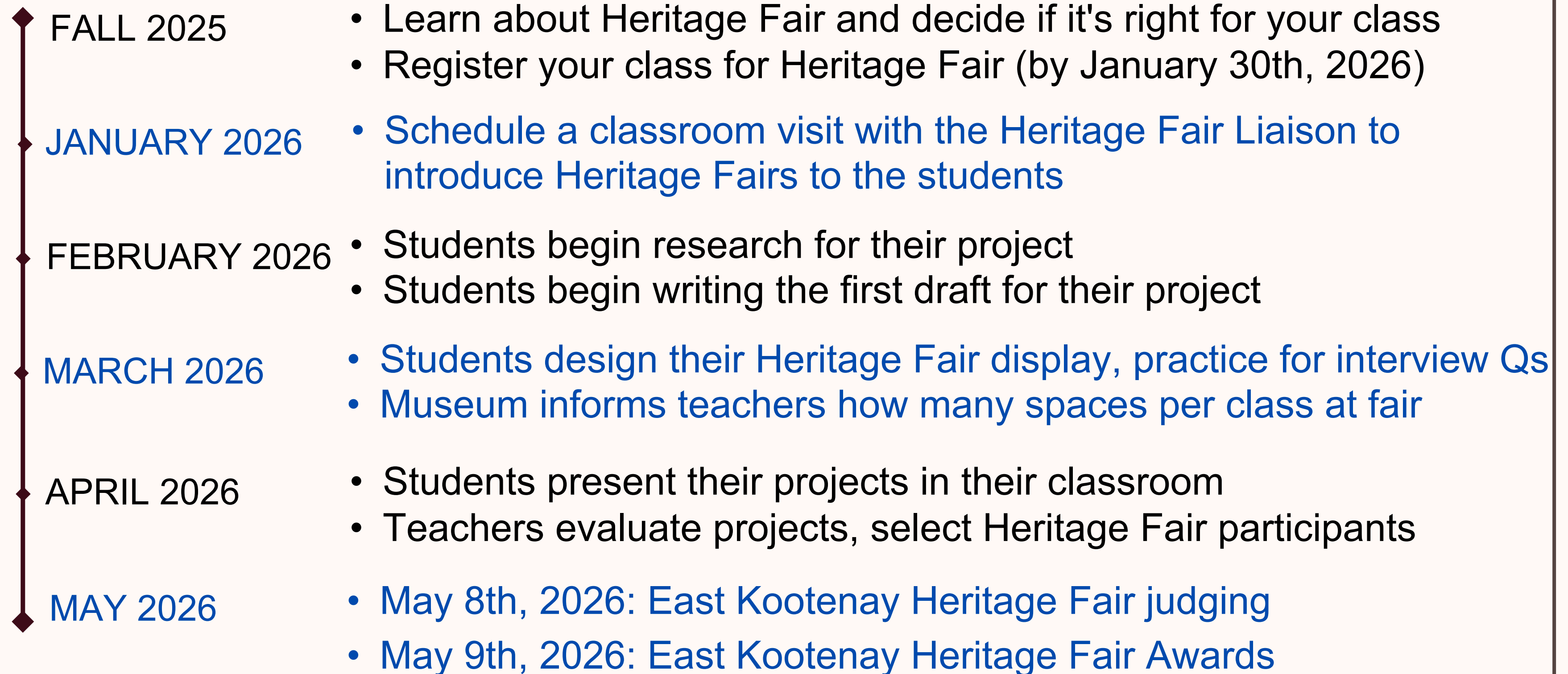
CRANBROOK HISTORY
CENTRE'S
Royal Alexandra Hall

WHO

Grades: 4 – 10
Group Heritage Fair Projects are acceptable for school fairs and the regional fair. **Only one individual from the group may attend the Provincial Fair.**

***FRENCH, KTUNAXA, ENGLISH PROJECTS ACCEPTED**
Page 42 of 144

Timeline East Kootenay Heritage Fair 2026



Curricular Competencies?

Social Studies

Use Social Studies inquiry processes and skills: ask questions gather, interpret, and analyze ideas; and communicate findings and decisions

Identify significance; draw conclusions with evidence; sequence and determine continuity and change; determine between intended and unintended consequences; construct narratives with different perspectives ; and make ethical judgments about events decisions or actions

Dance, drama, music visual arts

The role of the arts in sustaining and communicate culture; historical and cultural context of the arts

English language arts

Effective communication and research strategies; the role of literature and storytelling in sustaining and communicating culture

Health and career education

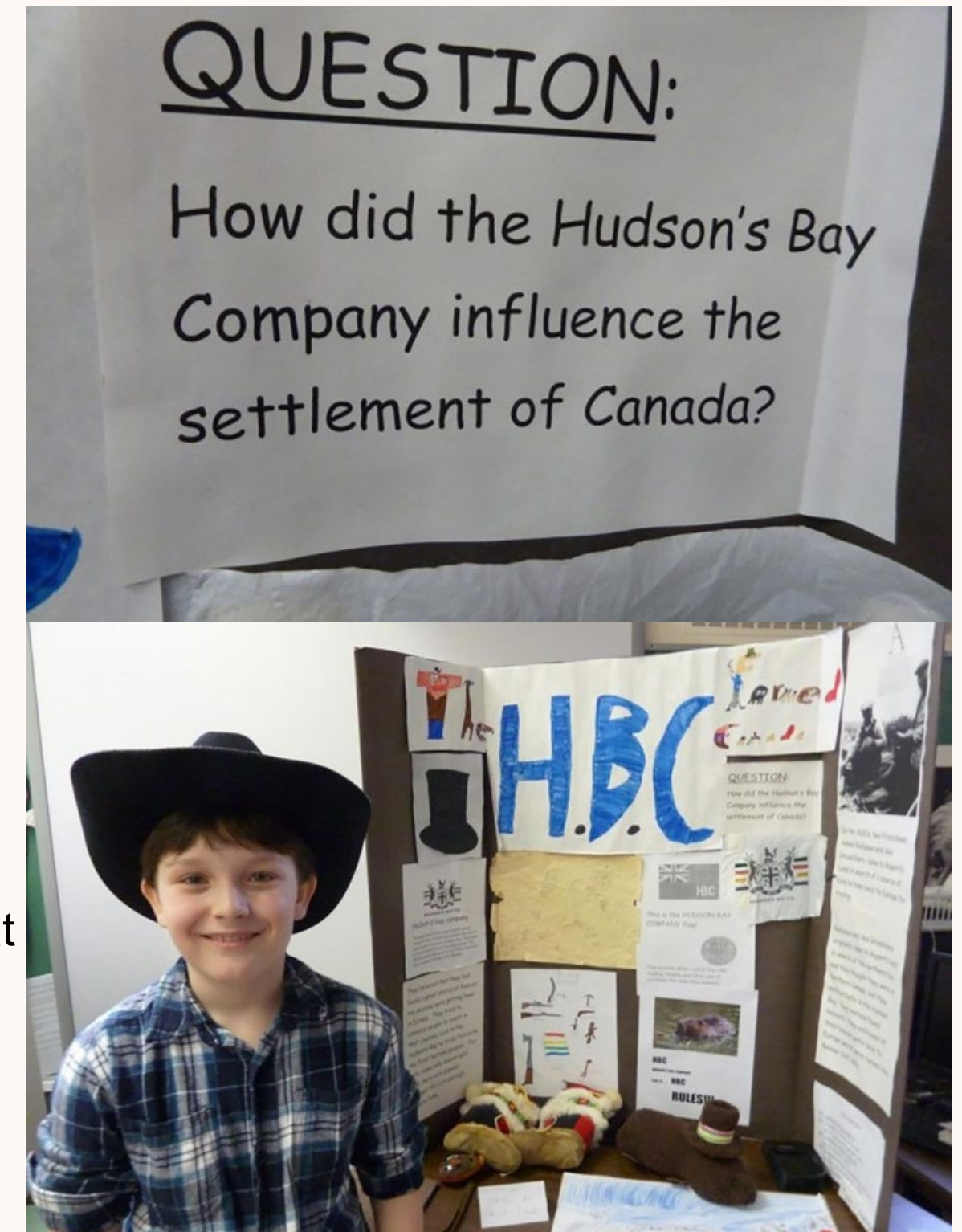
Group processes; leadership; families; purpose of rules; roles, rights, and responsibilities at home, at school, and in the community; needs and wants; decision making; work and jobs in the community

Mathematics

The mathematical principles of map making, particularly latitude and longitude and time zones

Science

Daily and seasonal changes; resource use issues



What teacher support is available?

Inquiry Into Action - Draft a lesson plans to build upon for use in your classroom

Lesson 1: Choose a Topic

- How do you activate your historical imagination?

Lesson 2: Develop a Question

- What makes a good inquiry question?

Lesson 3: Narrow topic

Lesson 4: How will the Project be Assessed? (In preparation)

Lesson 5: Collect Resources

- What is the difference between primary and secondary sources?
- Where can you locate resources?

Lesson 6: Museum/Library visit (No Lesson plan included)

Lesson 7: Research Day (No lesson plan included)

Lesson 8: Research Day (No lesson plan included)

Lesson 9: Interpret Resources - Photographs

- How do you read a photograph?
- How does the photograph help answer your inquiry question?

Lesson 10: Interpreting Resources – Documents (In Preparation)

- How do you read a historical document?
- How does the document help answer your inquiry question?

Lesson 11: Presentng the research – Written presentation (In Preparation)

- How will you present your findings?
(This will vary based on teacher preference, grade level, time, and student ability)

Lesson 12: Writing Day (No Lesson plan included)

Lesson 13: Writing / Catch up Day (No Lesson plan included)

Lesson 14: Presenting the research – Oral Presentation (In preparation)

- How will you tell the “story” of your research?
- What does it take to “ace” the interview?

Lesson 15: Display Board: Putting together the project (In preparation)

- What should your project look like?
- How should your research be organized?

Lesson 16: Creative Component (OPTIONAL) (No Lesson plan included)

- How will you represent your research artistically?

Resource Downloads - Pre-made resources for teachers

All are available on the BC Heritage Fairs website
(<https://www.bcheritagefairs.ca/>).

Resource Downloads



TIPS FOR TEACHERS: PDF



BC HERITAGE FAIRS MANUAL: PDF



7 STEPS TO A POWERFUL FAIR PROJECT: PDF



HERITAGE FAIRS & THE BC CURRICULUM



FAQ



PROJECT GUIDELINES



DRAFT LESSON PLANS: PDF



HERITAGE FAIRS AND INDIGENOUS STUDIES: PDF

East Kootenay Heritage Fair 2026 Resources

1. [https://www.bcheritagefairs.ca/resources/teacher -resources](https://www.bcheritagefairs.ca/resources/teacher-resources)
2. <https://www.bcheritagefairs.ca/resources/guidelines>
3. [https://www.bcheritagefairs.ca/resources/student -resources](https://www.bcheritagefairs.ca/resources/student-resources)
4. **Examples of Projects:**
 - a. [https:// www.bcheritagefairs.ca/ inspiration/ video-ga llery](https://www.bcheritagefairs.ca/inspiration/video-gallery)
 - b. [https:// www.bcheritagefairs.ca/ inspiration/ exemplars](https://www.bcheritagefairs.ca/inspiration/exemplars)

Additional resources will be available to participate classes & teachers including:
Local resources and liaison supports

Questions?

Ask us at **250-489-3918** or **programs@cranbrookhistorycentre.com**

Bus Estimates for Heritage Fair

- 320 km @ \$0.75/km: \$240
- 10 hours @ \$34/hour: \$340
- Lunch: \$25

Total per day: \$605

Total for two days: \$1,210.00

**School District
Statement of Financial Information (SOFI)
School District No. 5 (Southeast Kootenay)
Fiscal Year Ended June 30, 2025**

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Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses including:
 - Statement of Severance Agreements
 - Reconciliation or explanation of differences to Audited Financial Statements
8. Schedule of Payments for the Provision of Goods and Services including:
 - Reconciliation or explanation of differences to Audited Financial Statements



Ministry
of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER	NAME OF SCHOOL DISTRICT	YEAR
05	Southeast Kootenay	2025
OFFICE LOCATION(S)	TELEPHONE NUMBER	
Cranbrook, BC	250-426-4201	
MAILING ADDRESS		
940 Industrial Road 1		
CITY	PROVINCE	POSTAL CODE
Cranbrook	BC	V1C 4C6
NAME OF SUPERINTENDENT	TELEPHONE NUMBER	
Viveka Johnson	250-417-2079	
NAME OF SECRETARY TREASURER	TELEPHONE NUMBER	
Nick Taylor	250-417-2054	

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended
June 30,

for School District No. 05 as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

EDUC. 6049 (REV. 2008/09)

**School District
Statement of Financial Information (SOFI)**

School District No.5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2025

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District

Viveka Johnson
Name, Superintendent
Date:

Nick Taylor
Name, Secretary Treasurer
Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Audited Financial Statements of

School District No. 5 (Southeast Kootenay)

And Independent Auditors' Report thereon

June 30, 2025

School District No. 5 (Southeast Kootenay)

June 30, 2025

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School District No. 5 (Southeast Kootenay)

MANAGEMENT REPORT

Version: 5062-4316-2334

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 5 (Southeast Kootenay) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.


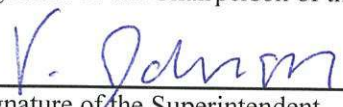
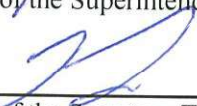
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 5 (Southeast Kootenay) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 5 (Southeast Kootenay)

	<u>2025-09-09</u>
Signature of the Chairperson of the Board of Education	Date Signed
	<u>2025-09-09</u>
Signature of the Superintendent	Date Signed
	<u>2025-09-09</u>
Signature of the Secretary Treasurer	Date Signed



Independent Auditor's Report

To the Board of Trustees of School District No. 5 (Southeast Kootenay)

Opinion

We have audited the financial statements of School District No. 5 (Southeast Kootenay) (the "School District"), which comprise the statement of financial position as at June 30, 2025, and the statements of operations, changes in net debt, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements of the School District as at and for the year ended June 30, 2025 are prepared, in all material respects, in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia (the Act).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the School District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 2 to the financial statements which describes the basis of accounting. The financial statements are prepared in order for the School District to meet the reporting requirements of the Act referred to above. Note 2 to the Financial Statements discloses the impact of these differences between such basis of accounting and Canadian public sector accounting standards. Our opinion is not modified in respect of this matter.

Other Matters

We draw attention to the fact that the supplementary information included in Schedule 1 to 4 does not form part of the financial statements. We have not audited or reviewed this supplementary information and, accordingly, we do not express an opinion, a review conclusion or any other form of assurance on this supplementary information.

Other Information

Management is responsible for the other information. The other information, other than the financial statements and our auditor's report thereon, includes the Financial Statement Discussion and Analysis.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

Prior to the date of this auditor's report, we obtained the Financial Statement Discussion and Analysis prepared by management. If, based on the work we have performed on this information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the Act, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the School District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the School District, or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the School District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. But not for the purpose of expressing an opinion on the effectiveness of the School District's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However future events or conditions may cause the School District to cease to continue as a going concern.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the School District to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the School District audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Salmon Arm, British Columbia
September 10, 2025

School District No. 5 (Southeast Kootenay)

Statement 1

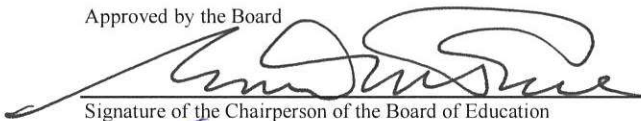
Statement of Financial Position

As at June 30, 2025

	2025 Actual	2024 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	21,706,648	18,212,873
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	750,000	-
Due from First Nations	120,940	106,629
Other (Note 3)	1,352,681	1,035,258
Total Financial Assets	23,930,269	19,354,760
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	8,106,114	8,422,459
Deferred Revenue	2,607,547	2,237,712
Deferred Capital Revenue (Note 6)	72,960,901	68,226,689
Employee Future Benefits (Note 7)	949,345	867,727
Asset Retirement Obligation (Note 8)	2,344,839	2,344,839
Capital Lease Obligations (Note 9)	899,120	429,417
Total Liabilities	87,867,866	82,528,843
Net Debt	(63,937,597)	(63,174,083)
Non-Financial Assets		
Tangible Capital Assets (Note 10)	92,850,476	89,252,664
Prepaid Expenses	695,515	536,636
Total Non-Financial Assets	93,545,991	89,789,300
Accumulated Surplus (Deficit)	29,608,394	26,615,217

Contractual Rights (Note 13)

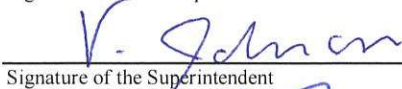
Approved by the Board



Signature of the Chairperson of the Board of Education

2025-09-09

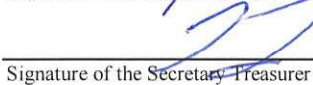
Date Signed



Signature of the Superintendent

2025-09-09

Date Signed



Signature of the Secretary-Treasurer

2025-09-09

Date Signed

School District No. 5 (Southeast Kootenay)

Statement 2

Statement of Operations

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	92,582,394	94,242,091	92,448,991
Other	68,000	96,900	215,548
Federal Grants	103,074		
Other Revenue	1,377,424	3,801,804	3,321,948
Rentals and Leases	200,000	235,903	202,596
Investment Income	125,000	479,731	332,796
Amortization of Deferred Capital Revenue	3,440,477	3,413,136	3,313,977
Total Revenue	<u>97,896,369</u>	<u>102,269,565</u>	<u>99,835,856</u>
Expenses (Note 15)			
Instruction	79,401,558	80,787,441	78,316,454
District Administration	3,056,835	3,189,047	2,983,669
Operations and Maintenance	12,845,008	12,837,272	12,073,670
Transportation and Housing	2,396,289	2,383,398	2,490,310
Debt Services	26,000	79,230	16,422
Write-off/down of Buildings and Sites			(164,956)
Total Expense	<u>97,725,690</u>	<u>99,276,388</u>	<u>95,715,569</u>
Surplus (Deficit) for the year	<u>170,679</u>	<u>2,993,177</u>	<u>4,120,287</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		26,615,217	22,494,930
Accumulated Surplus (Deficit) from Operations, end of year		<u>29,608,394</u>	<u>26,615,217</u>

School District No. 5 (Southeast Kootenay)

Statement 4

Statement of Changes in Net Debt

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Surplus (Deficit) for the year	170,679	2,993,177	4,120,287
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(6,910,555)	(7,904,139)	(4,801,594)
Amortization of Tangible Capital Assets	4,124,371	4,306,327	4,116,528
Write-down carrying value of Tangible Capital Assets	-	-	893,883
Total Effect of change in Tangible Capital Assets	(2,786,184)	(3,597,812)	208,817
Acquisition of Prepaid Expenses	(200,000)	(695,515)	(536,636)
Use of Prepaid Expenses	200,000	536,636	1,222,119
Total Effect of change in Other Non-Financial Assets	-	(158,879)	685,483
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	(2,615,505)	(763,514)	5,014,587
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		(763,514)	5,014,587
Net Debt, beginning of year		(63,174,083)	(68,188,670)
Net Debt, end of year		(63,937,597)	(63,174,083)

School District No. 5 (Southeast Kootenay)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2025

	2025 Actual	2024 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	2,993,177	4,120,287
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(1,081,734)	1,066,795
Prepaid Expenses	(158,879)	685,483
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(316,345)	980,558
Deferred Revenue	369,835	411,168
Employee Future Benefits	81,617	89,409
Asset Retirement Obligations	-	(164,956)
Amortization of Tangible Capital Assets	4,306,327	4,116,528
Amortization of Deferred Capital Revenue	(3,413,136)	(3,313,977)
Total Operating Transactions	2,780,862	7,991,295
Capital Transactions		
Tangible Capital Assets Purchased	(7,233,450)	(4,572,179)
Total Capital Transactions	(7,233,450)	(4,572,179)
Financing Transactions		
Capital Revenue Received	8,147,348	4,563,741
Decrease in Capital Lease Obligation	(200,985)	(87,335)
Total Financing Transactions	7,946,363	4,476,406
Net Increase (Decrease) in Cash and Cash Equivalents	3,493,775	7,895,522
Cash and Cash Equivalents, beginning of year	18,212,873	10,317,351
Cash and Cash Equivalents, end of year	21,706,648	18,212,873
Cash and Cash Equivalents, end of year, is made up of:		
Cash	20,687,986	16,784,633
Cash Equivalents	1,018,662	1,428,240
	21,706,648	18,212,873

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 5 (Southeast Kootenay)" and operates as "School District No. 5 (Southeast Kootenay)." A board of education (Board) elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education and Child Care.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 2(d) and 2(j).

