



**The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING**

June 10, 2025, 3:00 p.m.
Cranbrook Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Greeting

Acknowledgement that we are gathered on the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents share a reflection of gratitude.

1.5 Consideration and Approval of Agenda

1.6 Approval of the Minutes

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Approval of the minutes from May 13, 2025

1.7 Receipt of Records of Closed Meetings

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1.8 Business Arising from Previous Minutes

1.8.1 Amy Woodland Elementary Update

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

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	Co-Chair Trustee Turner to review the minutes of the in-camera All Committee meeting minutes of May 26, 2025. These minutes will be approved at the August 25 All Committees meeting.	
	RECOMMENDATION A	
	THAT the Board Authority/Authorized Course - Essentials for Online Learning be approved.	
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	Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)	
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5.1.3 Laurie Middle School Update

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6.1 Updates

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7. NEW BUSINESS

7.1 Strategic Plan Report on Budget 2025/2026

7.2 Annual Budget Bylaw for 2025/26

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A Bylaw of the Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2025/26 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

Read for a second time the 10 day of June 2025

A Bylaw of the Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2025/26 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

Read for a third time, passed and adopted the 10 day of June 2025.

THAT the Board of Education consents to three readings of the School Closure Bylaw No. 05-2025 of the Board of Education of School District No. 05 (Southeast Kootenay) to close Grasmere Elementary School.

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to close a school.

WHEREAS, pursuant to Section 73 of the *School Act*, a Board may, subject to the orders of the Minister of Education and Child Care, open, close, or re-open a school permanently or for a specified period of time;

AND WHEREAS, pursuant to School Opening and Closure Order, Ministerial Order 194/08, closing a school permanently means the closing, for a period exceeding 12 months of a school building used for purposes of providing an educational program to students;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has developed and implemented a policy that includes a public consultation process with respect to permanent school closures and made that policy available to the public;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has applied the above-noted policy;

NOW THEREFORE, the Board of Education of School District No. 5 (Southeast Kootenay) hereby directs, pursuant to Policy No. 15 of School District No. 5 (Southeast Kootenay) Board Policy that Grasmere Elementary School, Facility No. 00501006, located at Box 113 Grasmere, BC V0B 1R0, be closed effective June 10, 2025.

The Board of Education of School District No. 5 (Southeast Kootenay) hereby directs, pursuant to Policy No. 15 of School District No. 5 (Southeast Kootenay) Board Policy, that Grasmere Elementary School, Facility No. 00501006, located at Box 113 Grasmere, BC V0B 1R0, be closed effective June 10, 2025.

READ A FIRST TIME THE 10 DAY OF June 2025;

READ A SECOND TIME THE 10 DAY OF June 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE 10 DAY OF June 2025.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Select Standing Presentation - June 10 (6:20 p.m.)

8.2 Ktunaxa Flag Raising at Mount Baker - June 12 (11:00 a.m.)

8.3 Retirement Dinner - June 12

- 8.4 Year End Barbeque Cranbrook - June 25
- 8.5 Board Evaluation, Superintendent Evaluation - June 25
- 8.6 Year End Barbeque Fernie - June 26
- 8.7 Graduation Ceremonies - Elkford June 26
- 8.8 Graduation Ceremonies Cranbrook - June 26
- 8.9 Graduation Ceremonies Fernie - June 27
- 8.10 Committee Meeting - August 25
 - Co-Chair Chris Johns
 - Co-Chair Alysha Clarke
- 8.11 Climate Change Accountability Report

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For information

- 9. QUESTION PERIOD
- 10. CLOSING ROUND
- 11. ADJOURNMENT

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**May 13, 2025, 3:00 p.m.
Kootenay Learning Campus - Fernie**

Present:

Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner (remotely)

Staff Present

Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasylowich (remotely)
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson McPhee called the May 13, 2025, regular public meeting of the Board of Education to order at 3:10 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of Bob Ernst and Walter Blais.

Chairperson McPhee acknowledged the participants and organization of Project Heavy Duty in Sparwood. He also thanked the Parent Advisory Councils across the District and acknowledged the ongoing hard work of staff and students.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-25-072

Moved/Seconded by Heckendorf/Bischler:

THAT the agenda for the regular public meeting of the Board of Education of May 13, 2025, be approved as circulated.

CARRIED

1.6 Approval of the Minutes

MOTION R-25-073

Moved/Seconded by Bellina/:

THAT the minutes of the regular public meeting of the Board of Education of April 8, 2025, be approved as Bischler.

CARRIED

1.7 Receipt of Records of Closed Meetings

MOTION R-25-074

Moved/Seconded by Turner/Bischler:

THAT the Board accept the closed records of the in-camera meetings of the Board of Education of April 8 and April 29, 2025.

THAT the Board accept the closed records of the in-camera special meeting of the Board of Education of April 29, 2025.

CARRIED

1.8 Business Arising from Previous Minutes

1.8.1 Amy Woodland Elementary Update

Secretary Treasurer Taylor reported on the engagement of Berry Architecture to commence the Project Definition Report on the three options for Amy Woodland Elementary.

There will be a year-end barbeque for Amy Woodland families on June 18, 2025.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Committees Public Meeting

Co-Chair Trustee Johns reviewed the All Committees minutes of April 29, 2025.

MOTION R-25-075

Moved/Seconded by Johns/Ayling:

THAT the Board Authority/Authorized Course – Historical Context and Appreciation of Film be approved.

CARRIED

MOTION R-25-076

Moved/Seconded by Johns/ Bischler:

THAT the report of the All Committees be accepted as presented.

CARRIED

3.2 BCSTA /Provincial Council

MOTION R-25-077

Moved/Seconded by Bellina/Heckendorf:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED

3.3 Communications Media Committee

MOTION R-25-078

Moved/Seconded by Ayling/Bischler:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED

3.4 Mount Baker Secondary School Replacement Committee

MOTION R-25-079

Moved/Seconded by Johns/Bischler:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED

3.5 Key City Theatre

MOTION R-25-080

Moved/Seconded by Ayling/Turner:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED

3.6 Legacy of Learning

MOTION R-25-081

Moved/Seconded by Johns/Clarke:

THAT the Board accept the Legacy of Learning report.

CARRIED

3.7 French Immersion Update

Trustee Heckendorf reported that there was a meeting of the French Immersion Committee at the beginning of May. Meeting minutes will be available at the next meeting.