In September 2010, the Province of British Columbia Treasury Board ("Treasury Board") provided directive through Government Organization Accounting Standards Regulation 257/2010 requiring all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sector to adopt PSA standards of the Canadian Institute of Chartered Accountants ("CICA") without not-for-profit provisions from their first fiscal year commencing after January 1, 2012. In March 2011, PSAB released a new *Section PS 3410 "Government Transfers"*. In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect. The Treasury Board direction on the accounting treatment of restricted contributions is as described in Notes 2(d) and 2(j).

As noted in notes 2 (d) and 2 (j), Section 23.1 of the Budget Transparency and Accountability Act and its related regulations require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require these grants to be fully recognized into revenue. The impact of this difference on the financial statements of the School District is as follows:

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Year-ended June 30, 2024 - understatement of revenue and annual deficit of \$227,956

June 30, 2024 - understatement of accumulated surplus and an overstatement of deferred capital revenue by \$66,962,130

Year-ended June 30, 2025 - overstatement of revenue and annual surplus of \$3,586,099

June 30, 2025 - understatement of accumulated surplus and an overstatement of deferred capital revenue by \$70,548,229

b) Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (j).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 2 (a) for the impact of this policy on these financial statements.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2025 and projected to March 31, 2025. The next valuation will be performed at March 31, 2028 for use at June 30, 2028. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

f) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

The liability for the removal of asbestos and other hazardous material in several of the buildings owned by the School District has been initially recognized using the modified retroactive method (Note 19). The liability has been measured at current cost as the timing and amounts of future cash flows cannot be estimated. The resulting costs have been capitalized into the carrying amount of tangible capital assets and are being amortized on the same basis as the related tangible capital asset (Note 2(h)). Assumptions used in the calculations are reviewed annually.

g) Capital Leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executory costs, e.g., insurance or maintenance costs. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

h) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Hardware	5 years

i) Prepaid Expenses

Prepaid membership dues, insurance, travel expenses and software licensing fees are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

j) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund within accumulated surplus when approved (see Note 16 – Internally Restricted Surplus – Operating Fund).

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

k) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions restricted for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 2 (a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

k) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under a personal services contract are categorized as Principals and Vice-Principals.
- Superintendents, Secretary-Treasurers, Exempt Staff, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

l) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

Financial instruments have been accounted for prospectively since June 30, 2013 in accordance with public sector accounting standards as described above.

m) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in Note 2 (a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

NOTE 3 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	<u>June 30, 2025</u>	<u>June 30, 2024</u>
Due from Federal Government	\$ 260,491	\$ 204,253
Employee benefit surplus	634,100	469,421
Other	458,090	361,584
	<u>\$ 1,352,681</u>	<u>\$ 1,035,258</u>

NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	<u>June 30, 2025</u>	<u>June 30, 2024</u>
Trade payables	\$ 1,068,940	\$ 1,041,697
Salaries and benefits payable	7,037,174	7,380,762
	<u>\$ 8,106,114</u>	<u>\$ 8,422,459</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED JUNE 30, 2025****NOTE 5 DEFERRED REVENUE**

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	June 30, 2025	June 30, 2024
Ministry of Education Grants	\$ 1,260,595	\$ 961,587
School generated	435,843	399,510
Scholarships	838,591	821,615
Other	72,518	55,000
	<u>\$ 2,607,547</u>	<u>\$ 2,237,712</u>
	June 30, 2025	June 30, 2024
Balance, beginning of year	\$ 2,237,712	\$ 1,826,544
Changes for the year:		
Increase: Grants and contributions received		
Provincial	13,154,018	12,910,957
Other	2,746,533	2,349,970
Decrease: Grants and contributions recognized		
Provincial	(12,856,435)	(12,544,261)
Other	(2,674,281)	(2,305,498)
Balance, end of year	<u>\$ 2,607,547</u>	<u>\$ 2,237,712</u>

NOTE 6 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	June 30, 2025	June 30, 2024
Balance, beginning of year	\$ 68,226,689	\$ 67,870,808
Increase:		
Grants and contributions received	8,147,348	4,563,741
Decrease:		
Amortization of deferred capital revenue	(3,413,136)	(3,313,977)
Revenue Recognized on Write-down of Building	-	(893,883)
Balance, end of year	<u>\$ 72,960,901</u>	<u>\$ 68,226,689</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 7 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	June 30, 2025	June 30, 2024
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 882,401	\$ 858,908
Service Cost	73,515	74,886
Interest Cost	39,099	35,959
Benefit Payments	(90,036)	(48,059)
Increase (decrease) in obligation due to plan amendment	33,485	-
Actuarial Gain (Loss)	194,520	(39,293)
Accrued Benefit Obligation – March 31	<u>\$ 1,132,984</u>	<u>\$ 882,401</u>

Reconciliation of Funded Status at End of Fiscal Year		
Funded Status - Deficit	\$ (1,132,984)	\$ (882,401)
Benefit Expenses After Measurement Date	(33,160)	(28,154)
Unamortized Net Actuarial Loss	216,799	42,828
Accrued Benefit Liability - June 30	<u>\$ (949,345)</u>	<u>\$ (867,727)</u>

Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability - July 1	\$ 867,727	\$ 778,318
Net Expense for Fiscal Year	171,654	137,468
Employer Contributions	(90,036)	(48,059)
Accrued Benefit Liability - June 30	<u>\$ 949,345</u>	<u>\$ 867,727</u>

Components of Net Benefit Expense		
Service Cost	\$ 76,595	\$ 74,544
Interest Cost	41,025	36,744
Immediate Recognition of Plan Amendment	33,485	-
Amortization of Net Actuarial Loss	20,549	26,180
Net Benefit Expense	<u>\$ 171,654</u>	<u>\$ 137,468</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 7 EMPLOYEE FUTURE BENEFITS (Continued)

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	June 30, 2025	June 30, 2024
Discount Rate – April 1	4.25%	4.00%
Discount Rate – March 31	4.00%	4.25%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	12.0	11.0

NOTE 8 ASSET RETIREMENT OBLIGATION

Legal liabilities exist for the removal and disposal of asbestos and other environmentally hazardous materials within some district owned buildings that will undergo major renovations or demolition in the future. A reasonable estimate of the fair value of the obligation has been recognized using the modified retroactive approach as at July 1, 2022. The obligation has been measured at current cost as the timing of future cash flows cannot be reasonably determined. These costs have been capitalized as part of the assets' carrying value and are amortized over the assets' estimated useful lives.

Asset Retirement Obligation, July 1, 2024 and June 30, 2025 \$2,344,839 (2024 - \$2,344,839)

NOTE 9 CAPITAL LEASE OBLIGATIONS

During the year the School District signed a lease agreement for computer equipment and vehicles.

Repayments are due as follows:

2025-26	\$ 316,855
2026-27	301,024
2027-28	237,794
2028-29	188,542
2029-30 and later	37,120
Total minimum lease payments	<u>\$ 1,081,335</u>
Less amounts representing interest (<i>ranging from 3.84% to 11.29%</i>)	<u>(182,215)</u>
Present value of net minimum capital lease payments	<u><u>\$ 899,120</u></u>

Total interest on leases for 2025 - \$79,230 (2024 - \$16,422).

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 10 TANGIBLE CAPITAL ASSETS

June 30, 2025

Cost:	Balance at June 30, 2024	Additions	Disposals	Balance at June 30, 2025
Sites	\$ 9,437,116	\$ -	\$ -	\$ 9,437,116
Buildings	169,111,485	6,011,776	-	175,123,261
Furniture & Equipment	2,285,577	467,542	907,066	1,846,053
Vehicles	4,096,963	754,132	168,599	4,682,496
Computer Hardware	258,603	-	43,176	215,427
Assets Under Capital Lease	533,298	670,689	-	1,203,987
Total	\$185,723,042	\$ 7,904,139	\$ 1,118,841	\$192,508,340

Accumulated Amortization:	Balance at June 30, 2024	Additions	Disposals	Balance at June 30, 2025
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	93,282,128	3,409,312	-	96,691,440
Furniture & Equipment	1,306,400	206,582	907,066	605,916
Vehicles	1,587,368	438,973	168,599	1,857,742
Computer Hardware	154,882	47,403	43,176	159,109
Asset Under Capital Lease	139,600	204,057	-	343,657
Total	\$ 96,470,378	\$ 4,306,327	\$ 1,118,841	\$ 99,657,864

Net Book Value	Net Book Value June 30, 2024	Net Book Value June 30, 2025
Sites	\$ 9,437,116	\$ 9,437,116
Buildings	75,829,357	78,431,821
Furniture & Equipment	979,177	1,240,137
Vehicles	2,509,595	2,824,754
Computer Hardware	103,721	56,318
Assets Under Capital Lease	393,698	860,330
Total	\$ 89,252,664	\$ 92,850,476

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 10 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2024

Cost:	Balance at June 30, 2023	Additions	Disposals	Write-off of Building	Balance at June 30, 2024
Sites	\$ 9,437,116	\$ -	\$ -	\$ -	\$ 9,437,116
Buildings	166,764,841	3,820,671	-	1,474,027	169,111,485
Furniture & Equipment	1,922,266	386,560	23,249	-	2,285,577
Vehicles	4,346,237	344,873	594,147	-	4,096,963
Computer Hardware	264,104	20,075	25,576	-	258,603
Assets Under Capital Lease	303,883	229,415	-	-	533,298
Total	\$183,038,447	\$ 4,801,594	\$ 642,972	\$ 1,474,027	\$185,723,042

Accumulated Amortization:	Balance at June 30, 2023	Additions	Disposals	Write-off of Building	Balance at June 30, 2024
Sites	\$ -	\$ -	\$ -	-	\$ -
Buildings	90,552,052	3,310,220	-	580,144	93,282,128
Furniture & Equipment	1,119,257	210,392	23,249	-	1,306,400
Vehicles	1,759,355	422,160	594,147	-	1,587,368
Computer Hardware	128,186	52,272	25,576	-	154,882
Assets Under Capital Lease	18,116	121,484	-	-	139,600
Total	\$ 93,576,966	\$ 4,116,528	\$ 642,972	\$ 580,144	\$ 96,470,378

Net Book Value	Net Book Value June 30, 2023	Net Book Value June 30, 2024
Sites	\$ 9,437,116	\$ 9,437,116
Buildings	76,212,789	75,829,357
Furniture & Equipment	803,009	979,177
Vehicles	2,586,882	2,509,595
Computer Hardware	135,918	103,721
Assets Under Capital Lease	285,767	393,698
Total	\$ 89,461,481	\$ 89,252,664

On June 30, 2024, there was a fire at Amy Woodland Elementary School which caused significant damage to the building. As a result, the amount recorded in buildings above has been derecognized as at June 30, 2024. The District is actively working with the Ministry of Education on various options for the future of the school. See Note 6 for the impact to Deferred Capital Revenue.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 11 EMPLOYEE PENSION PLANS

The school district and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension Plans. The board of trustees for these plans represents plan members and employers and is responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2024, the Teachers' Pension Plan has about 51,000 active members from school districts, and approximately 42,000 retired members from school districts. As of December 31, 2024 the Municipal Pension Plan has about 256,000 active members, of which approximately 31,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The latest actuarial valuation of the Teachers' Pension Plan as at December 31, 2023, indicated a \$4,572 million surplus for basic pension benefits on a going concern basis. The next valuation will be December 31, 2026, with results available in 2027.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis. The next valuation for the Municipal Pension Plan was December 31, 2024.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for the plans in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans

School District No. 5 (Southeast Kootenay) expensed \$6,772,970 (2024 - \$6,464,962) for employer contributions to these plans in the year ended June 30, 2025.

NOTE 12 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 13 CONTRACTUAL RIGHTS

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The School District's contractual rights arise because of contracts entered into for lease. The following table summarizes the contractual rights of the School District for future revenue.

Fiscal Year	Amount
2025-26	\$ 277,435

NOTE 14 CONTINGENCIES

In the ordinary course of operations, the School District has legal proceedings brought against it which remain outstanding at the year end. It is the opinion of management that final determination of these claims will not have material effect on the financial position or operations of the School District.

NOTE 15 EXPENSE BY OBJECT

	June 30, 2025	June 30, 2024
Salaries and benefits	\$ 83,025,193	\$ 79,914,037
Services and supplies	11,844,138	11,813,088
Scholarships	21,500	20,450
Amortization	4,306,327	4,116,528
Write-off/down of building	-	(164,956)
Debt services	79,230	16,422
	<u>\$ 99,276,388</u>	<u>\$ 95,715,569</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 16 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND

Appropriations Summary	June 2025	June 2024
<u>Special Education</u>		
- District Summary	\$ 665,213	\$ -
- Itinerant Summary 707	494,063	99,344
	<u>1,159,276</u>	<u>99,344</u>
<u>Schools</u>		
- Operating	(60,828)	9,425
- Learning Resources	89,464	82,525
- Growth Plans	49,392	66,612
- School Based Special Ed	14,305	-
	<u>92,332</u>	<u>158,562</u>
<u>Other appropriations</u>		
Contractual Pro-D	185,732	109,588
Aboriginal Education 131	8,000	-
Technology Program 701	567,961	345,021
Student Learning 702	-	6,961
Education Accounts 703	37,663	1,062
Education Plan 708	181,893	14,675
Capital Support Fund – Major Projects	950,000	250,000
School Generated Funds	1,276,870	1,189,129
Operating Projects	639,229	325,434
Transportation Fund	751,940	411,337
Appropriations - Restricted	<u><u>\$ 5,850,987</u></u>	<u><u>\$ 2,911,113</u></u>
<u>Surplus Summary June 2024</u>		
Surplus Beginning of year	\$ 6,115,600	\$ 2,437,968
Surplus/Deficit for year	3,851,947	4,581,389
Transfer to Local Capital	(850,985)	(903,757)
Accumulated Surplus	<u><u>\$ 9,116,562</u></u>	<u><u>\$ 6,115,600</u></u>
Appropriations - Restricted	\$ 5,850,987	\$ 2,911,113
Appropriations - Unrestricted	3,265,575	3,204,487
Accumulated Surplus	<u><u>\$ 9,116,562</u></u>	<u><u>\$ 6,115,600</u></u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2025

NOTE 17 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and Child Care and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 18 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions and the School District invests solely in term deposits.

b) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

School District No. 5 (Southeast Kootenay)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2025

	Operating Fund	Special Purpose Fund	Capital Fund	2025 Actual	2024 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	6,115,600		20,499,617	26,615,217	22,494,930
Changes for the year					
Surplus (Deficit) for the year	3,851,947	68,408	(927,178)	2,993,177	4,120,287
Interfund Transfers					
Tangible Capital Assets Purchased		(68,408)	68,408	-	
Local Capital	(650,000)		650,000	-	
Other	(200,985)		200,985	-	
Net Changes for the year	3,000,962	-	(7,785)	2,993,177	4,120,287
Accumulated Surplus (Deficit), end of year - Statement 2	9,116,562	-	20,491,832	29,608,394	26,615,217

School District No. 5 (Southeast Kootenay)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	80,374,870	81,385,656	80,017,204
Other	68,000	96,900	103,074
Federal Grants	103,074		
Other Revenue	722,424	1,143,023	1,029,650
Rentals and Leases	200,000	235,903	202,596
Investment Income	80,000	418,988	256,781
Total Revenue	81,548,368	83,280,470	81,609,305
Expenses			
Instruction	66,809,085	65,349,563	63,621,225
District Administration	3,053,835	3,189,047	2,983,669
Operations and Maintenance	8,696,207	8,506,515	7,932,712
Transportation and Housing	2,396,289	2,383,398	2,490,310
Total Expense	80,955,416	79,428,523	77,027,916
Operating Surplus (Deficit) for the year	592,952	3,851,947	4,581,389
Net Transfers (to) from other funds			
Local Capital	(592,952)	(650,000)	(800,000)
Other		(200,985)	(103,757)
Total Net Transfers	(592,952)	(850,985)	(903,757)
Total Operating Surplus (Deficit), for the year	-	3,000,962	3,677,632
Operating Surplus (Deficit), beginning of year		6,115,600	2,437,968
Operating Surplus (Deficit), end of year		9,116,562	6,115,600
Operating Surplus (Deficit), end of year			
Internally Restricted (Note 16)		5,850,987	2,911,113
Unrestricted		3,265,575	3,204,487
Total Operating Surplus (Deficit), end of year		9,116,562	6,115,600

School District No. 5 (Southeast Kootenay)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	78,879,535	79,994,685	78,032,036
ISC/LEA Recovery	(340,061)	(291,446)	(276,660)
Other Ministry of Education and Child Care Grants			
Pay Equity	457,171	457,171	457,171
Funding for Graduated Adults	-	14,937	13,075
Student Transportation Fund	361,459	361,459	361,459
Support Staff Benefits Grant	106,661	106,661	106,661
FSA Scorer Grant	8,187	8,187	8,187
Labour Settlement Funding	901,918	734,002	1,308,275
Equity in Action	-	-	7,000
Total Provincial Grants - Ministry of Education and Child Care	80,374,870	81,385,656	80,017,204
Provincial Grants - Other	68,000	96,900	103,074
Federal Grants	103,074	-	-
Other Revenues			
Other School District/Education Authorities	345,363	432,098	379,269
Funding from First Nations	340,061	291,446	276,660
Miscellaneous			
Miscellaneous	10,000	352,310	342,205
Coursey Riders	-	36,160	-
Health Promoting Schools	27,000	31,009	31,516
Total Other Revenue	722,424	1,143,023	1,029,650
Rentals and Leases	200,000	235,903	202,596
Investment Income	80,000	418,988	256,781
Total Operating Revenue	81,548,368	83,280,470	81,609,305

School District No. 5 (Southeast Kootenay)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Salaries			
Teachers	32,353,270	31,074,855	30,157,085
Principals and Vice Principals	5,634,904	5,533,204	5,503,163
Educational Assistants	7,411,954	7,024,863	6,618,372
Support Staff	7,428,302	6,669,155	6,295,284
Other Professionals	2,844,719	3,135,697	2,687,979
Substitutes	2,500,021	3,916,451	3,908,900
Total Salaries	58,173,170	57,354,225	55,170,783
Employee Benefits	14,616,145	13,719,367	13,196,921
Total Salaries and Benefits	72,789,315	71,073,592	68,367,704
Services and Supplies			
Services	2,217,276	2,376,378	2,456,195
Student Transportation	142,556	167,526	138,829
Professional Development and Travel	923,023	793,016	848,751
Rentals and Leases	148,607	100,643	121,501
Dues and Fees	75,450	82,057	78,443
Insurance	208,800	198,258	169,618
Supplies	3,185,389	3,034,930	3,282,725
Utilities	1,265,000	1,602,123	1,564,150
Total Services and Supplies	8,166,101	8,354,931	8,660,212
Total Operating Expense	80,955,416	79,428,523	77,027,916