Director Kelly provided a brief report from the meeting.

MOTION R-25-082

Moved/Seconded by Heckendorf/Clarke:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED

3.8 Traffic Safety Committee

The speed reader boards have been installed at Pinewood Elementary. There is no further update at this time.

MOTION R-25-083

Moved/Seconded by Johns/Clarke:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED

3.9 Trustee Reports

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School

Secretary Treasurer Taylor reported that the Fernie Elementary Child Care spaces application is still outstanding. The environmental remediation on the school site is approximately six weeks behind schedule. The Fernie Elementary School design is on budget.

4.2 Recommendations

MOTION R-25-084

Moved/Seconded by Johns/Heckendorf:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

Superintendent Johnson has received a letter from the Office of the Ombudsperson acknowledging receipt of the District submission. There will be a survey sent to employee groups from the Office of the Ombudsperson to understand the employee perspective.

5.1 Updates

5.1.1 Child Care

District Principal Phillips reviewed the report included in the agenda package.

5.1.2 Indigenous Education Council (IEC)

Director Tichauer provided an update on the Indigenous Education Council.

5.2 Recommendations

MOTION R-25-085

Moved/Seconded by Johns/Bischler:

THAT the Superintendent's Report be accepted as presented.

CARRIED

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Meeting with the City of Cranbrook

Chairperson McPhee discussed the meeting with the City of Cranbrook. The Board of Education will continue to meet with the City of Cranbrook twice per year.

6.1.2 Meeting with Minister Bowinn Ma

Chairperson McPhee provided a brief update on the recent meeting with Minister Ma.

6.1.3 Meeting with Minister Lisa Beare

The meeting with the Minister of Education and Child Care was held on April 29, 2025. Chairperson McPhee reviewed items that were on the agenda for this meeting including aging facilities and funding of learning services.

6.2 Recommendations

MOTION R-25-086

Moved/Seconded by Heckendorf/Ayling:

THAT the Chairperson's report be accepted as presented.

CARRIED

7. NEW BUSINESS

7.1 Annual Budget Bylaw for 2025/26

MOTION R-25-087

Moved/Seconded by Johns/Clarke:

A Bylaw of the Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2025/26

pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

Read for a first time the 13 day of May 2025

8. ITEMS FOR INFORMATION/CORRESPONDENCE

- 8.1 Fernie Engagement Night - May 13**
- 8.2 Jaffray Engagement Night - May 14**
- 8.3 Ready Set Learn Cranbrook - May 15**
- 8.4 Yellow Friday - May 16**
- 8.5 Victoria Day - May 19**
- 8.6 Committee Meetings - May 26**
- 8.7 Cranbrook Engagement Night - May 28**
- 8.8 Yellow Friday - May 30**
- 8.9 Graduation Ceremonies Sparwood - May 31**
- 8.10 Sparwood Engagement Night - June 3**
- 8.11 Elkford Engagement Night - June 5**
- 8.12 Ready Set Learn Fernie - June 11**
- 8.13 Graduation Ceremonies Elkford - June 26**
- 8.14 Graduation Ceremonies Cranbrook - June 26**
- 8.15 Graduation Ceremonies Fernie - June 27**

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-25-088

Moved/Seconded by Bischler/Johns:

THAT the May 13, 2025, regular public meeting of the Board of Education adjourn at 4:07 p.m.

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer

DRAFT



1.7. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meetings:

May 13, 2025

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

May 26, 2025

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

Nick Taylor
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL COMMITTEES (PUBLIC)**

**May 26, 2025, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Chris Johns
Chairperson Doug McPhee
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner

Regrets: Trustee Nicole Heckendorf

Board/District Staff in Attendance: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Turner called the public All Committees meeting of May 26, 2025, to order at 12:00 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Turner acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Bischler/Johns:

THAT the All Committees public agenda of May 26, 2025, be approved as circulated.

1.4 Approval of the Minutes

Approval of the minutes from April 29, 2025

Moved/Seconded by Johns/Ayling:

THAT the minutes of the public All Committees meeting of April 29, 2025, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Amy Woodland Elementary Update

Secretary Treasurer Taylor provided an update on the next steps including the Project Definition Report (PDR). The Amy Woodland Elementary PDR will take approximately six to twelve months to complete before submission to the Ministry.

There will be a public press release issued by the end of June 2025.

3. PRESENTATIONS

3.1 Presentation from Exploitation Prevention Coordinator

Erin Stevenson presented on the role of Exploitation Prevention Coordinator.

3.2 Presentation from Teachers of Transformative Learning

Teachers of Transformative Learning, Kim Froehler and Ryan McKenzie, presented on the new and innovative ways of learning in the District.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Fernie Elementary School

The Fernie Elementary School design project is currently on budget. The environmental remediation is approximately six weeks behind; however, this should not affect the opening of the new school in Fall 2027.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips provided an update on child care initiatives across the District. Co-Chair Turner recognized the important work that District Principal Phillips has done in the role. District Principal Phillips will provide a presentation to the Committee in the Fall of 2025.

4.2.2 Framework for Enhancing Student Learning

Superintendent Johnson provided an update on the community engagement evenings across the District. She also discussed feedback received on the community learning survey.

Superintendent Johnson provided information on the literacy grant received by the District. Director Kelly will be releasing a survey for feedback and collaboration on how these funds will be used to improve learning for students in the District.

5. REPORTS FROM COMMITTEES

5.1 Advocacy Education

5.1.1 DSAC Report

No update at this time.

There was a brief discussion on improving student engagement and student representation at Board meetings.

5.1.2 DPAC Report

Superintendent Johnson provided an update on the District Parent Advisory Council meeting on May 15. There will be a year-end barbeque at Laurie Middle School for families of Amy Woodland Elementary.

5.1.3 Board Authority/Authorized (BAA) Course - Essentials for Online Learning

Superintendent Johnson will review the information in the BAA package from Utah State University prior to Board approval. She will confirm that the university is only cited for information and is not part of the course outline.

RECOMMENDATION

Moved/Seconded by Bischler/Ayling:

THAT the Board Authority/Authorized Course - Essentials for Online Learning be approved.

5.2 Student Services

Nil

5.3 Policy

5.3.1 Ongoing Review of District Policies

Co-chair Trustee Turner requested that the Board continue to review existing policies on an ongoing basis.