School District No. 5 (Southeast Kootenay)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	25,690,004	1,585,120		559,139	210,970	2,649,630	30,694,863
1.03 Career Programs							-
1.07 Library Services	744,482			153,082		39,439	937,003
1.08 Counselling	965,469					24,758	990,227
1.10 Inclusive Education	3,490,139	161,832	6,246,602	25,303	697,213	840,784	11,461,873
1.30 English Language Learning	53,379						53,379
1.31 Indigenous Education	131,382	129,373	778,261		168,537	2,894	1,210,447
1.41 School Administration		3,486,562		1,136,712		110,919	4,734,193
Total Function 1	31,074,855	5,362,887	7,024,863	1,874,236	1,076,720	3,668,424	50,081,985
4 District Administration							
4.11 Educational Administration		170,317			313,572	16,274	500,163
4.40 School District Governance					143,937		143,937
4.41 Business Administration				195,782	1,168,624	5,007	1,369,413
Total Function 4	-	170,317	-	195,782	1,626,133	21,281	2,013,513
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				24,783	281,028	1,707	307,518
5.50 Maintenance Operations				3,353,510		134,987	3,488,497
5.52 Maintenance of Grounds				88,936		25,358	114,294
5.56 Utilities							-
Total Function 5	-	-	-	3,467,229	281,028	162,052	3,910,309
7 Transportation and Housing							
7.41 Transportation and Housing Administration					151,816		151,816
7.70 Student Transportation				1,131,908		64,694	1,196,602
Total Function 7	-	-	-	1,131,908	151,816	64,694	1,348,418
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	31,074,855	5,533,204	7,024,863	6,669,155	3,135,697	3,916,451	57,354,225

School District No. 5 (Southeast Kootenay)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Actual	2025 Budget	2024 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	30,694,863	6,778,769	37,473,632	2,388,244	39,861,876	40,212,369	38,514,358
1.03 Career Programs	-		-	50,603	50,603	100,750	43,381
1.07 Library Services	937,003	248,440	1,185,443	130,737	1,316,180	1,260,497	1,201,667
1.08 Counselling	990,227	242,268	1,232,495	4,418	1,236,913	1,300,284	1,129,079
1.10 Inclusive Education	11,461,873	3,081,887	14,543,760	334,491	14,878,251	15,516,863	14,604,479
1.30 English Language Learning	53,379	13,342	66,721	5,205	71,926	87,700	90,516
1.31 Indigenous Education	1,210,447	338,184	1,548,631	376,267	1,924,898	2,021,589	1,978,322
1.41 School Administration	4,734,193	1,174,778	5,908,971	99,945	6,008,916	6,309,033	6,059,423
Total Function 1	50,081,985	11,877,668	61,959,653	3,389,910	65,349,563	66,809,085	63,621,225
4 District Administration							
4.11 Educational Administration	500,163	107,407	607,570	135,451	743,021	714,090	666,995
4.40 School District Governance	143,937	6,440	150,377	109,220	259,597	630,831	279,259
4.41 Business Administration	1,369,413	332,961	1,702,374	484,055	2,186,429	1,708,914	2,037,415
Total Function 4	2,013,513	446,808	2,460,321	728,726	3,189,047	3,053,835	2,983,669
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	307,518	66,916	374,434	182,544	556,978	642,912	532,323
5.50 Maintenance Operations	3,488,497	921,275	4,409,772	1,459,754	5,869,526	6,363,167	5,325,455
5.52 Maintenance of Grounds	114,294	16,141	130,435	347,453	477,888	425,128	510,784
5.56 Utilities	-		-	1,602,123	1,602,123	1,265,000	1,564,150
Total Function 5	3,910,309	1,004,332	4,914,641	3,591,874	8,506,515	8,696,207	7,932,712
7 Transportation and Housing							
7.41 Transportation and Housing Administration	151,816	34,350	186,166	2,827	188,993	168,071	181,938
7.70 Student Transportation	1,196,602	356,209	1,552,811	641,594	2,194,405	2,228,218	2,308,372
Total Function 7	1,348,418	390,559	1,738,977	644,421	2,383,398	2,396,289	2,490,310
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	57,354,225	13,719,367	71,073,592	8,354,931	79,428,523	80,955,416	77,027,916

School District No. 5 (Southeast Kootenay)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2025

	2025 Budget	2025 Actual	2024 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	12,207,524	12,856,435	12,431,787
Other			112,474
Other Revenue	655,000	2,658,781	2,292,298
Investment Income	20,000	15,500	13,200
Total Revenue	<u>12,882,524</u>	<u>15,530,716</u>	<u>14,849,759</u>
Expenses			
Instruction	12,592,473	15,437,878	14,695,229
District Administration	3,000	-	-
Operations and Maintenance	24,430	24,430	24,430
Total Expense	<u>12,619,903</u>	<u>15,462,308</u>	<u>14,719,659</u>
Special Purpose Surplus (Deficit) for the year	<u>262,621</u>	<u>68,408</u>	<u>130,100</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(262,621)	(68,408)	(130,100)
Total Net Transfers	<u>(262,621)</u>	<u>(68,408)</u>	<u>(130,100)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		<u>-</u>	<u>-</u>

School District No. 5 (Southeast Kootenay)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	312,455		821,615	399,510	7,378	19,517	235,730	187	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	287,051	279,294			128,000	29,400	224,238	422,724	169,780
Provincial Grants - Other									
Federal Grants									
Other			6,000	2,689,114					
Investment Income			32,476						
	287,051	279,294	38,476	2,689,114	128,000	29,400	224,238	422,724	169,780
Less: Allocated to Revenue	92,838	279,294	21,500	2,652,781	135,378	22,128	174,502	422,911	169,780
Deferred Revenue, end of year	506,668	-	838,591	435,843	-	26,789	285,466	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	92,838	279,294			135,378	22,128	174,502	422,911	169,780
Other Revenue			6,000	2,652,781					
Investment Income			15,500						
	92,838	279,294	21,500	2,652,781	135,378	22,128	174,502	422,911	169,780
Expenses									
Salaries									
Teachers								73,286	
Principals and Vice Principals									
Educational Assistants		211,614					45,439		
Support Staff								206,636	135,071
Other Professionals									
Substitutes						5,000			
	-	211,614	-	-	-	5,000	45,439	279,922	135,071
Employee Benefits		67,680				1,250	14,212	99,775	33,768
Services and Supplies	24,430		21,500	2,652,781	135,378	15,878	114,851	43,214	941
	24,430	279,294	21,500	2,652,781	135,378	22,128	174,502	422,911	169,780
Net Revenue (Expense) before Interfund Transfers	68,408	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(68,408)								
	(68,408)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 5 (Southeast Kootenay)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2025

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Student & Family Affordability	SEY2KT (Early Years to Kindergarten)	ECL (Early Care & Learning)	Feeding Futures Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			47,972	26,066		155,993	16,002	20,321	119,966
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	9,989,795	132,246	3,525	52,000	11,250		19,000	175,000	771,379
Provincial Grants - Other									
Federal Grants									123,333
Other									
Investment Income									
	9,989,795	132,246	3,525	52,000	11,250	-	19,000	175,000	894,712
Less: Allocated to Revenue	9,989,795	132,246	5,387	43,028	9,259	155,993	25,506	191,893	894,908
Deferred Revenue, end of year	-	-	46,110	35,038	1,991	-	9,496	3,428	119,770
Revenues									
Provincial Grants - Ministry of Education and Child Care	9,989,795	132,246	5,387	43,028	9,259	155,993	25,506	191,893	894,908
Other Revenue									
Investment Income									
	9,989,795	132,246	5,387	43,028	9,259	155,993	25,506	191,893	894,908
Expenses									
Salaries									
Teachers	7,602,870								
Principals and Vice Principals								143,904	
Educational Assistants									420,902
Support Staff									75,192
Other Professionals									
Substitutes		105,797		6,835	7,945		16,000		
	7,602,870	105,797	-	6,835	7,945	-	16,000	143,904	496,094
Employee Benefits	2,386,925	26,449		1,708	902		4,000	28,417	123,555
Services and Supplies			5,387	34,485	412	155,993	5,506	19,572	275,259
	9,989,795	132,246	5,387	43,028	9,259	155,993	25,506	191,893	894,908
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 5 (Southeast Kootenay)Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2025

Schedule 3A (Unaudited)

	Professional Learning Grant	MCF Programs	Estate of Clarence SES	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year			55,000	2,237,712
Add: Restricted Grants				
Provincial Grants - Ministry of Education and Child Care	225,839			12,920,521
Provincial Grants - Other		110,164		110,164
Federal Grants				123,333
Other		1,425	17,518	2,714,057
Investment Income				32,476
	225,839	111,589	17,518	15,900,551
Less: Allocated to Revenue	-	111,589	-	15,530,716
Deferred Revenue, end of year	225,839	-	72,518	2,607,547
Revenues				
Provincial Grants - Ministry of Education and Child Care		111,589		12,856,435
Other Revenue				2,658,781
Investment Income				15,500
	-	111,589	-	15,530,716
Expenses				
Salaries				
Teachers				7,676,156
Principals and Vice Principals				143,904
Educational Assistants				257,053
Support Staff				762,609
Other Professionals		86,565		161,757
Substitutes				141,577
	-	86,565	-	9,143,056
Employee Benefits		19,904		2,808,545
Services and Supplies		5,120		3,510,707
	-	111,589	-	15,462,308
Net Revenue (Expense) before Interfund Transfers	-	-	-	68,408
Interfund Transfers				
Tangible Capital Assets Purchased				(68,408)
	-	-	-	(68,408)
Net Revenue (Expense)	-	-	-	-

School District No. 5 (Southeast Kootenay)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2025

	2025	2025 Actual			2024
	Budget	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
Revenues					
Investment Income	25,000		45,243	45,243	62,815
Amortization of Deferred Capital Revenue	3,440,477	3,413,136		3,413,136	3,313,977
Total Revenue	3,465,477	3,413,136	45,243	3,458,379	3,376,792
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	4,124,371	4,306,327		4,306,327	4,116,528
Write-off/down of Buildings and Sites				-	(164,956)
Debt Services					
Capital Lease Interest	26,000		79,230	79,230	16,422
Total Expense	4,150,371	4,306,327	79,230	4,385,557	3,967,994
Capital Surplus (Deficit) for the year	(684,894)	(893,191)	(33,987)	(927,178)	(591,202)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	355,573	68,408		68,408	130,100
Local Capital	500,000		650,000	650,000	800,000
Capital Lease Payment	-		200,985	200,985	103,757
Total Net Transfers	855,573	68,408	850,985	919,393	1,033,857
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		165,807	(165,807)	-	
Principal Payment					
Capital Lease		200,985	(200,985)	-	
Total Other Adjustments to Fund Balances		366,792	(366,792)	-	
Total Capital Surplus (Deficit) for the year	170,679	(457,991)	450,206	(7,785)	442,655
Capital Surplus (Deficit), beginning of year		19,516,278	983,339	20,499,617	20,056,962
Capital Surplus (Deficit), end of year		19,058,287	1,433,545	20,491,832	20,499,617

School District No. 5 (Southeast Kootenay)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2025

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	9,437,116	169,111,485	2,285,577	4,218,273		670,591	185,723,042
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		4,379,359	122,665	754,132			5,256,156
Deferred Capital Revenue - Other		1,564,009	179,070				1,743,079
Special Purpose Funds		68,408					68,408
Local Capital			165,807				165,807
Equipment Under Capital Lease				281,539		389,150	670,689
	-	6,011,776	467,542	1,035,671	-	389,150	7,904,139
Decrease:							
Deemed Disposals			907,066	168,599		43,176	1,118,841
	-	-	907,066	168,599	-	43,176	1,118,841
Cost, end of year	9,437,116	175,123,261	1,846,053	5,085,345	-	1,016,565	192,508,340
Work in Progress, end of year							-
Cost and Work in Progress, end of year	9,437,116	175,123,261	1,846,053	5,085,345	-	1,016,565	192,508,340
Accumulated Amortization, beginning of year		93,282,128	1,306,400	1,599,499		282,351	96,470,378
Changes for the Year							
Increase: Amortization for the Year		3,409,312	206,582	491,389		199,044	4,306,327
Decrease:							
Deemed Disposals			907,066	168,599		43,176	1,118,841
		-	907,066	168,599	-	43,176	1,118,841
Accumulated Amortization, end of year		96,691,440	605,916	1,922,289	-	438,219	99,657,864
Tangible Capital Assets - Net	9,437,116	78,431,821	1,240,137	3,163,056	-	578,346	92,850,476

School District No. 5 (Southeast Kootenay)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2025

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	62,411,981	2,572,866	1,977,283	66,962,130
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	5,256,156	1,564,009	179,070	6,999,235
	5,256,156	1,564,009	179,070	6,999,235
Decrease:				
Amortization of Deferred Capital Revenue	3,212,478	112,072	88,586	3,413,136
	3,212,478	112,072	88,586	3,413,136
Net Changes for the Year	2,043,678	1,451,937	90,484	3,586,099
Deferred Capital Revenue, end of year	64,455,659	4,024,803	2,067,767	70,548,229
Work in Progress, beginning of year				-
Changes for the Year				
Net Changes for the Year	-	-	-	-
Work in Progress, end of year	-	-	-	-
Total Deferred Capital Revenue, end of year	64,455,659	4,024,803	2,067,767	70,548,229

School District No. 5 (Southeast Kootenay)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2025

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	130,484	4,606	957,112		172,357	1,264,559
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	5,329,479		2,708,673			8,038,152
Other					109,013	109,013
Investment Income		183				183
	5,329,479	183	2,708,673	-	109,013	8,147,348
Decrease:						
Transferred to DCR - Capital Additions	5,256,156		1,564,009		179,070	6,999,235
	5,256,156	-	1,564,009	-	179,070	6,999,235
Net Changes for the Year	73,323	183	1,144,664	-	(70,057)	1,148,113
Balance, end of year	203,807	4,789	2,101,776	-	102,300	2,412,672

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2025

SCHEDULE OF DEBT

Information on all long term debt is included in the School District Audited Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2025

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No.5 (Southeast Kootenay) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

**Fiscal Year Ended June 30, 2025
SCHEDULE OF REMUNERATION AND EXPENSES**

A. LIST OF ELECTED OFFICIALS

NAME	POSITION	REMUNERATION	EXPENSES
AYLING, TRINA	TRUSTEES	\$15,678.00	\$8,911.71
BELLINA, BEVERLEY	TRUSTEES	\$15,678.00	\$5,546.03
BISCHLER, IRENE M	TRUSTEES	\$15,678.00	\$4,384.25
CLARKE, ALYSHA	TRUSTEES	\$15,678.00	\$3,271.79
HECKENDORF, NICOLE	TRUSTEES	\$15,678.00	\$1,981.27
JOHNS, CHRIS	TRUSTEES	\$15,678.00	\$256.00
MADSEN, SARAH L	TRUSTEES	\$15,678.00	\$5,162.42
MCPHEE, DOUG	TRUSTEES	\$18,513.00	\$12,941.30
TURNER, WENDY	TRUSTEES	\$15,678.00	\$0.00
TOTAL FOR ELECTED OFFICIALS		\$143,937.00	\$42,454.77

A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME	POSITION	REMUNERATION	EXPENSES
ADAMS, DELEEN	TEACHERS	\$102,285.27	\$0.00
ADAMS, JENNIFER	ADMIN OFFICERS ELK VALLEY	\$157,843.52	\$6,002.51
ADEBESIN, ADEBUSOLA	TEACHERS	\$91,987.76	\$0.00
AKKERMAN, MIRANDA	TEACHERS W/REMOTE ALLOWANCE	\$76,603.94	\$89.60
ALDERSON, CHELSEY	TEACHERS	\$111,436.67	\$0.00
ANDERSON, TRINA	TEACHERS	\$103,089.67	\$3,981.67
ANSELMO, JENNIFER	TEACHERS W/REMOTE ALLOWANCE	\$89,060.51	\$384.00
ARCHIBALD, MARCI	TEACHERS	\$101,777.13	\$0.00
ATTORP, JENNIFER	ADMIN OFFICERS ELK VALLEY	\$133,480.56	\$0.00
ATWAL, JASLENE	ADMIN OFFICERS ELK VALLEY	\$108,638.53	\$7,135.95
AUBIN, STEPHANIE	TEACHERS W/REMOTE ALLOWANCE	\$105,899.59	\$0.00
AVERY, ALEX KENNEDY	TEACHERS	\$87,712.18	\$0.00
AZZARA, DANIELLE	TEACHERS W/REMOTE ALLOWANCE	\$85,279.35	\$0.00
BAILEY, CHRISTOPHER SCOTT	TEACHERS W/REMOTE ALLOWANCE	\$105,809.15	\$2,499.15
BAILEY, DEIRDRE M	ADMIN OFFICERS ELK VALLEY	\$111,179.87	\$0.00
BAIN, LYNDSLEY	TEACHERS	\$84,559.44	\$0.00
BANNISTER, MICHELLE	TEACHERS	\$78,689.89	\$0.00
BARBARO, AMY	SPEECH PATHOLOGISTS	\$86,909.83	\$9,464.67