Board Chairperson McPhee reminded the Committee of the upcoming Board Evaluation on June 25, 2025. At this meeting, the Board will also review Board governance and policies.

5.4 Finance Operations Personnel

No report at this time

6. NEW BUSINESS

No items

7. ACTION ITEMS FOR FUTURE MEETINGS

No items

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

Director Reimer reviewed the minutes included in the agenda package. Director Tank answered questions regarding the City Reporter Inspections listed in the minutes.

There was further discussion regarding the responsibilities of snow removal around schools. The District is responsible for snow removal on and around District property.

The placement of Harassment Free signs at schools was also questioned by the Cranbrook District Teachers Association President.

8.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis reports.

8.3 Trustee Professional Development

8.4 Staff Travel Summary

9. QUESTION PERIOD

Superintendent Johnson reviewed the difference between Policy (governance based) and Administrative Procedure (process based).

10. ADJOURNMENT

Moved/Seconded by Bischler/Johns:

THAT the May 26, 2025, public All Committees meeting adjourn at 1:17 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?

DRAFT

Summary for June 10, 2025 Board Meeting

Trustee Media Report

No letters or media releases were carried by the Board in May.

Summary for June 10, 2025 Board Meeting

Key City Theatre Society (KCTS) Report

- Interviews were conducted for two new director positions. All candidates were excellent and Maureen Foxworthy and Danella MacIntyre were offered director positions. All other candidates were asked if they were open to being on KCTS standing committees and all agreed.
- The resignations of John Birell and Amanda (Casey) Harwood were accepted.
- Volunteer dinner is scheduled for June 25th @ 6:00 pm. Directors assist with serving when possible. I will be attending and have been asked to provide the Board welcome if the Board Chair is unable to attend.

Sd#5 Report for June 2025 from Legacy of Learning

- Placed 10 Sparwood Secondary School Grad Boards 1955 to 1980 live on the CBIRH website (approximately 500 names) (18 hours)
- Development work on 'Building Families Through Time' partnership with SD#5 - new research, learning and archives app (6 hours)
- Received approximately 3,500 Indigenous education photos for sorting and future project work (2 hours)
- Initial work on new digital display for Cranbrook Board office (2 hours)
- Prep for MBSS Grad Board project (1 hour)

29 hours - \$725

History Facts:

Lesson Plan - O.E. Green – Fernie High 1940-1941

Course of Studies – Grade 7 – 1st term

What is Health? Posture. Why do we study Health? What is the value of Health to the individual? Why should you try to improve your Health? Health and the school.

Course of Studies – Grade 7 – 2nd term

Maintaining Health. Cleanliness. Fresh air. Sunshine. Sleep and Rest. Care and treatment of Colds.

Course of Studies – Grade 7 – 3rd term

Nutrition – 1. What is food? 2. Classes of food 3. Balanced Diet 4. Eating habits

Course of Studies – Grade 7 – 4th term – The Bones

1. What are bones? 2. Structure of bones 3. The bones of the limbs 4. Uses of bones
5. Care of bones 6. First aid of the bones.

Course of Studies – Grade 7 – June - Muscles

– 1. Structures of muscle 2. Uses of muscles 3. Care of the muscles

Test – Bones, Muscles.



School District 5 (Southeast Kootenay)

French Advisory Committee

Thursday, May 8, 2025

3:20pm – 4:20pm

TEAMS

MINUTES

*Ki?su?k kyukyit! We are honoured to live, work and play
on the homelands of the Ktunaxa people.*

In attendance: Marzia Bottoni, Kathryn Kitt, Kelly-Anne MacLeod, Carlene Lochrie, Isabel Craig, Michael Kelly, Janet Kuijt, Patrice Oscienny, Laurel Giesbrecht (recorder)

Welcome & Land Acknowledgement

Grounding Activity

Marzia's Report:

2024/2025 Highlights

- Updates to the French Immersion portion of our website. Please look it over and let us know if there is anything to add or correct. Marzia has added links to fun activities for families at different grade levels. Our FI pamphlet has been added there as well as far as camp opportunities & post-secondary opportunities for FI students.
- Individual school sites will be worked on next.
- CPF is included on the FI page but not working. Perhaps a blurb to indicate what it is so that more parents look at it. Move it closer to the top of the page.
- Number of memberships purchased from CPF when there was a fee vs. now when it's free?
- Scholarships for grade 12 through CPF could be added to the bursary page.
- Swag – Marzia has done a prototype which has gone out to students and teachers, but it's too expensive. She's now looking into other forms of swag.

2025/2026 Plans

- Align our curriculum guide and resources, Common European Framework of Reference (CEFR) Most districts use this for talking about the different levels of French proficiency. Focuses on real life situations and activities. New pedagogical concepts. Marzia would like to invite Danielle Hunter to teach our teachers about DELF. DELF – Globally recognized. Would like to get students access to take the DELF, if they'd like, to get a certificate to present to potential jobs or universities to show your proficiency. Add a working group to work with her over Zoom over the next year after initial full day workshop.

Carlene Update

- Last meeting in March. A group of about 10 from different parts of BC. Teachers have been encouraged to apply for the bursary, now includes EA's who can now go to conferences for pro-d same as teachers.
- Enrollment on the decline in BC. Talked about strategies to retain teachers and have TTOC on call.
- We've talked about late immersion as well at TMRES. Fernie has middle immersion.
- Talked about providing busses for families from outside the area.
- We are one of 3 districts whose numbers have not decreased since covid. Ours have increased.
- FI literacy assessment needs to be more user friendly for kids. Some haven't done well on the exam as the oral portion questions aren't relevant to kids. Sometime different accents would help kids be more successful.
- Pausing the video would be helpful for kids.
- Always looking for exam markers. You can put your name forth on their website. Laura Haucks will receive feedback. French literacy exam only in grade 12.
- DELF was discussed heavily. Many districts are using it in gr. 11 & 12 so students can get their proficiency certificate. Also, it can be used for staff as well.
- French education network site.
- Comox Valley has an FSL site as well.
- OLEP funding changes. We have to submit a planning document at the beginning of the year and a final doc at the end of the year. Planning in June to forward to the MOE early in the fall. Report will go to schools in June for their feedback. A plan helps with more informed decisions.
- Another meeting before the end of the school year, likely virtually. Another in person meeting in the fall.