BARLOW, GARETH	TEACHERS W/REMOTE ALLOWANCE	\$92,823.82	\$63.97
BARRAS, AMI	TEACHERS W/REMOTE ALLOWANCE	\$111,225.46	\$128.00
BARTRAW, DANNY W	TEACHERS	\$102,284.39	\$0.00
BASSETT, BARBARA	TEACHERS W/REMOTE ALLOWANCE	\$104,442.99	\$0.00
BATES, KATHLEEN	TEACHERS	\$90,224.70	\$0.00
BATY, ERNIE	TEACHERS W/REMOTE ALLOWANCE	\$105,704.10	\$0.00
BELISLE, BARBARA	TEACHERS	\$115,370.30	\$0.00
BENDKOWSKI, RICK	TEACHERS	\$102,424.52	\$0.00
BENETTE, LINDA JUDE	TEACHERS	\$114,448.98	\$0.00
BERG, HEIDI R.	TEACHER TEMPORARY	\$93,207.07	\$0.00
BERGEN, CARMEN A	TEACHERS	\$110,875.79	\$128.00
BERNDT, HELENA	TEACHERS W/REMOTE ALLOWANCE	\$106,675.67	\$0.00
BIAFORE, MICHAEL	TEACHERS W/REMOTE ALLOWANCE	\$118,035.78	\$0.00
BIRD, JESSICA ANNE	TEACHERS W/REMOTE ALLOWANCE	\$81,527.75	\$192.00
BOCK, JULIA ANNE	TEACHERS W/REMOTE ALLOWANCE	\$105,803.68	\$192.00
BOEHM, ERIN	ADMIN OFFICERS ELK VALLEY	\$154,983.20	\$8,301.62
BOEHMER, CRAIG	ADMIN OFFICERS ELK VALLEY	\$144,760.83	\$3,691.48
BOENDER, CAMERON M	TEACHERS	\$87,660.32	\$0.00
BOHAN, CARLA	TEACHERS	\$101,404.29	\$0.00
BORTON, BRIAN	TEACHERS W/REMOTE ALLOWANCE	\$94,671.50	\$0.00
BOSS, DEANNA	TEACHERS	\$103,658.22	\$0.00
BOTTONI, MARZIA	TEACHERS W/REMOTE ALLOWANCE	\$105,631.86	\$6,345.05
BOWKER, WANITA	TEACHERS W/REMOTE ALLOWANCE	\$92,977.07	\$0.00
BOYLE, KATHLEEN	TEACHERS	\$91,457.53	\$368.45
BRANSFIELD, EMMA	TEACHERS W/REMOTE ALLOWANCE	\$77,617.22	\$145.88
BRIEN, YVONNE	TEACHERS	\$110,184.12	\$91.92
BROOKS, SARAH	TEACHERS	\$115,623.05	\$161.39
BROWER, JACQUELINE	TEACHERS W/REMOTE ALLOWANCE	\$89,329.58	\$0.00
BRUCE, NICHOLAS WILLIAM	TEACHERS W/REMOTE ALLOWANCE	\$82,002.14	\$0.00
BUCH, ADAM	TEACHERS	\$108,908.79	\$0.00
BUCH, CASSANDRA	TEACHERS	\$111,338.20	\$436.00
BUCHAN, NANCY	TEACHERS W/REMOTE ALLOWANCE	\$107,107.16	\$0.00
BUCK, FRASER	TEACHERS W/REMOTE ALLOWANCE	\$105,852.32	\$0.00
BUECKERT, DENISE	TEACHERS	\$85,638.96	\$0.00
BUECKERT, EVAN	TEACHERS	\$101,479.99	\$0.00
BULLOCK, NOEL	TEACHERS W/REMOTE ALLOWANCE	\$119,436.04	\$149.00
BURGESS, WILLIAM	TEACHERS	\$114,448.98	\$0.00
BUTLER, PAUL	JOURYMAN CERTIFIED TRADES	\$79,069.45	\$2,133.80
CADIEUX, ANDREANNE	TEACHERS	\$89,033.80	\$0.00
CAIN, RITA	TEACHERS W/REMOTE ALLOWANCE	\$105,023.45	\$0.00
CALDWELL, KURTIS KENNETH	TEACHERS W/REMOTE ALLOWANCE	\$91,908.53	\$0.00
CAMERON, DONNA LYNN	TEACHERS W/REMOTE ALLOWANCE	\$118,035.78	\$204.05
CARLEY, JILL	ADMIN OFFICERS CRANBROOK	\$156,315.50	\$1,441.75
CASAULT, DIANE	ED ADMIN	\$127,521.13	\$5,996.42

CATHERALL, CHRIS	TEACHERS	\$114,586.48	\$128.00
CATHERALL, KRISTA	TEACHERS	\$90,183.47	\$0.00
CHARDONNENS, PAULA	TEACHERS W/REMOTE ALLOWANCE	\$104,333.03	\$0.00
CHAREST, SHARLENE	TEACHERS W/REMOTE ALLOWANCE	\$118,751.53	\$1,470.20
CHIASSON, CHRISTINA	TEACHERS W/REMOTE ALLOWANCE	\$114,988.12	\$250.88
CHOW, PAUL	TEACHERS W/REMOTE ALLOWANCE	\$122,355.35	\$0.00
CLAYPOOL, JESSICA	TEACHERS	\$95,468.85	\$16.00
CONLIN, KATHERINE	ADMIN OFFICERS ELK VALLEY	\$123,126.23	\$2,027.49
CONROY, MICHELE	TEACHERS	\$85,902.41	\$0.00
COOLBAUGH, JEFFREY	TEACHERS	\$102,471.08	\$0.00
CORMIER, LEIGH	TEACHERS	\$95,846.78	\$42.00
COULTRY, MEGHAN	TEACHERS W/REMOTE ALLOWANCE	\$107,139.09	\$0.00
CROOKS-EADIE, ANALESA	TEACHERS	\$114,378.62	\$0.00
CROSS, CAROLYN	TEACHERS	\$114,534.30	\$0.00
CROSS, ERICA	TEACHERS	\$113,786.26	\$0.00
CULLINS, KYLE	TEACHERS W/REMOTE ALLOWANCE	\$95,064.28	\$0.00
CULVER, HALEY	TEACHERS W/REMOTE ALLOWANCE	\$95,560.67	\$0.00
CUNNINGHAM, TARA	TEACHERS	\$103,055.37	\$0.00
DAMANT, ZOE	TEACHERS	\$112,494.19	\$741.57
DAVIS, HAZEL	TEACHERS W/REMOTE ALLOWANCE	\$80,012.71	\$337.92
DAWSON, ALISON	TEACHERS	\$101,338.77	\$0.00
DE BRUYCKER, KATIE	TEACHERS W/REMOTE ALLOWANCE	\$94,057.69	\$128.00
DE KLERK, INGRID	TEACHERS	\$111,611.12	\$0.00
DE-KIEVIET, JENNIFER	TEACHER TEMPORARY	\$85,723.43	\$0.00
DECOSSE, KATHLEEN	TEACHERS	\$76,752.27	\$0.00
DEGAGNE, DANIELLE	TEACHERS W/REMOTE ALLOWANCE	\$105,587.66	\$42.00
DEMERS, ADRIENNE	TEACHERS W/REMOTE ALLOWANCE	\$126,050.60	\$111.99
DIAMOND, BRITTANY	TEMPORARY TEACHER WITH REMOTE	\$93,071.64	\$0.00
DILTS, MORGAN	TEACHERS W/REMOTE ALLOWANCE	\$105,012.80	\$214.83
DION, TRINA	TEACHERS W/REMOTE ALLOWANCE	\$113,780.11	\$0.00
DOLL, DAVID	ADMIN OFFICERS CRANBROOK	\$152,897.80	\$765.71
DOLL, JENNIFER	TEACHERS	\$114,587.22	\$64.00
DOLL, KARLEY	TEACHERS	\$113,685.66	\$23.04
DOVE, SHANNON	TEACHERS	\$98,580.33	\$0.00
DRAPER, LEAH	TEACHERS	\$114,024.22	\$0.00
DRYDALE, PAMELA	ADMIN OFFICERS CRANBROOK	\$141,191.29	\$1,241.55
DUCZEK, PAUL	TEACHERS	\$102,469.37	\$0.00
DUFFY, HANNAH RAYE	TEACHERS	\$84,196.65	\$0.00
DURESKI, LARRY	TEACHER TEMPORARY	\$132,429.13	\$196.24
EADIE, MICHAEL	TEACHERS	\$111,335.30	\$26.17
ELLIOT, TARA	TEACHERS W/REMOTE ALLOWANCE	\$143,281.34	\$0.00
EMSLAND, LENORE ELISE	TEACHERS	\$111,385.89	\$0.00
ENGLAND, CHRISTOPHER	TEACHERS	\$84,162.77	\$0.00
ENNS, JUSTINE	TEACHERS	\$94,210.87	\$540.00

EVOY, PAULA	TEACHERS W/REMOTE ALLOWANCE	\$95,826.01	\$871.17
FAUCHER, BRYAN	TEACHERS W/REMOTE ALLOWANCE	\$105,606.25	\$0.00
FIFIELD, SHANE	TEACHERS	\$100,809.45	\$0.00
FILIPE, ASHLEY	TEACHERS	\$111,108.89	\$0.00
FILLIS, CATHERINE	TEACHERS	\$111,869.32	\$0.00
FINCH, SARAH	TEACHERS W/REMOTE ALLOWANCE	\$114,591.82	\$0.00
FLEGEL, DAVID	TEACHERS	\$111,154.54	\$0.00
FLEGEL, MELISSA ANNE	TEACHERS	\$111,543.55	\$62.00
FLEISCHACKER, MELISSA	TEACHERS W/REMOTE ALLOWANCE	\$93,694.31	\$0.00
FLEMING, RYAN	TEACHERS	\$90,989.94	\$0.00
FOREFIELD, AMANDA	TEACHERS W/REMOTE ALLOWANCE	\$81,952.41	\$0.00
FORTIN, TYLER	TEACHERS W/REMOTE ALLOWANCE	\$80,704.00	\$0.00
FRANKLIN, LEE-ANNE	TEACHERS	\$102,471.71	\$0.00
FRANKLIN-COOPER, PAMELA	TEACHERS	\$88,331.53	\$42.00
FRASER, JANE	TEACHERS W/REMOTE ALLOWANCE	\$110,905.41	\$0.00
FREEMAN, COURTNEY	TEACHERS W/REMOTE ALLOWANCE	\$87,329.10	\$0.00
FRIESEN, RICHARD	TEACHERS	\$102,285.27	\$0.00
FROEHLER, KIM	TEACHERS W/REMOTE ALLOWANCE	\$105,710.10	\$1,121.28
FULTON, NICOLE	TEACHERS	\$101,807.33	\$0.00
GARTSIDE, OREN	TEACHERS	\$103,306.63	\$0.00
GAUDON, GIZELLE M	ADMIN OFFICERS CRANBROOK	\$133,480.56	\$1,545.91
GEDDES, DANA	TEACHERS	\$115,527.48	\$16.00
GEMMELL, ANN ANN	TEACHERS W/REMOTE ALLOWANCE	\$117,592.07	\$0.00
GERMAINE, KARLA M	TEACHERS W/REMOTE ALLOWANCE	\$135,022.07	\$0.00
GERNON, NEIL	JOURYMAN CERTIFIED TRADES	\$77,059.82	\$576.55
GIBSON, DANIELLE	TEACHERS W/REMOTE ALLOWANCE	\$137,676.49	\$173.00
GONSALVEZ, LOUISE	TEACHERS W/REMOTE ALLOWANCE	\$98,665.12	\$513.72
GOODWIN, CHRIS	TEACHERS	\$114,378.62	\$0.00
GORKA, EWA	TEACHERS	\$102,123.84	\$0.00
GRAHAM, DEANNA R	TEACHERS	\$90,036.07	\$0.00
GRAY, PASCAL	TEACHERS	\$101,404.66	\$0.00
GREEN, BREE	TEACHERS W/REMOTE ALLOWANCE	\$105,191.59	\$0.00
GREENLEE, VALERIE	TEACHERS	\$93,761.48	\$0.00
GRINTALS, ERIKA DAWN	TEACHERS W/REMOTE ALLOWANCE	\$105,853.86	\$401.80
GRUGGEN, LAUREN	ADMIN OFFICERS CRANBROOK	\$128,452.69	\$3,927.80
GULYAS, ANDREW	TEACHERS W/REMOTE ALLOWANCE	\$97,403.61	\$0.00
GUTZMAN, KIRK	TEACHERS W/REMOTE ALLOWANCE	\$106,189.96	\$0.00
HALL, COLIN	TEACHERS	\$93,519.64	\$0.00
HALL, PAIGE STACEY	TEACHERS	\$85,753.88	\$205.33
HALLDORSON, STEPHANIE	TEACHERS	\$114,482.59	\$0.00
HAMILTON, DALTON	TEACHERS	\$97,190.24	\$0.00
HAMILTON, GARRETT MICHAEL	TEACHERS W/REMOTE ALLOWANCE	\$106,848.81	\$0.00
HAMILTON, MARY PATRICIA	TEACHERS	\$97,190.43	\$0.00
HAMILTON, RYAN	TEACHERS	\$114,378.62	\$0.00

HAMMOND, STEVEN	TEACHERS	\$114,378.62	\$0.00
HANSON, RUSSELL	TEACHERS W/REMOTE ALLOWANCE	\$96,743.89	\$128.00
HART, CARISSA	ADMIN OFFICERS CRANBROOK	\$152,408.83	\$6,081.07
HART, JUSTIN P. T.	TEACHERS W/REMOTE ALLOWANCE	\$106,158.01	\$89.60
HARTY-BLANK, ALEATA	TEACHERS	\$102,215.16	\$509.92
HAWKE, ORRIN	TEACHERS	\$106,418.80	\$0.00
HAY, ERIN	ADMIN OFFICERS ELK VALLEY	\$166,265.01	\$4,469.94
HAYES, BONNIE	TEACHERS	\$90,182.99	\$0.00
HEAL, RUTH	TEACHERS	\$101,913.55	\$0.00
HEATH, JENNIFER	TEACHERS W/REMOTE ALLOWANCE	\$112,883.26	\$0.00
HENDERSON, KELLY	TEACHERS	\$102,469.62	\$0.00
HEYDE, CARRIE	TEACHERS	\$102,268.27	\$0.00
HILL, DAVID MICHAEL	ADMIN OFFICERS CRANBROOK	\$164,932.54	\$354.21
HILLS, NEIL	TEACHERS	\$113,743.31	\$354.21
HOFFMAN, AARON M	TEACHER TEMPORARY	\$95,765.93	\$0.00
HOGG, KEVIN	TEACHERS	\$116,448.19	\$0.00
HOLLANDER, TYLER WJ	JOURYMAN CERTIFIED TRADES	\$78,815.77	\$672.96
HOLMES, ROSE	TEACHERS W/REMOTE ALLOWANCE	\$105,706.99	\$192.00
HOLT, SCOTT	ADMIN OFFICERS CRANBROOK	\$157,843.52	\$667.25
HORVATH, JENNIFER	TEACHER TEMPORARY	\$81,379.15	\$32.00
HOYT, CHRISTIE	TEACHERS	\$87,738.32	\$0.00
HOYT, JODI	TEACHERS	\$114,584.25	\$870.35
HUTCHINSON, STACEY	TEACHERS W/REMOTE ALLOWANCE	\$115,536.66	\$102.91
JACKSON, GILLIAN	TEACHERS W/REMOTE ALLOWANCE	\$115,096.49	\$0.00
JAMIESON, KENZIE	TEACHER TEMPORARY	\$95,248.05	\$128.00
JARRELL, IAN	TEACHERS W/REMOTE ALLOWANCE	\$119,894.60	\$0.00
JEEVES, LONNIE L	BUSINESS ADMIN	\$116,917.88	\$1,799.63
JOHNS, JENNIFER	TEACHERS	\$109,414.96	\$0.00
JOHNSON, CHRISTIE	ADMIN OFFICERS CRANBROOK	\$144,232.94	\$879.04
JOHNSON, STACEY R	TEACHERS	\$85,401.47	\$0.00
JOHNSON, VIVEKA AI	ED ADMIN	\$229,645.10	\$18,293.51
JOHNSON, WILLIAM	ADMIN OFFICERS CRANBROOK	\$162,053.27	\$384.00
JONES, ERIN	TEACHERS W/REMOTE ALLOWANCE	\$116,545.61	\$11,821.47
KAUFMANN, BARBARA	TEACHERS	\$102,765.99	\$546.34
KAUSHAL, VINTEE	BUSINESS ADMIN	\$126,990.10	\$4,971.28
KEAST, KATIE	TEACHERS W/REMOTE ALLOWANCE	\$118,247.04	\$1,333.09
KELLY, MICHAEL	ED ADMIN	\$173,098.40	\$13,271.40
KENDON, JOYCE ZI MEI	TEACHERS	\$91,006.03	\$0.00
KENNEDY, KATELON	TEACHERS W/REMOTE ALLOWANCE	\$116,023.31	\$179.20
KENNEDY, SCOTT	TEACHERS	\$113,460.83	\$0.00
KENT, KELLY	TEACHER TEMPORARY	\$91,471.27	\$540.00
KERKHOVEN, TANYA	TEACHERS W/REMOTE ALLOWANCE	\$103,265.00	\$0.00
KESSLER, DORINA	TEACHER TEMPORARY	\$81,436.02	\$0.00
KING, BREANNE	TEACHERS W/REMOTE ALLOWANCE	\$87,173.26	\$0.00

KINSMAN, MELISSA	SPEECH PATHOLOGISTS	\$92,237.07	\$8,265.54
KIRKPATRICK, FRANCES	TEACHERS	\$93,633.27	\$0.00
KNIGHT, LINDSAY	TEACHERS W/REMOTE ALLOWANCE	\$105,747.05	\$3,594.14
KNIFE, TAYLOR	TEACHERS	\$102,426.29	\$0.00
KUHNERT, JENNA	TEMPORARY TEACHER WITH REMOTE	\$87,366.05	\$0.00
KUIJT, JANET	ADMIN OFFICERS ELK VALLEY	\$156,362.59	\$4,685.40
KUNDRIK, STEPHANIE	TEACHERS W/REMOTE ALLOWANCE	\$86,777.10	\$0.00
LAPALME, KATELYN W	TEACHERS W/REMOTE ALLOWANCE	\$85,875.12	\$128.00
LAPORTE, CATHERINE	TEACHERS	\$90,060.53	\$128.00
LARKIN, NICHOLAS	TEACHER TEMPORARY	\$80,225.23	\$0.00
LARSEN, SARAH	TEMPORARY TEACHER WITH REMOTE	\$105,217.61	\$0.00
LARSEN, STEPHEN	TEACHERS W/REMOTE ALLOWANCE	\$109,265.70	\$0.00
LARSEN, VICTORIA	TEACHERS	\$113,134.09	\$128.00
LARSON, KYLE C	ADMIN OFFICERS ELK VALLEY	\$136,716.42	\$815.04
LAVIOLETTE, LISA	TEACHERS W/REMOTE ALLOWANCE	\$78,034.35	\$0.00
LEEDEN, AMY	ADMIN OFFICERS ELK VALLEY	\$137,241.79	\$4,726.84
LENNOX, CATHRYN	TEACHERS W/REMOTE ALLOWANCE	\$90,693.58	\$0.00
LENTZ, DAGNY ELISABETH	TEACHERS W/REMOTE ALLOWANCE	\$103,468.23	\$0.00
LENTZ, MEGHAN	TEACHERS	\$102,101.92	\$0.00
LEPINE, CLINT	FOREMAN I TRADES	\$89,670.84	\$1,117.43
LEWIS, KRISTEN	TEACHERS W/REMOTE ALLOWANCE	\$97,702.46	\$818.24
LINARDIC, ANGELA	TEACHERS	\$115,573.91	\$0.00
LLOYD, HARMONY	TEACHERS W/REMOTE ALLOWANCE	\$107,612.56	\$0.00
LOCHRIE, CARLENE	ADMIN OFFICERS ELK VALLEY	\$142,127.93	\$2,465.50
LONDON, CARA	TEACHERS	\$115,163.96	\$132.10
LOWE, PENNY	TEACHERS W/REMOTE ALLOWANCE	\$122,146.34	\$0.00
LUND, JAMES	TEACHERS	\$119,238.46	\$0.00
LUTZ, KIM	TEACHERS	\$114,339.30	\$0.00
LUXTON, TERESA	TEACHERS	\$116,237.42	\$0.00
LYNES, LINDY	TEACHERS	\$101,102.44	\$0.00
MACCORMACK, RENEE	ADMIN OFFICERS ELK VALLEY	\$121,461.42	\$356.12
MACLEOD, KELLY-ANNE	TEACHERS	\$102,751.54	\$628.00
MADELL, ROBERT	TEACHERS	\$102,468.57	\$0.00
MALMBERG, MAXINE	TEACHERS	\$88,280.44	\$0.00
MARK, GRAEME	TEACHERS	\$77,350.43	\$0.00
MARSCHNER, JANICE DIANE	TEACHERS	\$90,368.59	\$150.83
MARSHALL, JARED	FOREMAN I TRADES	\$84,143.48	\$952.71
MARTIN, AMY	TEACHER TEMPORARY	\$77,407.03	\$0.00
MARTIN, DAVID	ADMIN OFFICERS CRANBROOK	\$157,843.52	\$751.04
MARTIN, SHAWNA	TEACHERS	\$99,658.59	\$1,892.63
MATTHEWS, PAUL	TEACHERS	\$114,533.57	\$0.00
MCCORMACK, DANIELLE	TEACHERS	\$102,921.37	\$0.00
MCCULLOUGH, JACQUELINE	TEACHERS W/REMOTE ALLOWANCE	\$92,763.58	\$0.00
MCDONALD, BRITTA	TEACHERS	\$75,643.24	\$0.00