OLEP

- Expenditure Reports to schools on June 2 (due June 15)
School based. Before the end of the school year, Marzia and Mike will look over the OLEP funding report.
- OLEP funding report due July 31 (will complete before end of school year)

FYI – Next Year Intentions

Are you interested in continuing on the committee again next year? We would like a full-time staff in a FI School to be a part as well.

Isabel is interested in joining again next year. If there is an opportunity to understand more about her role as a parent in the FAC, it would be helpful. Always good to have the perspective of a parent. More information for Kathryn and Isabel.

Concern for lack of French speaking admin at our FI Schools. Difficult to support our FI teachers.

FAC – A place to communicate, a district management, a trustee, teachers and parents to communicate and discuss FI in a respectful way. Helps to move towards improvement.

Questions

Is it up to the union to decide who is on this committee? The union has to vote the person in according to the collective agreement. In the French Federal Funding Guide as well as the Collective Agreement. \$1,500 available for the FAC to come together in person.

Trustee Report – Trustee Bev Bellina

April 22nd - Budget Meeting

April 23-25th - BCSTA AGM

April 29th - All Committees Meeting

May 7th - Project Heavy Duty Awards and Luncheon

May 12th - FJMES PAC Meeting

May 13th - Board of Education Meeting

May 21st - SSS PAC Meeting

May 26th - All Committees Meeting

May 31 – Sparwood Graduation Ceremonies

Summary for June 10, 2025 Board Meeting

TRUSTEE REPORT

May 12	SD5 Board meetings
May 13	KCTS: Interviews for new directors
May 15	Elk Valley scholarship presentations
May 16	BCPSEA Zoom bargaining update
May 20	MBSS scholarship presentations
May 23	MBSS scholarship presentations
May 26	SD5 Committee day meetings
May 27	Scholarship award discussion/decisions
May 28	Cranbrook community engagement night
May 29	KCTS Board meeting
June 01	Sell 50/50 tix for KCTS
June 02	Sell 50/50 tix for KCTS
June 04	TMRES PAC meeting
June 04	CDTA executive meeting

LEARNING TOGETHER

NO. 16





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A Picture Says a Thousand Words

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KDS Summer Information
News from District Teachers

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Community Engagement Nights
Diversity and Inclusion Survey
Congratulations 2025 Grads

LEARNING TOGETHER IN SCHOOL

DISTRICT NO. 5 (SOUTHEAST KOOTENAY)



As we move into the final stretch of the school year, I am filled with a renewed sense of pride and appreciation for the vibrant learning community that defines School District No. 5 (Southeast Kootenay). This past month has been a celebration of student talent, community engagement, and educational innovation, truly a reflection of our new strategic priority: Empowering Student Voice and Choice. This priority emphasizes creating spaces where students can lead, innovate, and shape their learning in meaningful ways.



One of the most inspiring moments this month was sitting in on the District Dogwood Scholarship presentations. These student-led projects were a remarkable showcase of creativity, dedication, and real-world application. I watched as one student shared their journey of organizing a community car show and rebuilding a 1988 Audi, a feat of both skilled mechanics and community connection. Another student brought craftsmanship and care together in building a home sauna for their family. And yet another presented a thoughtfully designed website focused on volleyball injuries, merging athletics, design, and health education. These projects demonstrate the incredible capacity of learners when given the opportunity to pursue their passions.



Graduation season is just around the corner. To the soon-to-be graduates: we are proud of all you have accomplished and excited for what lies ahead. As you attend celebrations and prepare for the next chapter, please remember to be responsible and safe, your future is bright, and we want you to step into it with confidence and care.



I also had the absolute pleasure of attending Mount Baker Secondary School's production of Footloose. The energy, talent, and dedication on display were extraordinary. It reminded me that school is not just about academics, it's about making memories, finding joy, and being involved in the community around you.



This month has also seen several successful Ready, Set, Learn events across our communities. These gatherings have been a heartwarming introduction to school for young learners and a meaningful way to connect with families. Our Engagement Nights continue to provide valuable spaces for conversation and collaboration between families, educators, and the District.

In Sparwood, Project Heavy Duty returned with another unforgettable experience for grade 11 and 12 students. This hands-on event gives youth the opportunity to explore trades and operate heavy-duty equipment alongside professionals, a true testament to experiential learning and career readiness.

As we head into the final weeks of the school year, let's continue to encourage students to finish strong, stay engaged, and make the most of every opportunity.

Thank you to all our staff, students, families, and community partners for helping make this year one of growth, connection, and celebration.



Viveka Johnson,
Superintendent



Fernie Secondary
students hit the
streets for
Trash Bash



Supporting Pathways to Graduation - Project Heavy Duty



Photos contributed by Tristan Taylor

Students in grades 11 and 12 from Sparwood Secondary, Elkford Secondary and Fernie Secondary participated in Project Heavy Duty at the beginning of May. The event took place in Sparwood this year and is scheduled for Cranbrook in 2026.



Early Learning and Child Care

District Principal of Early Learning and Child Care,
Laura-Lee Phillips



May is Child Care Month

With the school year winding down and spring in full swing, it is a great time to recognize and celebrate a group of people who make a big difference in children's lives every day—our child care providers.

Child care providers play a foundational role in children's development. From early learning experiences that spark curiosity to the steady encouragement that builds confidence, child care providers are often among the first to help shape a child's journey. Whether they are in StrongStart, preschools, after-school care, home-based settings, or child care centres, their work is essential—not only to families, but to our community.

This month, we invite you to join us in recognizing and thanking the child care providers who go above and beyond. Their patience, creativity, compassion, and professionalism deserve to be celebrated—not just in May, but all year long!

To all of our amazing child care providers: thank you for your compassion, your commitment, and the incredible impact you make every day. You are truly the heart of early education and care in our community.

Early Years Learning

[Southeast Kootenay Child Care Resource & Referral \(SKCCRR\)](#) | [Community Connections Society of Southeast BC](#)

[Child care information for families - Province of British Columbia](#)

[Our Plan: ChildCareBC - Province of British Columbia](#)

Ready, Set, Learn... Rotary Park in Cranbrook



News from the School Food Coordinator

School Food Coordinator, Vince Girimonte

A great recipe for greenhouse vegetables....