MCELGUNN, NIKITA	TEACHERS	\$113,723.81	\$0.00
MCGOVERN, JENNIFER	TEACHERS	\$114,586.48	\$0.00
MCKENZIE, RYAN	TEACHERS	\$114,378.62	\$4,148.34
MCKEOWN, KIM	TEACHERS W/REMOTE ALLOWANCE	\$118,779.38	\$2,290.00
MCLEAN, ARLENE KIMBERLY	TEMPORARY TEACHER WITH REMOTE	\$84,645.38	\$0.00
MEDCALF, JENNA	TEACHERS W/REMOTE ALLOWANCE	\$102,595.20	\$40.96
MEIJER, TANYA	TEACHERS	\$102,424.52	\$0.00
MERKEL, TERA-LEIGH	TEACHERS	\$111,234.20	\$0.00
MILLER, KEN	BUSINESS ADMIN	\$92,874.32	\$623.04
MINTO, ADELE	SPEECH PATHOLOGISTS	\$125,592.40	\$3,537.53
MOLNAR, MARISSA	TEACHERS	\$94,294.26	\$0.00
MOORE, ALISON	TEACHERS W/REMOTE ALLOWANCE	\$103,284.09	\$0.00
MORGAN, RUSAN	TEACHERS W/REMOTE ALLOWANCE	\$118,194.47	\$788.93
MORRISON, RANDI	TEACHERS	\$90,062.59	\$0.00
MUDRY, STEFANIE	TEACHERS W/REMOTE ALLOWANCE	\$83,787.51	\$0.00
MUNRO, EILIDH	TEMPORARY TEACHER WITH REMOTE	\$78,558.87	\$81.92
MURRAY, PAMELA	TEACHERS W/REMOTE ALLOWANCE	\$105,900.79	\$0.00
MUSIL, FARRIN	TEACHERS W/REMOTE ALLOWANCE	\$98,454.82	\$163.84
NAGULAPALLY, SHAILAJA	TEACHERS W/REMOTE ALLOWANCE	\$91,767.20	\$40.96
NASTASI, ROMINA	TEACHERS	\$85,529.39	\$0.00
NEUFELD, NICOLE	ADMIN OFFICERS ELK VALLEY	\$162,053.27	\$4,271.27
NIELSEN, KIM	TEACHERS	\$112,494.04	\$42.00
NIMMO, ANDREA	TEACHERS W/REMOTE ALLOWANCE	\$86,458.98	\$128.00
NIXON, JANE	BUSINESS ADMIN	\$84,009.47	\$3,458.35
NORTON, CAROLYN	SPEECH PATHOLOGISTS	\$83,771.29	\$11,669.72
NYQUIST, TIFFANY	TEACHERS	\$110,644.22	\$0.00
O'CONNOR, JESSICA	TEACHERS W/REMOTE ALLOWANCE	\$107,242.16	\$0.00
O'GRADY, SHEILA	TEACHERS	\$112,225.78	\$1,497.07
OESTREICH, DEVLIN	TEACHERS	\$114,583.51	\$0.00
OLORENSHAW, VAUGHN	TEACHERS W/REMOTE ALLOWANCE	\$92,698.13	\$0.00
PACE, ALLISON	TEACHERS W/REMOTE ALLOWANCE	\$103,164.72	\$24.64
PARENT, ANNIE	SPEECH PATHOLOGISTS	\$105,237.23	\$3,593.31
PARK, JANELLE	TEACHERS W/REMOTE ALLOWANCE	\$88,396.17	\$0.00
PARKER, JAMIE	TEACHERS W/REMOTE ALLOWANCE	\$117,508.94	\$93.44
PARKS, ROELIEN MICHELLE	TEACHERS W/REMOTE ALLOWANCE	\$77,277.29	\$40.96
PARON, MARK	TEACHERS	\$114,483.14	\$0.00
PASIVIRTA, DAVID	TEACHERS	\$115,517.01	\$0.00
PATEL, HIMANI Y	TEACHERS W/REMOTE ALLOWANCE	\$91,066.36	\$0.00
PATERSON, MICHELLE	TEACHERS	\$114,013.46	\$0.00
PATRICK, BRENNAN	TEACHERS W/REMOTE ALLOWANCE	\$80,443.96	\$0.00
PENDRY, ANDREA	TEACHERS	\$103,356.45	\$0.00
PERCY, WILLIAM	TEACHERS W/REMOTE ALLOWANCE	\$108,369.00	\$142.08
PETERS, AUSTIN L	TEACHER TEMPORARY	\$75,057.96	\$200.00
PETTERSON, HEATHER	TEACHERS	\$90,061.28	\$0.00

PETTIFOR, COLE	TEACHERS W/REMOTE ALLOWANCE	\$116,024.92	\$0.00
PETTIFOR, VANESSA	TEACHERS W/REMOTE ALLOWANCE	\$103,510.78	\$0.00
PHILLIPS, LAURA-LEE	ADMIN OFFICERS ELK VALLEY	\$161,880.94	\$15,187.48
PHILLIPS, STEFFANI	TEACHERS W/REMOTE ALLOWANCE	\$94,632.62	\$0.00
POCHA, FILOMENA	TEACHERS	\$102,472.44	\$0.00
POCHA, PATTI	BUSINESS ADMIN	\$104,762.62	\$5,405.18
PODRASKY, SHEILA	TEACHERS W/REMOTE ALLOWANCE	\$104,536.00	\$337.92
PORTER, KATHLEEN	ADMIN OFFICERS CRANBROOK	\$137,241.79	\$1,462.72
PORTER, MADELINE FAITH	TEMPORARY TEACHER WITH REMOTE	\$84,895.55	\$0.00
POTTER, CAROLINE	TEACHERS	\$90,228.37	\$0.00
POULIN, ANICK	TEACHERS	\$101,264.48	\$0.00
POWELL, JOHN F	TEACHERS W/REMOTE ALLOWANCE	\$121,178.29	\$0.00
PRESTON, GRAHAM	TEACHERS W/REMOTE ALLOWANCE	\$105,701.30	\$42.97
PUFFER, JENNY	TEACHERS	\$109,088.82	\$0.00
QUAIFE, AMY	TEACHERS	\$77,336.46	\$81.54
QUINN, REBECCA COLLEEN	TEACHERS W/REMOTE ALLOWANCE	\$97,404.26	\$63.96
RADIES, PATTI	TEACHERS	\$103,386.61	\$434.79
REID, ERIC	BUSINESS ADMIN	\$107,452.15	\$4,503.15
REIMER, BRENT	ED ADMIN	\$196,517.73	\$9,102.55
REINARZ, DANIELLE	TEACHERS	\$97,568.32	\$0.00
RELKOFF, KELLEY	TEACHERS	\$90,127.50	\$81.53
RENTZ, WAYNE	BUSINESS ADMIN	\$82,593.69	\$340.22
RENZIE, AMANDA	TEACHERS	\$111,339.52	\$177.39
RICHARDS, KIMBERLY	TEACHERS	\$114,378.62	\$4,457.78
RICHARDS, NICHOLAS	TEACHERS	\$87,404.52	\$232.96
ROBERTS, STEPHANIE	TEACHERS	\$115,675.05	\$0.00
ROBERTSON, LAURIE	ED ASST REGULAR	\$109,167.02	\$200.00
ROBERTSON, ROSS	TEACHERS	\$115,904.12	\$0.00
ROBINSON, JAMES MARTIN	TEACHERS	\$115,527.48	\$26.17
ROMERO, RACHEL MAUREEN	ADMIN OFFICERS ELK VALLEY	\$142,234.60	\$512.00
RONDEAU-L'ECUYER, LAURENCE	TEACHERS	\$100,891.15	\$128.00
ROONEY, ELIZABETH A	TEACHERS W/REMOTE ALLOWANCE	\$84,014.84	\$540.00
ROSNAU, LUCAS	TEACHERS	\$102,061.40	\$0.00
ROSZELL, SEAN	TEACHERS W/REMOTE ALLOWANCE	\$88,942.34	\$0.00
RUNDBERG, ALYSSA	TEACHERS	\$89,126.89	\$0.00
RUOSS, KATE	TEACHERS	\$113,971.99	\$0.00
RUSSCHEN, JULIE	TEACHERS	\$115,278.21	\$3,349.24
RUSSELL, VICTORIA	TEACHERS	\$99,076.53	\$0.00
SALANSKI, SHELLEY	TEACHERS W/REMOTE ALLOWANCE	\$105,706.99	\$192.00
SANFORD, DEVAN C	TEACHERS W/REMOTE ALLOWANCE	\$91,876.71	\$0.00
SAUERBORN, SARAH	TEACHERS W/REMOTE ALLOWANCE	\$93,500.47	\$547.84
SAVAGE, ANITA	TEACHERS	\$85,699.59	\$0.00
SAVAGE, JODI	TEACHERS	\$89,836.77	\$0.00
SAWCHUK, DON	TEACHERS W/REMOTE ALLOWANCE	\$114,833.54	\$362.97

SCHACKER, JENNIFER	ED ASST REGULAR	\$93,545.61	\$0.00
SCHADELI, ANNELI	TEACHERS	\$94,737.64	\$0.00
SCHELLER, SAMANTHA	TEACHERS W/REMOTE ALLOWANCE	\$80,527.55	\$64.00
SENZ, ELIZABETH A.	TEACHERS W/REMOTE ALLOWANCE	\$84,051.64	\$168.96
SHADE, LEANN	TEACHERS	\$102,423.87	\$128.00
SHIELDS, KRISTIN	TEACHERS W/REMOTE ALLOWANCE	\$94,674.46	\$0.00
SHULLY, LEANNA S	ADMIN OFFICERS ELK VALLEY	\$133,480.56	\$4,976.77
SHULTZ, KELLY	TEACHER TEMPORARY	\$85,234.08	\$0.00
SINCLAIR, SEAN	ADMIN OFFICERS CRANBROOK	\$142,733.14	\$3,157.11
SKEAD, TONJA	TEACHERS W/REMOTE ALLOWANCE	\$120,003.43	\$0.00
SKELTON, THOMAS	ADMIN OFFICERS ELK VALLEY	\$160,648.50	\$2,047.20
SKENE, AMANDA LEIGH E.	BUSINESS ADMIN	\$85,443.40	\$7,485.33
SLATER, BRAD	TEACHERS	\$92,044.30	\$0.00
SMITH, PAULA L	TEMPORARY TEACHER WITH REMOTE	\$96,985.22	\$40.96
SMITH, SHAELYN	TEACHERS	\$90,050.63	\$0.00
SOMMERFELD, CHRISTINA	TEACHERS	\$96,082.89	\$496.45
SOMMERFELD, JASON	ADMIN OFFICERS ELK VALLEY	\$152,408.83	\$2,585.78
SOPKO, COURTNEY MICHELLE	TEACHERS W/REMOTE ALLOWANCE	\$86,525.33	\$1,544.71
SPARKS, KIM	TEACHERS	\$112,316.05	\$16.00
SPENSLEY, PATRICK D	TEACHERS	\$114,534.49	\$64.00
SPERGEL, LEAH	TEACHERS W/REMOTE ALLOWANCE	\$118,196.70	\$0.00
SPERLING, REBECCA	TEACHER TEMPORARY	\$75,314.64	\$0.00
STAMBULIC, CLAUDIA	TEACHERS	\$111,436.61	\$46.00
STANDING, DAVID	TEACHERS	\$114,547.24	\$0.00
STEPHENSON, SCOTT	TEACHERS	\$91,164.81	\$0.00
STEVENSON, BARBARA	TEACHERS	\$102,165.72	\$64.00
STEVENSON, ERIN M	BUSINESS ADMIN	\$79,178.17	\$4,606.35
STEWART, ADAM	TEACHERS	\$111,431.76	\$0.00
STEWART, BRIENNA	TEACHERS	\$102,933.22	\$0.00
STOREY, RITA K	TEACHERS W/REMOTE ALLOWANCE	\$77,533.79	\$0.00
STREMECKI, SAMANTHA	TEACHERS W/REMOTE ALLOWANCE	\$91,576.20	\$42.00
SUBRA, FREDERIC	TEACHERS	\$114,533.10	\$0.00
SUETTA, MARISSA NICOLE	SPEECH PATHOLOGISTS	\$109,426.67	\$1,691.78
SUTHERLAND, NICOLLE	TEACHERS W/REMOTE ALLOWANCE	\$118,220.07	\$0.00
SUTTON, MELYSSA	TEACHERS	\$100,814.40	\$0.00
SWAIN, RUSSEL	FOREMAN I TRADES	\$89,890.85	\$360.29
TANG, DANICA GWEN	TEACHERS W/REMOTE ALLOWANCE	\$80,755.19	\$95.45
TANK, JOSEPH	BUSINESS ADMIN	\$141,899.43	\$3,156.89
TAYLOR, BRITTON ALICIA	TEACHER TEMPORARY	\$77,925.40	\$0.00
TAYLOR, DINI	TEACHERS W/REMOTE ALLOWANCE	\$78,572.56	\$0.00
TAYLOR, MATTHEW	TEACHERS	\$83,428.85	\$443.04
TAYLOR, NICHOLAS	BUSINESS ADMIN	\$215,455.12	\$12,972.69
TEMRICK, TAMMY	TEACHERS W/REMOTE ALLOWANCE	\$105,847.03	\$0.00
THIELEN, BRETT	TEACHERS	\$90,325.42	\$0.00

THIELEN, DARALYN	TEACHERS W/REMOTE ALLOWANCE	\$118,195.75	\$0.00
THOMPSON, JAYME	TEACHERS	\$115,464.51	\$42.00
THOMPSON, JODI MARIE	TEACHERS W/REMOTE ALLOWANCE	\$93,687.04	\$0.00
THOMPSON, KRISTAN MARIE	ADMIN OFFICERS CRANBROOK	\$133,480.56	\$2,755.55
THOMSON, RICKI L	TEACHERS	\$105,036.45	\$0.00
THORN, AARON	ADMIN OFFICERS CRANBROOK	\$162,053.27	\$751.04
TICHAUER, JASON	ED ADMIN	\$192,291.64	\$6,726.51
TICHAUER, STEPHANIE	TEACHERS	\$102,123.09	\$0.00
TOPPING, SARA	TEACHERS	\$94,819.27	\$0.00
TOVEE, COLLETTE	SPEECH PATHOLOGISTS	\$126,600.44	\$1,263.13
TRAUB, MELISSA	TEACHERS W/REMOTE ALLOWANCE	\$107,648.24	\$0.00
TRAVERSE, ADELAINE	TEACHERS W/REMOTE ALLOWANCE	\$105,853.76	\$0.00
TRAVERSE, LEAH-ROSE	TEACHERS W/REMOTE ALLOWANCE	\$105,769.14	\$251.81
TRAVIERO, DON	TEACHERS	\$102,285.27	\$0.00
TSAO, GRACE	TEACHERS W/REMOTE ALLOWANCE	\$97,277.76	\$0.00
TUCHSCHERER, RAPHAELA	TEACHERS W/REMOTE ALLOWANCE	\$99,608.94	\$3,543.47
TYSON, BRENDA	ADMIN OFFICERS CRANBROOK	\$162,053.27	\$256.00
VAN DER WALT, DANIEL	TEACHERS	\$114,378.62	\$128.00
VAN HESTEREN, JULIE	TEACHERS	\$103,443.87	\$0.00
VAN LEUSDEN, DEREK	TEACHERS	\$85,856.59	\$0.00
VERMETTE, LINDSAY	TEACHERS	\$81,538.00	\$0.00
VICKERY, JENNIFER	BUSINESS ADMIN	\$90,317.13	\$706.67
WADE, GREGORY D	FOREMAN I TRADES	\$85,510.14	\$329.67
WAGNER, TANYA	TEACHERS W/REMOTE ALLOWANCE	\$114,584.22	\$124.87
WALKER, KAREN	TEACHERS W/REMOTE ALLOWANCE	\$101,420.59	\$240.45
WALKLEY, PRISCILLA	TEACHERS	\$113,580.22	\$155.92
WALMSLEY, JORDANNA M	TEACHERS	\$86,927.26	\$0.00
WALMSLEY, WAYNE	TEACHERS	\$104,330.34	\$0.00
WALTERS, CHANTAL N	TEACHERS	\$114,378.62	\$0.00
WALTON, ADAM CHRISTIAN	TEACHER TEMPORARY	\$88,836.68	\$0.00
WARBURTON, SARAH	TEACHERS W/REMOTE ALLOWANCE	\$115,326.63	\$128.00
WASYLOWICH, KALEY	ED ADMIN	\$161,370.36	\$10,278.35
WATSON, DORELENE MARGARET	TEACHER TEMPORARY	\$111,739.46	\$0.00
WEBBER, ERIN	TEACHERS W/REMOTE ALLOWANCE	\$101,479.74	\$0.00
WENDA-SZOLTYSEK, JOLANTA	TEACHERS W/REMOTE ALLOWANCE	\$107,950.58	\$0.00
WHALEN, SEAN	TEACHERS	\$108,772.37	\$726.19
WHIPPLE, DALZIEL	TEACHERS W/REMOTE ALLOWANCE	\$90,402.74	\$227.17
WHITE, CONNIE	TEACHERS	\$115,623.05	\$0.00
WHITLOCK, GERRY	FOREMAN I TRADES	\$84,770.87	\$1,960.60
WILKINSON, CHERYL	TEACHERS	\$102,858.58	\$0.00
WILLIAMS, MICHELLE L	TEACHERS	\$85,435.74	\$0.00
WILLS, ADAM	TEACHERS	\$111,335.30	\$0.00
WILLUMEIT, AMANDA	TEACHERS	\$114,519.93	\$0.00
WILSON, LAUREN	TEACHERS	\$98,713.21	\$0.00

WURMLINGER, TAYLOR	TEACHERS W/REMOTE ALLOWANCE	\$91,114.89	\$0.00
WYATT, DAWN	BUSINESS ADMIN	\$103,922.97	\$3,511.50
YOUNG, NIKKELA	TEACHERS	\$88,794.22	\$0.00
ZHUKROVSKY, ROSALIE	TEACHERS	\$83,377.32	\$0.00
ZUROWSKI, CHRISTINA	TEACHERS W/REMOTE ALLOWANCE	\$118,197.00	\$0.00
ZURRIN, ANDREW	TEACHER TEMPORARY	\$85,276.57	\$0.00
ZUVELA, MITCHELL	TEACHERS	\$82,448.41	\$0.00
TOTAL FOR EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000		\$44,649,185.93	\$342,966.80

B. REMUNERATION TO EMPLOYEES PAID \$75,000.00 OR LESS **\$23,455,054.20** **\$ 271,328.26**

C. REMUNERATION TO ELECTED OFFICIALS

\$143,937.00	\$42,454.77
\$68,248,177.13	\$656,749.83

D. EMPLOYER PORTION OF E.I. AND C.P.P

\$4,041,488.41

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2025

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No.5 (Southeast Kootenay) and its non-unionized employees during fiscal year 2025.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2025

SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS AND SERVICES

A. LIST OF SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00

SUPPLIER NAME	EXPENDITURE
ACCESSSMT HOLDINGS LTD	\$ 28,581.93
AFFORDABLE FLOORS LTD.	76,975.27
AMAZON.COM.CA ULC	325,169.41
APPLE CANADA INC. C3120	80,284.16
APPLY TO EDUCATION	31,586.52
BC HYDRO	608,253.64
BCSTA	44,153.34
BDI PLAY DESIGNS	155,569.60
BDO CANADA LLP	35,490.00
BERRY ARCHITECTURE	771,176.70
BLUE IMP - SF SCOTT MFG CO LTD	135,391.20
BOB MITCHELL EXCAVATING LTD	62,853.00
BORDER HOLDINGS LTD	248,539.99
BRIDGE INTERIORS	31,704.18
BUNZL	67,847.00
CAMERON ENTERPRISES	34,004.91
CANADIAN LINEN & UNIFORM SERVI	40,413.19
CASTLE FUELS (2008) INC	260,659.60
CCA FINANCIAL COMPANY	58,446.90
CDTA PROFESSIONAL DEVELOPMENT	112,500.00
CITY GLASS AND WINDSHIELD SHOP	72,009.08
CITY OF CRANBROOK	58,096.01
CITY OF CRANBROOK	39,431.25
CITY OF FERNIE	35,147.06
CLOVERDALE PAINT INC	26,565.17
COLLEGE OF THE ROCKIES	144,011.56
COLUMBIA BASIN ALLIANCE FOR LI	131,484.00
COMM CONNECTIONS SOCIETY	44,673.40
CONTROLLED FIRE SERVICES	33,728.27
COSTCO	25,450.77
CRANBROOK PEST CONTROL	26,634.82
CRANBROOK SALVATION ARMY	60,000.00
CROWN RESTAURANT EQUIPMENT LTD	52,369.84

D3K CONSTRUCTION LTD	48,035.40
DATA MAESTRO SOLUTIONS INC.	67,032.00
DYNAMIC SPECIALTY VEHICLES LTD	74,892.35
EB HORSMAN & SON	54,764.70
EKBOA	26,850.45
ELK VALLEY EXCAVATION LTD.	142,937.97
ELLISON TRAVEL & TOURS LTD	27,600.00
EMPLOYER HEALTH TAX - PROV BC	1,320,356.71
FALCON ENGINEERING LTD.	76,571.34
FERNIE AUTO PARTS LTD	56,376.19
FORTE WORKPLACE LAW	40,124.00
FORTISBC	639,451.76
GF	29,303.99
GRAND & TOY	92,475.51
HABITAT SYSTEMS INCORPORATED	38,157.00
HARRIS & COMPANY	113,220.02
HOME DEPOT CREDIT SERVICES	36,667.35
HOMEWOOD HEALTH INC.	78,328.47
IBM CANADA LTD	180,046.45
INLAND KENWORTH PARTNERSHIP	60,143.71
ITBLUEPRINT SOLUTIONS INC.	45,519.95
JIM PATTISON LEASE	113,223.15
JOHNSON'S HEATING (629189 B.C.	58,043.03
KEV SOFTWARE INC	140,088.73
KEY CITY THEATRE	43,000.00
KMS TOOLS AND EQUIPMENT INC	35,721.11
KONE INC.	34,085.78
KOOTENAY CLEAN AIR INC.	46,098.15
KOOTENAY COLUMBIA HOME MEDICAL	27,712.82
KOOTENAY DISASTER RESTORATION	553,557.70
KOOTENAY LANDSCAPE	34,400.18
LASER NETWORKS INC.	71,714.63
LOBLAW COMPANIES LIMITED	201,875.00
LOGICAL SOLUTIONS LTD	25,047.80
LONG & MCQUADE LTD	84,337.12
LORDCO	29,534.11
M & K PLUMBING & HEATING CO. L	261,509.95
MACQUARIE EQUIPMENT FINANCE LT	185,160.79
MCWHIRTER OFFICE SOLUTIONS	121,561.60
MINISTER OF FINANCE	70,770.00
MINISTER OF FINANCE	56,364.91
MORRISSEY AGGREGATES 2011 LTD	61,871.27
MOUNTAIN MECHANICAL SALES & SE	31,714.56
MUNICIPAL PENSION PLAN CUPE	1,209,270.13
MUNICIPAL PENSION PLAN EXCLUDE	225,235.01

NEDERMAN CANADA LTD	28,556.64
NORTH MOUNTAIN CONSTRUCTION LT	1,523,504.46
NORTHERN COMPUTER	159,587.53
PACIFIC BLUE CROSS	2,169,825.20
PASSEY, SUSANNA	31,245.00
PEBT IN TRUST	1,732,698.93
PLAYQUEST RECREATION	203,029.41
POINTS WEST AUDIO VISUAL LTD	37,231.21
POWERSCHOOL CANADA ULC	265,781.42
PRISM ENGINEERING LIMITED	37,499.91
PROTECK HAZARDOUS MATERIALS MA	145,528.18
RCAP LEASING INC.	82,932.01
REAL CDN SUPERSTORE	77,548.74
RONA	38,017.65
SAVE ON FOODS	78,296.81
SCHOOLHOUSE PRODUCTS INC.	116,338.55
SHELL ENERGY NORTH AMERICA (CA	41,996.42
SOBEYS CAPITAL INC.	37,600.00
SOFTCHOICE LP	149,461.55
SPACES INC.	128,487.10
SPARWOOD ESSO	56,373.49
SPORTFACTOR INC.	36,038.32
TEACHER PENSION PLAN	5,288,479.64
TELUS	27,710.29
TELUS MOBILITY	25,796.53
THE LAWN BARBERS	87,774.79
TURNER & TOWNSEND CANADA INC	82,934.66
VENTURE MECHANICAL SYSTEMS LTD	749,194.12
VOCANTAS SOFTWARE	39,375.00
W. INGRAM BUILDING MATERIALS L	52,954.83
WAL-MART #3183	35,563.37
WASTE MANAGEMENT OF CANADA COR	25,069.22
WESTERN CANADA BUS	787,097.56
WOLSELEY MECHANICAL GROUP - AL	136,689.83
WOOD WYANT	175,386.22
WORKSAFE BC ONLINE	802,670.05
WSP CANADA INC.	232,370.79
YOUR INDEPENDENT GROCER	29,137.14
TOTAL FOR SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00	\$ 26,685,737.19
B. SUPPLIERS PAID \$25,000.00 OR LESS	\$ 3,239,858.11
Total Payments for Goods & Services	\$ 29,925,595.30

**Statement of Financial Information (SOFI)
School District No. 5 (Southeast Kootenay)
Fiscal Year Ended June 30, 2025**

Reconciliation of Payments (SOFI) to Audited Financial Statements

The differences between the combined totals for the Schedule of Remuneration and Expenses and the Schedule of Payments made for the Provision of Goods and Services contained within the Statement of Financial Information report and the districts Audited Financial statements – specifically Statement 2 – Statement of Revenue and Expense, are as indicated below in the Explanation of Variance.

Explanation of Variance – the SOFI schedules differ from the audited financial statements for the following reasons:

- The Schedule of Remuneration and Expenses is prepared on a cash basis and salary and benefits in the Financial Statements are on an accrual basis.
- The schedule of Payments for Goods and Services is prepared on a cash basis and expenditures in the Financial Statements are on an accrual basis.
- Payments to suppliers include 68% Goods and Services Tax on expenditures recorded in the Financial Statements and the financial statement entries are net of the G.S.T. rebates.
- The Schedule of Payments of Goods and Services includes payments made on behalf of third parties such as Parent Advisory Councils (PAC's). The third party recoveries of expenses from PAC's and school fundraising activities may not all be adjusted for in the schedules.
- Payments to benefit suppliers include taxable benefit amounts shown as remuneration on the Schedule of Remuneration and Expenses. Also, travel expenditures paid directly to suppliers may be duplicated in the employee expenses category.
- Other miscellaneous cost recoveries may not have been deducted from the payment schedules.

Prepared as required by *Financial Information Act*, RSBC 1996 Chapter 140

Analysis of Surplus Funds
October 28, 2025

Purpose: Board Policy 17 outlines our requirements as a Board for maintaining our accumulated operating surplus as a percentage (%) of operating expenses. The Board requested a calculation of each category.

Category per Policy 17	Total operating expenses for 2024/25	Surplus for 2024/25	% Surplus of Operating Expenses	Range per Policy 17	Comments
General Surplus for 2024/25	99,276,388	2,993,177	3.0%	0.5% - 3.0%	Within range set by Policy 17
Internally Restricted for Multiple School Years	99,276,388	2,642,777	2.7%	1.5% - 3.0%	Within range set by Policy 17
Internally Restricted for Unusual Expenses	99,276,388	-	0.0%	0.5% - 1.0%	Within range set by Policy 17
Internally Restricted Due to Nature of Constraints on the Fund:	99,276,388	2,258,119.00	2.3%	N/A - No Minimum or Maximum Given the Nature of the Constraints	N/A - no range
Contingency Reserves (Major Capital)	99,276,388	600,000.00	0.6%	0.5 - 1.0%	Within range set by Policy 17
Restricted for Future Capital Cost Share	99,276,388	350,000.00	0.4%	N/A - Amount Set by Ministry	N/A - no range

Comment: While the accumulate surplus has grown in 2024/25, we can see that the amounts are still within the ranges set by Board Policy 17. There were a variety of factor that led to this, given the nature and timing of funding for child care project, vacant position, andongoing major capital projects or system conversions. The Secretary Treasurer will continue to monitor these levels closely this year, and expenditure plans are in place to spend some of the discretionary surplus funds.

PROVINCIAL COUNCIL 2025 NOTES

TRUSTEE BEV BELLINA

BCSTA Provincial Council Meeting October 24, 2025 BCSTA Portal (LINK) OVERVIEW Friday, October 24, 2025 Time Event 8:30a Delegates are admitted into the meeting. 9:00a – 12:00p Provincial Council Meeting 12:00p Adjournment

75 in attendance - 58 voters

PROVINCIAL COUNCIL MEETING: October 24, 2025 AGENDA ITEM 1.0: Adoption of Provincial Council Rules of Order See attached PC Rules of Order

BCSTA Provincial Council

Friday, October 24, 2025

Start time: 9:00 am

Location: BCSTA Portal (LINK) _____

- | | |
|--|----------------|
| 1. Adoption of Provincial Council Rules of Order | Motion Carried |
| 2. Adoption of Proposed Agenda | Motion Carried |
| 3. Approval of Minutes from April 25, 2025 Meeting | Motion Carried |

4. Oral Reports

- | | |
|------------------------|----------------|
| 4.1 President's Report | Motion Carried |
|------------------------|----------------|

Notes: National Food program has been approved - over 400,000 children

Are being fed. Board of Directors - planning day refined our strategy - in

First Peoples values - identified 3 priorities - increase non targeted funding - receive

2. Ensure trustees have the skills to advocate for students

3. Wider community support for public education in this election year

Minister has expressed her support of Trustees

BC's 2 tier union negotiations - directly affect the Board's availability to support students

BCSTA consistently works with BCPSEA

Boards working to work under these restraints

Indigenous Education Councils - Advocacy efforts expanded to MLA's in the province

BCSTA, FINESSE, HASBRO - thank Carolyn Broady for her help

Recent meetings reconciliation efforts - partnership

Thank you trustees for your ongoing work

4.2 Chief Executive Officer's Report

Motion. Carried

Notes: A year in this role - honoured to serve as CEO - be part of a n organization

100 years old - 3 key areas

1. Building relationships with partners - take time -
2. Creating systems - not approaching from ad hoc basis - like consistency
3. Ensuring we have capacity to respond with emergencies

Believe we will have stronger services - non targeted funding has increased - need to be crystal clear of who we are, what we do, and why it's important

Budget - I've been involved with a large number of budgets - our talks were robust - doing in a productive way - creates a foundational public engagement allowed us to connect with communities across the province - developing relationships with media - let them know who we are - advocacy days coming up this month - need to ensure that public education is on the radar with everyone - Ministry relationships - hope to engage they are at our events - good strategy - Professional development - 12 course - working with superintendents, principals and vice principals - foundational education we offer trustees - new ideas for Academy - focus on government - walk away feeling better able to do our jobs to the best of our abilities - improving efficiency at our events - try to stay away from complex systems - try to find ways to make it better for us - news out of Ontario has made the role of trustees uncertain - government speaking about removing the role of Trustees - election no indication whatsoever - have to realize the actions of Ontario affects all of us - building public support - encouraging people to run - build a robust understanding of what we do - think early spring to watch this - ultimately the strongest message is why trustees truly matter

Michael Rossi joined us in June - elected directors - first AGM in this role - opportunities to maybe do a little bit better

CSBA tremendous amount of work - proud but understand the work - welcoming trustees to Whistler

CPR training -privacy of home addresses - provides a safer environment running for provincial elections

Looking ahead want to complete trustee education program - getting feedback

Academy programming - longer term get the media cycle - understanding when to be prepare to balance - building on successes we have - continue taking about the importance of the work we are doing - see positive changes whether big or small - build year after year and champion public education - believe by working together we can make things better.

4.3 CSBA Report

Motion Carried

Carolyn Broady:

Notes: Just returned from Ottawa - senior government senators - national food

Program, mental health supports, vaping troubling rise in vaping - challenge for

School districts - ban on all flavoured vapers - and age restriction - highlight the work trustees do -

Data driven analysis - we are leaders - Indigenous meetings moved online with fires in Winnipeg

Gordon and I presented - K-12 anti-racism plan - BCSTA staff have been working with our Manitoba counterparts

As we plan CSBA Conference in Whistler

Government going to collapse 74 school boards into 4 - we have been monitoring the situation - sharing best practices to help our Ontario counterparts - our partnership approach shared communication - BCSTA continues to proactively meet and collaboratively work together - continue to be the trusted partner - maintaining open dialogue - never become complacent about local voices - they matter so situations like Ontario won't happen.

? Kristen Schneider - solidarity piece what have we done about Victoria - no representation on this call - have an election coming up but not doing anything at home

Questions:

Doug duly elected boards - like to see something from province - what is the province's view or are they sitting on their hands - have to get others as well

Tracy - observers cannot speak while we are on this call - brought up with Minister and not on her radar.

4.4 BCSTA Standing Committee Reports:

Motion Carried

Notes:

4.4.1 Professional Learning Committee

Notes: on behalf of PLC - building off Trevor's comments - building trustees pro-d and learning - met April and September - believe everyone registered for AGM - keynote presentations - stories - Indigenous - work plan for 2025-2026 - looking for supporting new trustees and those interested in running for next election - determined to support parties and fill the capacities for emerging issues Tracy and Trevor have this covered in their reports - supporting work done with learning series - please derive from updates - next meeting at the Academy and - named the committee members. Open for questions

Cochair Vanessa Mitchell - Vernon - greeted

Indigenous met a few times since last PC - met at long house - multiple communities - shared their Indigenous education activities - welcomed Joe - male and female knowledge keepers - other part recognizing that there may be other knowledge keepers on board - volume 1 launched great work on that - working on land based learning - local agreement best practices - conversations wanted to acknowledge during this series - another topic around trustee knowledge - what we see in mainstream is around denialism - wanting to support at baseline and leaning into those conversations - want to support trustees in those conversations - we were able to hear from Stephen Point and Dr. Glen Pointe provided us with their knowledge - encouraging all of us to ask what can we do - Indigenous student rates provincially post pandemic - cultural calendar dates - opportunity for land based - hunting - how can that be included with attendance data - conversation around attendance rates - Indigenous students leaving home for sports and leadership - standing agenda item - having discussions around children with autism - important connection with truth and reconciliation - ableism - related to Indigenous education and education rights - note next piece - plan - we have a plan in place to develop long standing members at the academy - IEC to continue to advance with Indigenous education - benefit students across the province - asking trustees what they would like to see.

4.4.2 Indigenous Education Advisory Council

Notes: ? Kristin Schnider - anything on 2 spirit folks

Vanessa stepped away - Rosanne Gulch -when we discussed didn't get into details - culturally matriarchs speak. On behalf of nations - good point will bring up at next meeting

5. Written Reports

Motion. Carried

5.1 Minutes of the meetings of the Board of Directors held on March 31, 2025, April 24, 2025, April 26, 2025, May 15, 2025, and June 12, 2025.

5.2 Minutes of the meeting of the Professional Learning Committee held on April 27, 2025.

5.3 Minutes of the meeting of the Indigenous Education Advisory Council held on February 20, 2025 and June 19, 2025.

5.4 Minutes of the meetings of the Finance and Audit Committee held on February 13, 2025, April 24, 2025 and June 18, 2025.

5.5 Minutes of the meetings of the Legislative Committee held on February 24-25, 2025, March 14, 2025, April 17, 2025, and June 18, 2025.

6. Motion Tracking Database Updates

Motion Carried

Encourage board members to take a look at - pleased with advocacy we have taken.

Questions? None

6.1 Annual General Meeting Resolution Tracking

7. Action / Discussion Items

David Swankey - introductions of Committee

7.1 2024/2025 BCSTA Audited Financial Statements Motion

7.2 Grant status report as of June 30, 2025 Motion

7.3 BCSTA 2026/2027 budget planning Discussion

7.4 BCSTA Affiliated Membership Fees Motion

8. New Business

8.1 AGM Rules of Order Discussion

9. Adjournment

BCSTA PROVINCIAL COUNCIL MEETING MINUTES: April 25, 2025 (DRAFT) 2 of 3

OBSERVERS: School District Observer Chilliwack David Swankey

BCSTA BOARD OF DIRECTORS:

Carolyn Broady President West Vancouver

Tracy Loffler Vice-President Mission

Bob Holmes Director Surrey

Jen Mezei Director Burnaby

Allison Watson Director Sooke

STAFF:

Trevor Davies Chief Executive Officer

Carmen Batista Deputy CEO

Michael Rossi Incoming Deputy CEO

Elaine Teng Director, Finance

Maggie Yuen Executive Administrator

President Carolyn Broady called the meeting to order at 5:32 pm.

1. ADOPTION OF PROVINCIAL COUNCIL RULES OF ORDER

Moved: P. Ruth Seconded: G. Liosis That the Provincial Council Rules of Order be adopted as presented. Status: Carried PC# 12/2025

2. ADOPTION OF PROPOSED AGENDA Moved: D. Rainer Seconded: C. Zaitsoff That the agenda of the meeting of the Provincial Council held on April 25, 2025, be adopted as presented. Status: Carried PC# 13/2025

3. APPROVAL OF MINUTES OF FEBRUARY 22, 2025 PROVINCIAL COUNCIL MEETING

Moved: D. Anderson Seconded: J. Runge That the Minutes of the meeting of the Provincial Council held on February 22, 2025, be adopted as presented. Status: Carried PC# 14/2025

4. WRITTEN REPORTS

4.1 Minutes of the meetings of the Board of Directors held on January 16, 2025, February 12, 2025, and February 21, 2025.

4.2 Minutes of the meetings of the Professional Learning Committee held on February 1, 2025 and February 27, 2025. 4.3 Minutes of the meetings of the Indigenous Education Committee held on October 25, 2024.

4.4 Minutes of the meetings of the Finance and Audit Committee held on January 9, 2025. 4.5 Minutes of the meetings of the Legislative Committee held on January 29, 2025.