BC TOMATO CUCUMBER SALSA



INGREDIENTS

BC Tomatoes, diced	350 g
BC Cucumber, diced	350 g
Salt	2 g
White Onion, finely diced	1/2
Jalapeno Pepper, finely diced	1
Cilantro Leaves, chopped	20 g
Lime, juiced	1

DIRECTIONS

1. Season tomatoes with salt and toss to combine.
2. Transfer to fine mesh strainer set in a bowl and allow to drain for 10 to 20 minutes. Discard liquid.
3. Combine drained tomatoes with onion, chilies, cilantro, and lime juice.
4. Toss to combine and season to taste with salt.



“Is KDS open during the summer?”

Can I write a test in the summer?

Can I work on my course over the summer?

Is there teacher support during the summer?

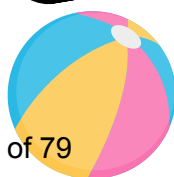
YES!!!

Stay tuned for a summer schedule coming soon!

**DID YOU KNOW
KDS IS OPEN
DURING THE
SUMMER??**

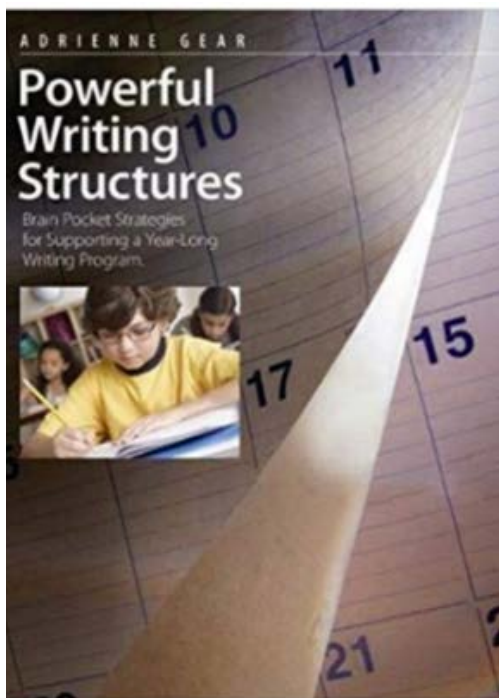
Kootenay Discovery School will remain open and staff will be working consistent hours through the summer!

[Click here to complete your online course request.](#)



News from District Teachers

District Literacy Teacher, Erin Jones



Adrienne Gear: Powerful Writing

The District welcomed teacher, author and literacy expert, Adrienne Gear, to lead teachers through a day of learning about the resource Powerful Writing Structures.

Thirty-five teachers from across the district came together to learn about how to build a community of writers using specific routines, explicit teaching and modeling, intentional practice and conferencing.

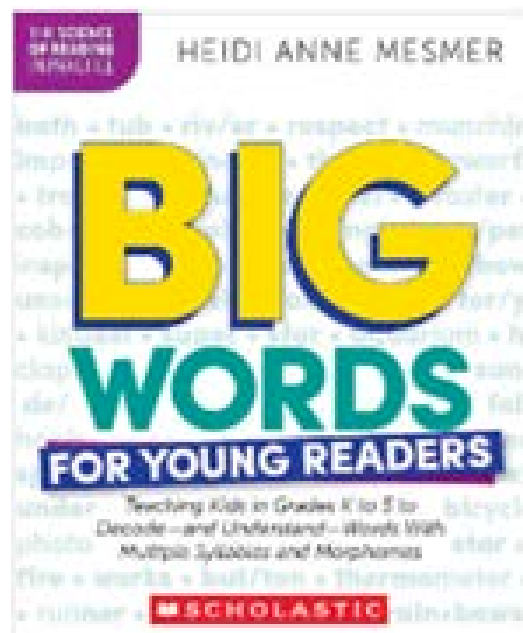
Teachers walked away feeling empowered and knowledgeable to change their writing practices in for students from kindergarten to grade six.

Big Words for Young Readers

Over forty teachers joined the district literacy support teacher during the RSA professional development day to learn about strategies for reading big words.

Teachers left the session knowledgeable about what makes words big and how to break that down for their students through engaging activities and intentional practice.

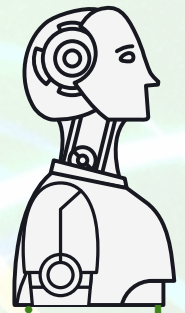
This session was based on the book by Dr. Heidi Anne Mesmer.



Students in Mrs. Temrick's grade 3 class at École Isabella Dicken display their Legend stories.



DISTRICT DESIGN LABS



Teachers of Transformative Learning Ryan McKenzie and Kim Froehler

Tiny City, Big Ideas: Kindergarten Planners Shape the Future

Kindergarten students transformed into city planners during their time in the Design Lab. They explored maps and city features using Google Earth and their own experiences, then looked back in time with historical images to see how Cranbrook has changed over the last 126 years. Students then built their own cities starting with a train track network and adding buildings and resources made from LEGO, cardboard, and cut outs made on the Cri-cut Machine. To finish, they used Green Screen Technology to place themselves in their cities—an exciting morning of creativity and learning!



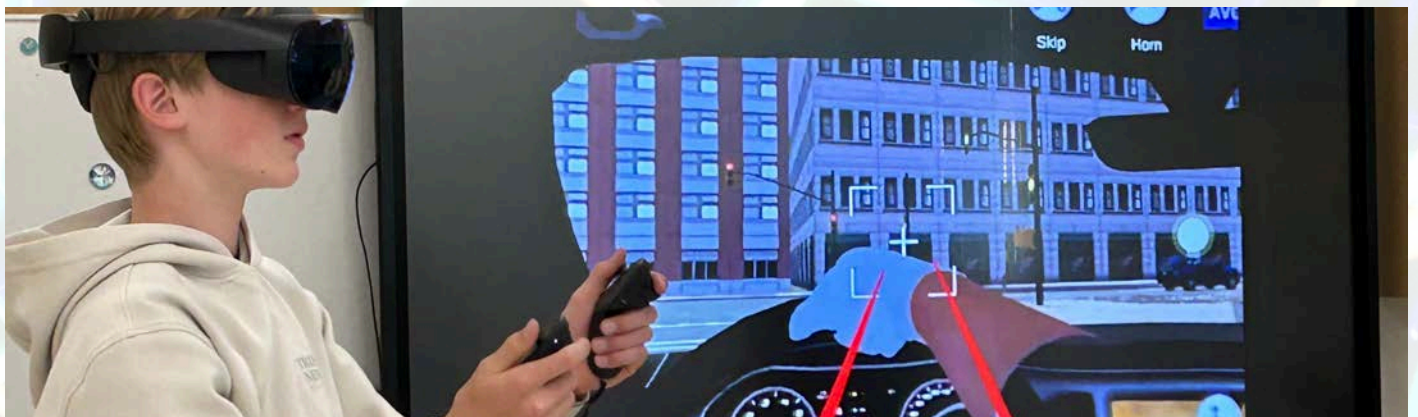
Wild Designs: Building Creatures That See, Feel and Move!