Moved: T. Van Well Seconded: F. Farrell That the written reports/minutes of the Board of Directors, Professional Learning Committee, Indigenous Education Committee, Finance and Audit Committee and Legislative Committee reports be received. Status: Carried PC# 15/2025

BCSTA PROVINCIAL COUNCIL MEETING MINUTES: April 25, 2025 (DRAFT) 3 of 3

5. ACTION / DISCUSSION ITEMS

5.1 BCSTA 2025/2026 Draft Budget Moved: G. Liosis Seconded: J. Horne That Provincial Council adopt the BCSTA 2025/2026 draft budget. Status: Carried PC# 16/2025

5.2 Appointment of Auditors Moved:

V. Adrian Seconded: P. Rai That Provincial Council approve the appointment of D&H Group LLP as BCSTA's auditors for the fiscal year ending June 30, 2025. Status: Carried PC# 17/2025

6. ADJOURNMENT Moved: V. Jung Seconded: M. Reid That the meeting of Provincial Council be adjourned at 5:44 pm Status: Carried PC# 18/2025

PROVINCIAL COUNCIL MEETING: October 24, 2025

AGENDA ITEM 4.0: Oral Reports

4.1 President's Report

Notes:

4.2 Chief Executive Officer's Report

Notes:

4.3 CSBA Report

Notes:

4.4 BCSTA Standing Committee Reports:

4.4.1 Professional Learning Committee

Notes:

4.4.2 Indigenous Education Committee

Notes:

AGENDA ITEM 6.0: BCSTA Motion Tracking Database Updates

6.1 Annual General Meeting Resolutions Tracking

See Link: Motion Tracking Database (<https://bcstamotions.org/motion>)

AGENDA ITEM 7.1: 2024/2025 BCSTA Draft Audited Financial Statements

BACKGROUND:

The Finance & Audit Committee meets annually with D&H Group LLP, the auditors for BCSTA, to review the draft of the audited financial statements. This review usually takes place in early fall after the audit is completed. The committee is responsible for approving these statements before they are submitted to the board of directors. Once approved, the board of directors forwards the financial statements to the Provincial Council for their receipt.

At the last committee meeting on September 9, 2025, D&H Group LLP presented BCSTA's draft audited financial statements for the year ended June 30, 2025. The audited financial statements are provided in your package.

BCSTA concluded the fiscal year with a modest surplus of \$39,602, maintaining a solid financial position despite a lower surplus compared to FY 2024.

Statement of Financial Position BC

BCSTA's total assets increased slightly year-over-year from \$4.37 million to \$4.43 million, mainly due to a rise in prepaid expenses resulting from deposits made for future contracted events. BCSTA has signed hotel agreements that extend through 2028, providing some cost stability. Net assets grew by \$39,602, reflecting the year-end surplus.

Revenue

BCSTA's total revenue for FY 2025 remained stable at \$3.09 million, nearly matching the previous year's figures but falling short of the budgeted amount. Key revenue observations include:

- i. Membership income was lower than the budgeted amount due to discounts offered to members equivalent to the annual inflation adjustment.
- ii. Academy event revenue exceeded expectations by \$21,925, reflecting continued strong attendance and member engagement, which is a positive indicator of the value members place on our professional development offerings.
- iii. AGM revenue fell short by \$29,108 relative to the \$273,000 target. This was a result of a deliberate strategic decision by the board to waive pre-conference fees, effectively returning some of the Academy's surplus to our members.
- v. Despite lower interest rates compared to the prior year, interest income outperformed projections, benefiting from higher-than-budgeted actual rates throughout the year. v. Additionally, grant administration income surpassed the budget by about \$24,000 because of higher than-anticipated program activity.

Expenses

Total expenses increased compared to FY 2024 but remained below budget, resulting in cost savings of \$60,183, which contributed to the overall year-end surplus. Key cost drivers and savings include:

- i. Several meeting-related budget lines, including standing committees, board of directors, and branch support, came in under budget due to the continued use of hybrid and virtual meeting formats, which effectively reduced travel and venue costs.
- ii. Advocacy-related expenses were lower than expected, as many of BCSTA's working groups completed their projects during the year.
- iii. BCSTA received additional funding from the BC School Superintendents Association (BCSSA) to support the development of training modules for trustees, which helped offset some of our in-district support expenses.
- iv. Legal expenses were approximately 45% below budget, indicating fewer requirements for external legal counsel than anticipated.
- v. Event-related expenses for both the Academy and AGM were below budget due to savings in speaker costs and audio-visual services. Savings in audio-visual services resulted from a vendor change for the Academy event, demonstrating BCSTA's proactive cost-saving measures.
- vi. Office operations costs remained well-controlled across all categories, with savings in the financial line item due to lower-than-expected audit fees.
- vii. However, salaries and benefits expenses exceeded budget, primarily due to executive and senior staff transitions, which incurred additional recruitment and onboarding expenses.

Net Assets or Member Equity

Despite exceeding our budget in salary and benefits, increased revenue from the Academy and interest, along with cost efficiencies in other budget items, resulted in a net operating surplus of

\$39,602 for the fiscal year. This surplus has been added to BCSTA's net assets, also referred to as member equity, as detailed on pages 4 and 6 of the financial statements.

The Finance and Audit Committee reviews these net assets annually, as they form the basis for calculating the operating reserve ratio, a key metric for assessing the organization's financial stability and flexibility in unexpected situations. When calculating BCSTA's operating reserve and risk management, it is important to consider the commitments and contingent liabilities listed in note 8 of the financial statements. To ensure cost stability, BCSTA has entered into hotel contracts extending through 2028. An estimated \$1.2 million for cancellation penalties, payable to the hotels, must be factored into the calculation of the effective operating reserve. After accounting for these penalties, BCSTA's adjusted operating reserve ratio is approximately 50%, which equates to about six months' worth of expenses. Since 75% of revenue comes from voluntary membership fees, this ratio suggests that BCSTA has a sufficient financial cushion to manage unforeseen challenges and continue operating smoothly without disruption for at least six months.

Internally Restricted Funds

Also shown on pages 4 and 6 of the financial statements, a portion of BCSTA's net assets is classified as internally restricted funds to support future strategic initiatives of the board of directors, which are not part of regular operations. These allocations reflect BCSTA's board of directors' intent to balance long-term financial planning with immediate operational needs.

AGENDA ITEM 7.1: 2024/2025 BCSTA Draft Audited Financial Statements 3 of 3

The following is a summary of expenditures during the last fiscal year:

PROJECT	Amount spent in prior years	Amount spent during 2024/2025	Total amount spent	Amount approved by the Board of Directors
Bylaw Review	\$30,342	\$18,016	\$48,358	\$50,000
Four-Year Advocacy Plan	\$4,443	\$8,760	\$13,203	\$38,000
Anti-Racism EDI Strategy	\$76,194	\$2,000	\$78,194	\$80,000
Total	\$110,979	\$28,776	\$139,755	\$168,000

RECOMMENDATION: That the Provincial Council receives BCSTA's audited financial statements for the year ended June 30, 2025. APPROVED AND SUBMITTED BY: Board of Directors

The British Columbia School Trustees Association Statement of Financial Position June 30, 2025 2025
2024 \$ \$

Assets

Current assets

Cash and cash equivalents 533,015 495,676
Cash held for TQS (Note 6) 261,564 245,015
Temporary investments held for TQS (Note 3, 6) - -
Temporary investments (Note 3) 2,179,773 2,300,178
Trade receivables 13,284 7,043
TQS receivable (Note 6) 103,435 102,325
Prepaid expenses 223,711 104,664 3,314,782 3,254,901
Long-term investments (Note 4) 1,052,353 1,033,146
Property and equipment (Note 5) 66,235 78,182 4,433,

Liabilities

Current liabilities

Accounts payable and accrued liabilities 48,930 36,572 Payable to TQS (Note 6) 355,950 347,340
Vacation payable 139,110 141,004 Deferred contributions (Note 7) 384,237 375,772 928,227 900,688

Commitments (Note 8)

Net assets

Invested in property and equipment 66,236 78,182
Internally restricted (Note 10) 471,224 455,021
Unrestricted 2,967,683 2,932,338 3,505,143 3,465,541

Statement of Revenue and Expenses

Year Ended June 30, 2025

2025 2025 2024 \$ \$ \$ Actual Budget Actual (Note 2)

Revenue

Member fees 2,293,013 2,363,000 2,227,140
Annual General Meeting 243,892 273,000 281,012
Academy 275,925 254,000 270,925
Interest 212,514 180,000 237,529
Grant administration and entrepreneurial services

(Schedule 3) 68,075 44,000 76,514 3,093,419 3,114,000 3,093,120

Expenses

Salaries and benefits (Note 12) 1,784,369 1,705,000 1,608,149

Core services (Schedule 1, Note 13) 946,806 1,099,000 998,876

Office operations (Schedule 2) 271,107 280,000 270,818

Grant administration and entrepreneurial services (Schedule 3) 51,535 30,000 61,910 3,053,817
3,114,000 2,939,753 Excess of revenue over expenses for the year 39,602 - 153,367

Schedule of Core Services Expenses

Year ended June 30, 2025

2025 2025 2024 \$ \$ \$ Actual Budget Actual (Note 2)

Advocacy

Annual General Meeting 241,650 268,000 246,574

Advocacy services 78,829 91,000 108,362

Board of Directors 95,426 106,000 91,194

Provincial Council 68,421 73,000 66,973

Canadian School Board Association 50,254 48,000 49,121

Branch support 9,851 17,000 13,659

Professional Learning Committee 18,351 18,000 13,093

Legislative Committee 2,864 5,000 5,899

Indigenous Education Committee 23,896 36,000 4,977

Finance and Audit Committee 190 2,000 207 589,732 664,000 600,059

Trustee and Board Services

Academy 222,553 230,000 209,447

Board Chairs' Meeting 24,245 38,000 71,070

Legal Counsel 54,656 100,000 70,053

In-District services 32,059 45,000 27,367

Communications/Publications 23,561 22,000 20,880

357,074 435,000 398,817
946,806 1,099,000. 998,876

AGENDA ITEM 7.2: Grant status update as of June 30, 2025

BACKGROUND:

During the annual Fall Provincial Council meeting, an update is provided on the grant funds held by BCSTA as of June 30 of the previous fiscal year. The following report is based on the June 30, 2025, audited financial statements. Deferred Contributions, which are grant funds received but not yet spent, are detailed on page four of BCSTA's audited financial statements under current liabilities and note 7 on page 12 of the statements. These contributions fall into two externally restricted categories.

Category 1:

The first category refers to funds awarded for a specific purpose. These funds are subject to externally imposed stipulations that specify how they will be used.

During the fiscal year 2024/2025, BCSTA received an additional \$60,000 from the BC School Superintendents Association (BCSSA) to continue work on The Trustees Learning Program (TLP). This project will provide a "continuous improvement cycle" for boards of education through six training modules. As of June 30, 2025, \$47,558 of this grant remains unspent.

In addition to the grant funds received for the TLP, BCSTA has two other Category 1 grants: Rural Education Region Meetings (RERM)/Trustee Engagement Support and the Funding Model Review. These grants were initially provided for projects that have since been completed. As a result, the residual funds have been used to support subsequent trustee participation in related engagement opportunities.

The remaining balances for the Category 1 grants are as follows:

RERM/Trustee Engagement Support.....	\$ 4,027
Funding Model Review	5,667
Open School BC Project.....	47,558 Total
.....	\$ 57,252

Category 2:

The second group of funds with restrictions must also be used for their intended purpose, which is defined in a general manner. The Board of Directors of BCSTA has the discretion to use the funds in a way that aligns with this purpose. This category consists of Student Achievement Grants provided by the Ministry of Education, as well as three additional grants:

1. When the BC Education Leadership Council (BCELC) dissolved in 2011/2012, its remaining funds were distributed among its five partner organizations. BCSTA received \$62,987, of which \$11,206 remains unspent as of June 30, 2025. 2. Residual funds from the jointly held School Community Connections Program by BCSTA and the Union of BC Municipalities (UBCM), funded by the Ministry of Education, were transferred to BCSTA. These funds were intended to develop “programs and materials to benefit the entire education sector” and to advance the leadership development framework”. As of June 30, 2025, \$107,771 of this grant remains unspent.

3. BCSTA received \$26,720 from the Canadian School Boards Association to encourage participation in the French Language Teacher Shortage Data Infrastructure project. As of June 30, 2025, \$21,062 of this grant remains unspent.

Student Achievement Grants:

BCSTA also has a total of four Student Achievement Grants received from the Ministry of Education with unspent balances as follows:

Allocated	Unallocated	Total	Unspent	Amount	Projects	Grant
Balances	Student Achievement Grant (2006)	-	-	\$11,946	\$11,946	

Student Achievement Grant (2007) \$105,000

Academy/AGM speakers - \$105,000

Student Achievement Grant (2008) - - \$70,000 \$70,000

Total \$105,000 - \$81,946 \$186,946

As of June 30, 2025, the total unspent Student Achievement Grants amount to \$186,946. The Board of Directors has allocated \$105,000 to support the costs of speakers at BCSTA's Academy and AGM, leaving a remaining balance of \$81,946 available for future projects and events.

The audited financial statements show that \$51,535 in grant funds was utilized during the fiscal year 2024/2025 to support BCSTA's strategic initiatives. These initiatives include assisting boards of education with leadership development through programs like the Trustees Learning Program and supporting the efforts of BCSTA's Rural and Remote Network working group. Additionally, some grant funds were allocated to rebuild BCSTA's website, providing better information and services to our members. The total deferred contribution balance as of June 30, 2025, is \$384,237

Category	1	Beginning Balance	2024/2025 Receipts	2024/2025 Expenditures	Ending Balance
RERM/Trustee Engagement Support	9,562	-	5,535	4,027	
Funding Model Review	5,667	-	-	5,667	
OpenSchools Project	29,239	60,000	41,681	47,558	
Subtotal	44,468	60,000	47,216	57,252	

Category 2

BC Education Leadership Council 11,206 - - 11,206

School Community Connections Program 107,771 - - 107,771 Canadian School Boards Association
22,227 - 1,165 21,062 Student Achievement 190,100 - 3,154 186,946 Subtotal 331,304 - 4,319
326,985

Total Deferred Contribution 375,772 60,000 51,535 384,237

AGENDA ITEM 7.2: Grant status update as of June 30, 2025

RECOMMENDATION:

That the Provincial Council receives the grant status report as of June 30, 2025, as provided in BCSTA's audited financial statements.

APPROVED AND SUBMITTED BY: Board of Directors

AGENDA ITEM 7.3: BCSTA 2026/2027 Budget Planning

BACKGROUND:

As part of the annual budget cycle, the Finance and Audit Committee typically begins its budget planning after the AGM. For the 2026/2027 fiscal year, several factors need to be considered that will impact the budget:

1. Membership Fee Revenue

BCSTA's primary source of revenue is derived from membership fees, which are calculated based on two factors:

- Full-time equivalent (FTE) student enrollment as of September, and

- The five-year average of the Vancouver Consumer Price Index (CPI), as of January 1 each year.

The impact of changes in student enrollment on membership fees cannot be determined until the Ministry of Education and Child Care releases the relevant enrollment data. While this information is typically available by mid-December, it was delayed last year and not released until January.

In accordance with the February 2017 Provincial Council directive, BCSTA has projected an estimated annual inflationary increase of \$83,000 in membership fee revenue. This projection is based on the most recent five year average of the CPI. If the organization's surplus from the 2024/2025 fiscal year falls short of this projected inflationary increase, the board of directors may need to consider allocating funds from previous years' surpluses to offset the annual inflationary increase fully. Doing so would allow for a continuation of the full discount on the inflationary component of membership fees

2. Additional Events in an Election Year

The 2026/2027 fiscal year is expected to be particularly busy due to the municipal elections scheduled for fall 2026. In addition to BCSTA's two regularly hosted events—the Academy and the AGM—BCSTA will also typically organize a New Trustees Orientation, traditionally held in conjunction with the BCSTA Academy. This orientation extends the regular Academy program to provide essential training for newly elected trustees.

During the 2022 election cycle, BCSTA was able to utilize residual funding from its Leadership Development Grant to subsidize registration fees for the orientation. This approach helped avoid increasing registration fees for the event. Since the Leadership Development Grant will not be available in 2026, BCSTA will need to explore alternative funding sources, including the reallocation of other government grants, to help manage the increased costs and maintain current registration fee levels.

3. Hosting the 2026 CSBA Annual Trustee Gathering on Education, Innovation and Reconciliation In addition to the Academy and AGM, BCSTA will also host the Canadian School Boards Association (CSBA) annual Trustee Gathering on Education, Innovation and Reconciliation (TGEIR) in July 2026 at Whistler. This national event, which rotates annually among member associations, attracts participants from across the country. Historical attendance patterns indicate that the number of participants is typically comparable to BCSTA's events. While this presents an opportunity for national engagement, it also introduces additional logistical and financial planning considerations. A detailed cost-revenue analysis will be required to ensure the event is self-sustaining without placing undue pressure on BCSTA's core operating budget.

4. Meeting Format and Travel Costs BCSTA has adopted a hybrid approach for conducting meetings, especially for committees and working groups. This format helps strike a balance between accessibility and cost efficiency. While rising travel costs continue to exert upward pressure on the overall budget, the continued use of hybrid or fully virtual platforms for some meetings will help mitigate these pressures and maintain financial flexibility.

5. Staff Compensation Considerations

Historically, BCSTA's staff salary grid has been aligned with teacher salary negotiations. The current collective agreement for teachers is set to expire on June 30, 2025, with new negotiations expected to commence in the following fiscal year. While specific salary adjustment figures for BCSTA staff are not yet known, it is anticipated that the 2026/2027 budget will need to accommodate increases in staff salaries and benefits in line with sector norms and inflationary expectations.

RECOMMENDATION:

This item is for information only and no decision is required. At this time, the Finance & Audit Committee is requesting feedback from the Provincial Council, which will be used to develop the first draft of BCSTA's 2026/2027 operating budget. This first budget draft will be presented to the February 2026 Provincial Council for receipt, and additional feedback will be requested. The budget will be updated and forwarded to the April 2026 Provincial Council for adoption.

Comments or suggestions can be directed to the Finance & Audit Committee on or before November 28, 2025. Feedback can be submitted to Elaine Teng, Director of Finance at eteng@bcsta.org.

5. Staff Compensation Considerations Historically, BCSTA's staff salary grid has been aligned with teacher salary negotiations. The current collective agreement for teachers is set to expire on June 30, 2025, with new negotiations expected to commence in the following fiscal year. While specific salary adjustment figures for BCSTA staff are not yet known, it is anticipated that the 2026/2027 budget will need to accommodate increases in staff salaries and benefits in line with sector norms and inflationary expectations. RECOMMENDATION: This item is for information only and no decision is required. At this time, the Finance & Audit Committee is requesting feedback from the Provincial Council, which will be used to develop the first draft of BCSTA's 2026/2027 operating budget. This first budget draft will be presented to the February 2026 Provincial Council for receipt, and additional feedback will be requested. The budget will be updated and forwarded to the April 2026 Provincial Council for adoption. Comments or suggestions can be directed to the Finance & Audit Committee on or before November 28, 2025. Feedback can be submitted to Elaine Teng, Director of Finance at eteng@bcsta.org.

APPROVED AND SUBMITTED BY: Board of Directors

Questions on operating ratios - well received and appreciated in writing as well - putting students first and cutting fat - including BCSTA members

Cynthia Orr - estimated on the CSBA conference coming up - cost

BCSTA have a cost estimate - we all take part in hosting among the provinces to host event

Cynthia but don't know the number

Have the number but still finalizing with speakers - after we finalize the presenters - at the year end

AGENDA ITEM 7.4: BCSTA Affiliated Membership Fees

BACKGROUND:

At the 2025 BCSTA Annual General Meeting (AGM), an extraordinary motion (E1) was adopted. The most significant change in this adopted motion was the addition of a new clause regarding Affiliate Membership. In response, staff have developed an additional section to be added to the operational guidelines to incorporate affiliate membership, alongside the development of an affiliate membership application form. The operational guideline and affiliate membership form follow the language and criteria outlined in the BCSTA Bylaw changes adopted by the membership at the 2025 AGM. The dues for affiliate membership shall be established by the Provincial Council from time to time, considering, non-exclusively, processes established for determining dues and fees for Boards, and the services and benefits to membership provided to the affiliate member.