Mrs. Yuille and Mr. Stewart's class visited the Design Lab to learn about animal adaptations and how animals sense their environment. Students designed legs for their animals to help them walk, then used LEGO sensors to bring their creations to life. By using colour and motion sensors, buttons, and their imaginations, each student built a unique animal that could see, feel, and react to its surroundings.



Hands-on-Learning in Virtual Reality

Students in Ms. Davies' psychology class at Fernie Secondary experienced hands-on learning in a virtual reality environment using ICBC's Street Sense, which immerses learners in various driving scenarios. This program takes learners through 30 driving scenarios, teaching them to recognize and avoid hazards in a safe setting.



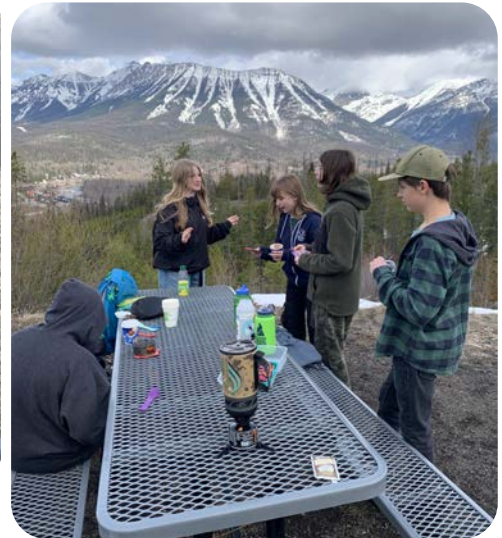
Video Compilation of Selfie Drawings

Mrs. Nagulapally's kindergarten class at Frank J. Mitchell Elementary created this great video at the Design Lab! Turn up the volume. This is frightening but amazing.

<https://youtu.be/uhJpJKjMcx4>



OUTDOOR AND ENVIRONMENTAL EDUCATION



Kootenay Discovery School (KDS)

KDS middle school students in Fernie have spent the last few weeks learning and practicing camp cooking safety and technique, as well as trying out a few new recipes. Students are preparing to mentor their colleagues in the KDS elementary program during the June camping trip, which will feature the first annual "Golden Spatula" camp cooking challenge.



Sparwood Secondary Outdoor Education and Physical Education Classes

Sparwood Secondary Outdoor Education student, Liam Feltn, designed a logo for the program recently. He and other students then worked together to make t-shirts with the logo to sell as a fundraiser for their upcoming trip.



Fernie Secondary Outdoor Education

Recently, Fernie Secondary School Outdoor Ed students had an amazing day at the ARQ Climbing Gym in Cranbrook, where they achieved their Top Rope Certifications with ARQ as well as showcased the true spirit of collaboration and learning.





IN THE SCHOOLS



News from Schools Across the District



Track and Field

The second annual MBSS Invitational Track Meet was a huge success with almost 200 athletes and 13 schools represented.



Gordon Terrace Elementary
Sticker design contest winners!

Math Calculations at École Isabella Dicken Elementary

Mme Brower's class enjoyed time outside to work on math and area calculations.



Pasta Week at Sparwood Secondary

Senior Foods students made pasta for Pasta Week!

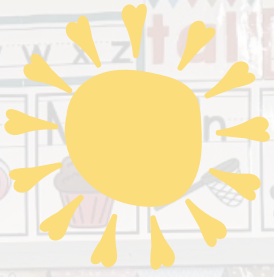


Cutting Boards at Sparwood Secondary

These students came in at lunch to build hardwood cutting boards from birch that was milled by Sparwood Secondary.



A picture says a thousand words...



SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

COMMUNITY ENGAGEMENT NIGHTS

MAY 13 - FERNIE

(Ecole Isabella Dicken Elementary)

6:00-7:00 p.m.

MAY 14 - JAFFRAY

(Jaffray School)

5:30-6:30 p.m.

MAY 28 - CRANBROOK

(Mount Baker Secondary)

6:00-7:00 p.m.

JUNE 3 - SPARWOOD

(Sparwood Secondary)

6:00-7:00 p.m.

JUNE 5 - ELKFORD

(Elkford Secondary)

6:00-7:00 p.m.

Reflect

- What will we do differently?

Develop

- What is our focus?

Act

- How will we implement?

Evaluate

- Review, Assess and Update

see you soon!

TOPICS

The Framework for Enhancing Student Learning for the District and the Community

School Growth Plans

Strategic Plan



Open until
May 30

Diversity and Inclusion
Questionnaire



Open
2017



CONGRATULATIONS

**2025
GRADS**



June 10, 2025

Public Meeting of the Board - Child Care Update

School Aged Care

Cranbrook

SES – on track to open in September with BGC of Cranbrook

Metis Child Care Project

May 30, 2025

Email from Shenuri Murdoch, Child Care Project Lead, Ministry of Education MNBC:

"We wanted to keep you informed that we are currently in the process of seeking board approval to move forward with a partnership with SD 5. Our aim is to secure this approval ahead of SD 5's upcoming summer break. We're excited and hopeful of the opportunity to collaborate once again and to work closely with you, your team at SD 5 and the Rocky Mountain Metis Association."

Elkford

RMES – Kitchenette space completed. Elkford Women's Task Force, Kim Bauer is waiting for municipal approval; she will follow up again this week.

Jaffray

JESS The project has started and planned to be completed for December 2025. Sand Creek Community Club/South Country Social Planning - *South Country Programs* plan to open Recreation Care this summer and School Age Care in September.

Licensing is inspecting JESS on July 4th

Fernie

FLC

Bright Beginnings is going to only operate Side A of the FLC. Bright Beginnings does not have the capacity to open Side B. I am currently working with Elk Valley Kids Club Society to operate Side B of the FLC to offer School Age Care in September.

Fernie Elementary School (new)

We submitted concept development documents to the Ministry for New Spaces Funding on November 19.

Waiting to hear from the Ministry.

Sparwood

MVO Child Development Hub Feasibility Study by C+S Planning has been, as well as a cost estimate of the project (consulting services). Our next steps are to put in a New Spaces Application in the spring, meet with EVR, and then submit a capital plan. We are waiting for New Spaces to open.

FJMES we were unsuccessful with the United Way's School's Out Grant with CBAL

Upcoming Dates:

June 11 Fernie Ready, Set, Learn (RSL) 10:45 – 12:00

July 4 licence JESS

Trustee Report for May 2025

Chairperson Doug McPhee

From the Province

The BC School Trustees Association (BCSTA) is pleased to announce the release of its report, *Improving Student Outcomes: For Students with Disabilities and Diverse Abilities*, developed by the BCSTA's Inclusion and Accessibility Working Group. This report is an essential tool in educating school boards about inclusive education, providing critical insights into the current challenges and opportunities in supporting students with disabilities and diverse abilities.

Key Highlights in the Report Include:

What is Inclusive Education:** Understanding the importance of inclusive education and its impact on student success.

Ableism and its Impact on Education:** Exploring how ableism influences the expectations and opportunities available to students with disabilities and diverse abilities.

Language Matters:** The evolving terminology and descriptors used for people with disabilities and diverse abilities and the importance of adapting to these changes.

History of Inclusive Education in BC:** Reflecting on the past to better understand the evolution of inclusive practices in the province.

Legal Responsibilities of Boards of Education:** Outlining school boards' obligations under the law to ensure inclusive education.

For more information on the report, visit <https://bcsta.org>

At the District Level

During the discussions held on May 13th, 2025, the Board of Education supported:

- Authorization of a Board Authority Course, "Historical Context and Appreciation of Film"
- Passing the First Reading of the Budget Bylaw for 2025-26

Other Business of Note:

- There will be two additional votes taken in June by the Board of Education to finalize the 2025-26 School Budget

- Reports given during the meeting reflected on:

Progress on the new Fernie Elementary School

Recent BCSTA AGM activities

Child Care updates and Ready Set Learn opportunities to be offered in May and June

Work currently being done to support the implementation of the Indigenous Education Council

Feedback on the successful meetings with the City of Cranbrook, the Minister of Education and Child Care and the Minister of Infrastructure

Planning is underway and dates have been set for:

- Community Engagement Nights
- District Scholarship Presentations
- Graduation Ceremonies
- Retirement Ceremonies

Contrary to conventional thinking, May and June are more of a race to the end, than a gradual winding down to a peaceful conclusion. We will successfully make it with all the good work being done.

Plan to attend the Graduation Ceremony in your community. It is rewarding to see the conclusion of the K to 12 experiences culminating in student success and a future path.

With respect,

Doug McPhee

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 5 (Southeast Kootenay) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2025/26 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 5 (Southeast Kootenay) Annual Budget Bylaw for fiscal year 2025/26.
3. The attached "Statement 2" showing the estimated revenue and expense for the 2025/26 fiscal year and the total budget bylaw amount of \$ **\$97,585,516** for the 2025/26 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, Statement 4 and Schedules 2 to 4 are adopted as the annual budget of the Board for the fiscal year 2025/26.

READ A FIRST TIME THE **13 DAY OF MAY, 2025**

READ A SECOND TIME THE **10 DAY OF JUNE, 2025**

READ A THIRD TIME, PASSED AND ADOPTED THE **10 DAY OF JUNE, 2025.**

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 5 (Southeast Kootenay) Annual Budget Bylaw 2025/26, adopted by
the Board the 10 DAY OF JUNE, 2025

Secretary Treasurer

Annual Budget

School District No. 05 (Southeast Kootenay)

June 30, 2026

DRAFT

School District No. 05 (Southeast Kootenay)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5, Statement 6 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

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4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE _____ DAY OF _____, 2025;

READ A SECOND TIME THE _____ DAY OF _____, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2025;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Annual Budget Bylaw 2025/2026, adopted by the Board the _____ DAY OF _____, 2025.

Secretary Treasurer

School District No. 05 (Southeast Kootenay)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	5,873,000	5,967,000
Adult	1,500	2,625
Total Ministry Operating Grant Funded FTE's	5,874,500	5,969,625
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	92,044,397	92,582,394
Other	68,000	68,000
Federal Grants	103,074	103,074
Other Revenue	1,386,886	1,377,424
Rentals and Leases	100,000	200,000
Investment Income	125,000	125,000
Amortization of Deferred Capital Revenue	3,789,789	3,440,477
Total Revenue	97,617,146	97,896,369
Expenses		
Instruction	77,959,057	79,401,558
District Administration	3,177,356	3,056,835
Operations and Maintenance	13,294,942	12,845,008
Transportation and Housing	2,344,519	2,396,289
Debt Services	75,000	26,000
Total Expense	96,850,874	97,725,690
Budgeted Surplus (Deficit), for the year	766,272	170,679
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	766,272	170,679
Budgeted Surplus (Deficit), for the year	766,272	170,679

School District No. 05 (Southeast Kootenay)

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

Statement 2

	2026 Annual Budget	2025 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	79,535,484	80,955,416
Operating - Tangible Capital Assets Purchased	152,021	92,952
Special Purpose Funds - Total Expense	12,802,231	12,619,903
Special Purpose Funds - Tangible Capital Assets Purchased	262,621	262,621
Capital Fund - Total Expense	4,513,159	4,150,371
Capital Fund - Tangible Capital Assets Purchased from Local Capital	320,000	320,000
Total Budget Bylaw Amount	97,585,516	98,401,263

Approved by the Board

Signature of Chairperson of the Board of Education

Date Signed

Signature of Superintendent

Date Signed

Signature of Secretary/Treasurer

Date Signed

School District No. 05 (Southeast Kootenay)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Annual Budget \$
Surplus (Deficit) for the year	766,272	170,679
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(414,642)	(355,573)
From Local Capital	(320,000)	(320,000)
From Deferred Capital Revenue	(23,929,693)	(6,234,982)
Total Acquisition of Tangible Capital Assets	(24,664,335)	(6,910,555)
Amortization of Tangible Capital Assets	4,438,159	4,124,371
Total Effect of change in Tangible Capital Assets	(20,226,176)	(2,786,184)
Acquisitions of Prepaid Expenses	(200,000)	(200,000)
Use of Prepaid Expenses	200,000	200,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(19,459,904)	(2,615,505)