Affiliate members will be granted access to:

1. Professional development Opportunities (Academy, AGM, virtual learning opportunities)
2. The most of the BCSTA portal and all applications within (e.g. Online learning resources)
3. The BCSTA branch as appointed by the Board of Directors, including involvement in the BCSTA regional branch (without voting rights)

4. *Potential Group Life Benefits - Affiliate member board teachers may be available to join Group Life.
*Such consideration is subject to approval by the BCTF/BCSTA Group Life Insurance Committee
5. BCSTA email alerts and weekly newsletters

Affiliate memberships will not have the ability to:

1. Vote at AGM or Branch Meetings
2. Motions section of the BCSTA Portal
3. Hold office on the Association's Board of Directors
4. Receive jurisdictional legal support from BCSTA Attached are the affiliate membership operational guidelines that have been developed.

Attachment A – Affiliate Membership Operational Guideline

RECOMMENDATION:

That Provincial Council approve that affiliate membership dues are the same as and are consistent with the fee structure of all other BCSTA district membership dues.

SUBMITTED BY: Board of Directors

BCSTA Affiliated Membership Operational Guideline

Applications for affiliate membership with the BCSTA must meet the following bylaw requirements as outlined in BCSTA Bylaw 1.c.:

- i. Serve K-12 public education, including any First Nations/Indigenous school board that is not affiliated with any other federal/provincial educational entity that is comparable to the British Columbia School Trustees Association
- ii. Must have operated for more than 5 years, unless otherwise determined by the Board of Directors, and must meet the requirements of their provincial, territorial or other responsible government to exist as a board with oversight of public education in their jurisdiction.
- iii. Apply for membership in writing to the Association's Board of Directors.
- iv. Pay annual affiliated membership dues approved by BCSTA Provincial Council.

Affiliate members will be granted access to:

1. Professional development Opportunities (Academy, AGM, virtual learning opportunities)
2. Most of the BCSTA portal and all applications within (e.g. Online learning resources)
3. The BCSTA branch as appointed by the Board of Directors, including involvement in the BCSTA regional branch (without voting rights)

4. *Potential Group Life Benefits - Affiliate member board teachers may be available to join Group Life.
*Such consideration is subject to approval by the BCTF/BCSTA Group Life Insurance Committee
5. BCSTA email alerts and weekly newsletters

Affiliate memberships will not have the ability to:

1. Vote at AGM or Branch Meetings
2. Motions section of the BCSTA Portal
3. Hold office on the Association's Board of Directors
4. Receive jurisdictional legal support from BCSTA

An Affiliate Member wishing to withdraw their Affiliate Membership must provide at least 3 months' notice to the Board of Directors.

Wayne Broughton - if they don't. Have the same benefits does it make sense they pay the same?

Carol Kellogg - wo indexing if the speaker could repeat the recommendation

- that PC approve the affiliate membership fees the same as members

James Horne - given affiliation and charging membership fees is BCSTA expected to advocated for places not in BC

- part of the benefits - won't have voting rights or legal supports -advocacy if coming from a different province they will have different school acts

James as a non lower mainland where I'm from we rely heavily on BCSTA advocating for us - would have thought the groups coming in would expect the same

Carolyn -reason they asked us about the affiliate members - looking at K1 wanting to look for professional development - have been affiliated for 10 years in Alberta - looking for support - just want Pro-D

AGENDA ITEM 8.1: AGM Rules of Order

Background:

Following the series of debriefs conducted after our 2025 Annual General Meeting in April, BCSTA wanted to formulate several questions to assess the membership's perspectives on specific matters. These inquiries are not meant to influence decisions but are intended to gather membership opinions on particular topics.

Questions for consideration

1. During the AGM debate, the Deputy Chair should “test the house” to see if the debate should be closed on the current motion after four speakers have spoken consecutively without opposition, and there is no one waiting at the opposing microphone. 87% agree

a) Agree

b) Disagree

2. When standing counts are required at the AGM, should we:

a) Tile the doors (doors are closed and no one is allowed to exit or enter during the count). 83% in favour

b) Keep the doors open (members should be included in the count if they are in the room, and called back if necessary for the count.)

3. With regards to the amending motions from the floor... (select the one that your board thinks should apply)

a) If a member wants to submit an amendment, business should be stopped until the amendment is submitted to staff. b) All amendments need to be submitted as early as possible. An amendment table should be available prior to the start of business to receive amendments. - 63% in favour

c) There should be no amendments from the floor.

Doug chose this. No input from other board members.

George: my first AGM as a trustee - amazes me there was an amendment to an amendment to an amendment - they are important for sure - wasn't sure what to choose on the slide

Wayne - reiterate would be excellent to have a table for an amendment before time - might be wordsmithing - shouldn't restrict # of amendments - try to have people see the amendment before time so we have opportunity to consider

Felicia - mention I'm a new member for BCSTA - have discussion with your board

Have discussion and make the amendment before the meeting

Daunting political

Katie from Boundary asked about restructuring the meeting to start voting the day before

I said I was present when the meeting went on to Sunday - cost to the Board - flight challenges etc.

Understanding we are all consulting with our boards - other trustees that wear many hats - many have had jobs they had to take a day off work - I would stress that this is the appropriate body to do business.

Frank agree usually when down there in person - dealing with emergent motions not at a normal meeting - 100% agree with that motions

David BCSTA - acknowledge that this is a difficult conversation to have - for legislative committee they do review motions so tension between the order of business - may warrant discussion

Ammen Dillon - Delta - sometimes we get that context - might not sound important here but different over there - perhaps we could have a place to voice thoughtfully why this motion might be important to them

Cyndi Observer - challenge is that we vote individually - might be different than my Board's stance - worry about coming to coming to PC with one vote - be mindful of that piece of it

4. In the event that our business session runs out of time, but there are remaining motions to be considered, we should: a) Refer all undebated motions to another General Meeting, which may be held online (virtually)

Item 98.1 AGM Rules of Order - 98% -LOTS of discussion

b) Not consider all undebated motions.

Trevor happy with the turnover - very rewarding - love talking about rules of order.

SUBMITTED BY: Trevor Davies, Chief Executive Officer

Frank happy with 1st option.

How is the order of motion determined

Tracy in bylaws certain order -

Robert - legislative committee determines the order

Kristen

Lots of comments about having a discussion on this before answering questions -

Thanks for questions

Elizabeth Croft - comments valuable to us - number should be more than 4 and given opportunity to speak

George Nelson - people travel a great deal and want to be heard - so everyone has a chance to speak - are you going to have a disability pro or con microphone

James Horne - we only get this one chance to get together and value the ability to get to the mic and may hear something we need to hear

Chad -

Frank Farrell - agree with the spirit of the question - all voices should be heard - should have opportunity to bring it to the floor - same district and same comments

Tracy first kick at the can - don't have to decide anything today

Trustee Media Report

Two letters were sent to Jane for distribution on November 3rd. One letter was sent to Pacific Rim School District (SD70) and will be shared with partners and media. The second letter was sent to the University of Victoria to thank them for their visit to Cranbrook to meet with members of the COTR and SD5 administrators.

Key City Theatre Society (KCTS) Report

- AGM took place on October 20, prior to monthly Board meeting:
 - Appointment of Apex Accounting Professional Chartered Accountants.
 - Membership approved the adoption of the proposed changes to the Bylaws.
 - Four Board vacancies were acclaimed for a two (2) year term:
 - Michelle McCue
 - Darrell Bishop
 - Doug Mitchell
 - Kyla Knull
- Funding of \$112,362K received by Canadian Heritage for elevator.
- Executive elections were held:
 - Chair –Michelle McCue
 - Vice Chair –Leslie Molnar
 - Treasurer –Daryll Bishop
 - Secretary –Trina Ayling

November 2025 Legacy of Learning Report

“We are so lucky to be working together with the CBIRH – and to have support from the B.C. Retired Teachers’ Association – to keep the History of Our Schools alive with our ‘Name That Teacher Project.’

Teachers and staff volunteering their time to identify the thousands of photos that have been donated or saved from schools and individuals in our area is very exciting. As we are learning from our Indigenous people, to Honour our Elders is important, if this is not done our history is lost!”

Carol Johns, President Cranbrook Retired Teachers’ Association

-‘Name That Teacher’ is adding value to hundreds of school photos – the names of teachers and students – which ties these resources to the ‘Building Families’ app development

-thus far 17 individual teachers have contributed 62 hours to this project, all of which has been shown as in-kind at B.C. minimum wage

62 hrs @ \$17.85/hr = \$1107.00

-25 hours of staff time have been used in facilitating and providing resources, \$600.00 of which was delegated a subsidy from the C.R.T.A. and B.C.R.T.A financial support

36 hrs @ \$25 = \$900.00

-with more than 500 photos from Gordon Terrace Elementary School (1975-1982) portraying the stunning dramatic productions done there, we have made initial contact with Miggs Sawchuck, Vancouver, one of the creative geniuses behind this who also taught Kindergarten and drama at G.T. and Parkland. The intent is to look at the way a school identity evolves and how a whole staff becomes part of the story (therefore applicable to many SD#5 schools)

-prepared materials to send to Miggs and interviewed current and retired teachers as to how large scale dramatic/musical productions are handled and if they do in fact shape the school story? How are expenses handled, etc.? This work was charged as volunteer work, contributory to the Legacy of Learning goals

7 hrs @ \$17.85/hr = \$125.00

-the metadata generated by the volunteers is being entered into the encompassing CBIRH Record Management System, which then ties into the developing search functions of the ‘Building Families’ app. These costs were also shared in part with the C.R.T.A. and B.C.R.T.A. project funding, \$200.. delegated to ‘Name That Teacher’ and \$250.00 to Legacy of Learning

18 hrs @ \$25.00/hr = \$450.00

-The Science Fair trophy chase has been concluded, resulting in the collection of 13 objects charting the development of Science Fairs in East Kootenay. Informant interviews gave some indication as to why Science Fairs have faded – the last trophies were given out in 2021. Indications are that this trend has been reflected across Canada with classroom space, teacher

workload and fading teen-age interest in the scientific inquiry method being given as causes. This is definitely an area where more work could be done.

4 hrs @ \$25.00/hr = \$100.00

-The addition of these items to the Archives Room will result in some organizing being required, but that work is being directed toward hoped for winter doldrums. Legacy of Learning has been consuming quite a lot of CBIRH energy and resources as of late.

Value of work for November -	Total \$2,682
Paid by SD#5	\$650
Other Sources	\$800
Volunteer 69 hours	\$1,232

Notes from the Past: Cranbrook Herald, April 11, 1924

The matter of the payment of substitute teachers caused considerable discussion. It appears that the regulations of the local board provide for the payment of \$4.00 per day to substitutes, which on the basis of twenty-one teaching days means that the substitute was being paid but \$84 per month whereas he or she might be taking the place of teachers getting \$150 per month. After lengthy consideration it was decided to pay the \$5.00 rate for one and a half days for the last case of substitution at the public school, this being a case where one of the highest grades had been taken.

From Cranbrook Courier, November 13, 1930

Principal W.R. Pepper of the Fernie high school has reported to the board of school trustees that there are several pupils not interested in their work, and are having a bad influence on the discipline of the school. He had spoken to them on many different occasions, but without result, and asked permission of the board to expel them, as they were a nuisance to the teachers. The board has promised to back him up.



School District 5 (Southeast Kootenay)
French Advisory
October 8, 2025
3:30pm – 4:15 pm

MINUTES

Attendees: Mike Kelly, Marzia Bottoni, Danielle Gibson, Kelly-Anne MacLeod, Nicole Heckendorf, Kathryn Kitt, Carlene Lochrie, Laurel Giesbrecht (recorder)

Welcome & Land Acknowledgement - Mike

Grounding Activity - Mike

FI Committee Purpose – We must have a committee to receive our \$1,500 FI committee grant. The committee is comprised of a varied membership, meets at least 3x per school year, keeps minutes as a requirement for the group and for our board of education. Committee stands for 3 years. The wording in the funding guide speaks to these funds to offset any costs of running these meetings or to the benefit of French programs.

Terms of Reference (attached) – The last revision was Oct. 2019. The terms of reference provides detail of what we do as a committee. It describes who our members are, our goals for French education, our deliverables, our scope & jurisdiction, resources & budget along with additional notes.

Generalized tasks, not specific. We may need to revise some portions of this document. This document should be broader and about the benefit of students.

Mike will take away and make some revisions before the next meeting. Under deliverables, the committee will guide and direct us on how to spend the \$1,500 that we receive as a committee. All committee members will be given the opportunity to add agenda items.

Scope or jurisdiction, Nicole usually submits the minutes to the Board of Education and then explains the minutes and/or answers any questions.

Having a secondary opinion from a French parent would be good. We have good representation from elementary FI parents.

Can we meet in person once this year? Difficult due to logistics, TTOC costs, mileage, etc. Maybe Mike will travel between communities and be with half of the committee in person to save costs.

Budget and Plans – Marzia

What are our main goals for this year? Literacy is still at the forefront. She's checked in with teachers and the school board, literacy K-3, skills, resources and screenings done in French. Teacher mentorship; teachers in Core French or new to FI positions, create curriculum and resource guides in French. Create online resource guides for parents at each grade level. Cultural events happening – one concert in May

for all grade levels in French Immersion. Costs will include buses and snacks. Teachers are taking kids to Quebec. Professional development, in-services, literacy, AI in the classroom, AIM, community presentations, etc. Still looking for ways to create swag. Student resources, professional learning. Excited for teacher professional learning and sharing.

Get Danielle to send an email to FSS parents to see if someone is willing to join our committee from a secondary parent point of view.

Future Meeting Schedule – Feb. 5, May 11

Trustee Report – Bev Bellina

September 9th - Board of Education Meeting

September 11th - Board school tours

September 15th - FJMES PAC meeting

September 17th - SSS PAC Meeting

September 19th - Cultivating Safe Spaces for Educators

September 23rd - ECE Community of Practice

September 29th - Board of Education All Committees Meeting

Orange Shirt Day

September 30th - Indigenous Learning Across the Seasons

October 6th - DSAC all day meeting at the Board office (7:30 am - 4:30 pm)

October 6th - Ktunaxa Level 2 Language Course (7:00 pm - 9:00 pm)

October 14th - Board of Education meeting

- FJMES PAC Meeting

October 15th - Early Years Meeting

- - SSS PAC Meeting

October 20th - Ktunaxa Level 2 Language Course

October 21st - BCSTA Provincial Council voter training

October 24th - BCSTA Provincial Council

October 27th - All Committees Meeting

- Ktunaxa Level 2 Language Course

TRUSTEE REPORT

Oct 14	Board mtgs
Oct 20	Childcare Teams meeting
Oct 20	KCTS AGM
Oct 20	KCTS Board mtg
Oct 21	PES PAC mtg
Oct 27	Committee mtgs
Nov 3	MBSS meet up with MLA
Nov 5	Governance webinar (KCT)
Nov 5	TMRES PAC mtg
Nov 5	CDTA Executive mtg
Nov 6-7	BCPSEA Symposium
Nov 10	Remembrance Day assembly PES
Nov 10	Remembrance Day assembly TMRES

Public Meeting of the Board

Child Care Update

November 10, 2025

Cranbrook

Steeple Elementary School (SES)

A planning session was held on Tuesday, November 4, 2025, with representatives from CBAL/StrongStart, Boys and Girls Club (BGC), and Steeple Elementary School to discuss the transition process for shared use of space and operational planning.

Métis Child Care Project – Next Steps

- A subsequent meeting will be arranged to review the Cooperation Agreement and the Construction License Agreement in preparation for next steps in project implementation.
- I've received confirmation from Freeport Construction regarding their availability for the initial project kick-off meeting. During this meeting, we'll discuss the next steps for the Cranbrook Child Care project and formally get introduced to the Freeport team. Please note that the City of Cranbrook team will not be attending this session, as there are a few items we need to finalize internally before involving them in discussions.

Jaffray

Jaffray Elementary Secondary School (JESS)

Construction for the child care project at JESS has commenced and is projected for completion in Spring 2026. An extension request has been submitted to the Ministry to accommodate the revised project timeline.

Fernie

Fernie Learning Centre (FLC)

- Bright Beginnings will operate Side A of the FLC facility.
- The Elk Valley Kids Club Society will assume operations of Side B, offering school-aged care before and after school, as well as programming on non-instructional (no-school) Fridays.

Fernie Elementary School (New Build)

Bi-weekly Design Meetings for the new Fernie Elementary School are ongoing, with planning progress continuing as scheduled

Sparwood

Mountain View (MVO)

Discussions remain ongoing with Elk Valley Resources (EVR) and Treehouse regarding potential collaboration and partnership opportunities related to school-aged care programming.

Upcoming Dates:

November 12 Cranbrook Child Care visits with CCRR

November 13 Adrienne Gear Cranbrook Manual Training Center

November 21 Laurie McIntosh CBO

November 21 StrongStart Pro-d St. Eugene – Residential School Tour pm

November 25 SEY2KT Sparwood and Elkford 1:00 – 3:00 at FJMES

December 11 District Early Learning and Child Care Leads Community of Practice

Fall 2026: Planning for Elk Valley Community Early Years Fairs with Early Years partner groups.

Trustee Report – Chairperson Doug McPhee

From the Province:

As of October 15, 2025, Bill 19, the School Amendment Act, 2025, has not yet been passed into law by the Legislative Assembly of British Columbia

Here is what is known about its status:

Proposed: Bill 19 was introduced during the first session of the 43rd Parliament in 2025.

Purpose: The bill would expand the authority of school boards to offer childcare programs on school property.

Current status: The bill is still undergoing the legislative process.

Passage to law: The bill will become law if it receives Royal Assent.

School Amendment Act, 2025 (most recent Bill 19)

Purpose: Empowers school districts to provide and expand childcare services on school property.

Scope: Allows for childcare for children of all ages, including infants and toddlers.

Operations: Enables school districts to offer care during non-instructional days, such as professional development days and school breaks.

Goals: Aims to create a more seamless childcare system that supports families from early childhood through to graduation. It also helps families access childcare by allowing districts to opt into the Child Care Fee Reduction Initiative.

From the District – Public Board Meeting, held at the Fernie Learning Centre, October 14, 2025

Advocacy: letters are being prepared and sent to the Ministry of Education requesting:

Clarification of the funding to be provided in support of the amendments to Bill 19 and the expanded scope of the Childcare Program on school property.

Educational resources support designed to address the prevalence of Gender-based Violence in society.

Support for initiatives which would encourage early childhood educators to consider working in rural and remote communities. One of the considerations noted would be forgivable loans for educational training as is used as an incentive in other professional disciplines.

Support for housing in rural and remote areas which would encourage and facilitate the location of childhood educators.

Reinstatement of the provincial funding in support of the Artists in Education and Artists in the Classroom programs.

New Business:

The Board passed the allocation of Community Donation Funds. This year \$6,140.00 is directed toward identified community based organization which provide Food Bank programs in SD5.

The District Parent Advisory Group requested that the public portion of the Committee Day be moved to a later time in support of encouraging mor participating from DPAC and the general population. The Board has agreed hold the October Public Meeting of the Committee Day on October 27, starting at 3:00 PM. The meeting will be held at the Board Office in Cranbrook and online if individuals wish to connect remotely.

Dates to Note:

Oct 24th Professional Development Day

Oct 27th Committee Day – Public at 3:00 pm

Nov 10th Board Meeting

Nov 11th Remembrance Day