School District No. 05 (Southeast Kootenay)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	79,654,545	80,374,870
Other	68,000	68,000
Federal Grants	103,074	103,074
Other Revenue	731,886	722,424
Rentals and Leases	100,000	200,000
Investment Income	80,000	80,000
Total Revenue	80,737,505	81,548,368
Expenses		
Instruction	65,184,256	66,809,085
District Administration	3,174,356	3,053,835
Operations and Maintenance	8,832,353	8,696,207
Transportation and Housing	2,344,519	2,396,289
Total Expense	79,535,484	80,955,416
Net Revenue (Expense)	1,202,021	592,952
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(152,021)	(92,952)
Local Capital	(1,050,000)	(500,000)
Total Net Transfers	(1,202,021)	(592,952)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 05 (Southeast Kootenay)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Annual Budget \$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	79,064,515	78,879,535
ISC/LEA Recovery	(340,061)	(340,061)
Other Ministry of Education and Child Care Grants		
Pay Equity	457,171	457,171
Student Transportation Fund	361,459	361,459
Support Staff Benefits Grant	103,274	106,661
FSA Scorer Grant	8,187	8,187
Enrollment and Other Adjustments		901,918
Total Provincial Grants - Ministry of Education and Child Care	79,654,545	80,374,870
Provincial Grants - Other	68,000	68,000
Federal Grants	103,074	103,074
Other Revenues		
Other School District/Education Authorities	354,825	345,363
Funding from First Nations	340,061	340,061
Miscellaneous		
Miscellaneous	10,000	10,000
Health Promoting Schools	27,000	27,000
Total Other Revenue	731,886	722,424
Rentals and Leases	100,000	200,000
Investment Income	80,000	80,000
Total Operating Revenue	80,737,505	81,548,368

School District No. 05 (Southeast Kootenay)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2026

	2026	2025
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	31,607,498	32,353,270
Principals and Vice Principals	5,254,720	5,634,904
Educational Assistants	7,131,913	7,411,954
Support Staff	7,041,224	7,428,302
Other Professionals	3,381,279	2,844,719
Substitutes	2,335,353	2,500,021
Total Salaries	56,751,987	58,173,170
Employee Benefits	14,220,162	14,616,145
Total Salaries and Benefits	70,972,149	72,789,315
Services and Supplies		
Services	2,323,027	2,217,276
Student Transportation	141,176	142,556
Professional Development and Travel	978,169	923,023
Rentals and Leases	122,327	148,607
Dues and Fees	94,300	75,450
Insurance	247,800	208,800
Supplies	3,391,536	3,185,389
Utilities	1,265,000	1,265,000
Total Services and Supplies	8,563,335	8,166,101
Total Operating Expense	79,535,484	80,955,416

School District No. 05 (Southeast Kootenay)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	26,375,110	1,286,527		516,906	273,558	1,382,442	29,834,543
1.03 Career Programs							-
1.07 Library Services	682,418			157,758		33,689	873,865
1.08 Counselling	954,417					27,020	981,437
1.10 Inclusive Education	3,409,180	164,391	6,254,981	24,408	800,602	596,460	11,250,022
1.20 Early Learning and Child Care		2,413					32,413
1.30 English Language Learning	53,857						53,857
1.31 Indigenous Education	132,570	123,188	876,932		149,376		1,282,322
1.41 School Administration		3,486,188		1,161,875		131,477	4,779,910
Total Function 1	31,607,498	5,095,587	7,131,913	1,860,947	1,223,536	2,171,088	49,088,369
4 District Administration							
4.11 Educational Administration		164,333			229,008	40,000	430,341
4.40 School District Governance					146,545		146,545
4.41 Business Administration				126,150	1,343,067	5,500	1,474,717
Total Function 4	-	161,333	-	126,150	1,718,620	45,500	2,051,603
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				90,057	304,387	990	395,434
5.50 Maintenance Operations				3,610,712		86,977	3,706,398
5.52 Maintenance of Grounds						1,700	172,412
5.56 Utilities							-
Total Function 5	-	-	-	3,801,190	304,387	89,667	4,274,244
7 Transportation and Housing							
7.41 Transportation and Housing Administration							134,736
7.70 Student Transportation				1,173,937		29,098	1,203,035
Total Function 7	-	-	-	1,173,937	134,736	29,098	1,337,771
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	31,607,498	5,254,720	7,131,913	7,041,224	3,381,279	2,335,353	56,751,987

School District No. 05 (Southeast Kootenay)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Annual Budget	2025 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	29,834,543	7,198,648	37,033,191	2,856,499	39,889,690	40,212,369
1.03 Career Programs	-	-	-	101,882	101,882	100,750
1.07 Library Services	873,865	224,818	1,098,683	126,985	1,225,668	1,260,497
1.08 Counselling	981,437	239,153	1,220,590	3,000	1,223,590	1,300,284
1.10 Inclusive Education	11,230,022	893,119	14,143,141	394,350	14,537,491	15,516,863
1.20 Early Learning and Child Care	32,413	8,000	40,413	-	40,413	-
1.30 English Language Learning	53,857	1,164	67,321	7,300	74,621	87,700
1.31 Indigenous Education	1,282,378	368,888	1,650,690	342,522	1,993,212	2,021,589
1.41 School Administration	4,776,710	1,196,188	5,976,198	121,491	6,097,689	6,309,033
Total Function 1	49,088,670	12,177,558	61,230,227	3,954,029	65,184,256	66,809,085
4 District Administration						
4.11 Educational Administration	430,341	76,154	506,495	135,500	638,355	714,090
4.40 School District Governance	146,545	13,474	160,019	122,200	275,219	630,831
4.41 Business Administration	1,474,717	345,565	1,820,282	440,500	2,260,782	1,708,914
Total Function 4	2,051,603	424,553	2,476,156	698,200	3,174,356	3,053,835
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	395,434	93,626	489,060	212,700	701,760	642,912
5.50 Maintenance Operations	3,706,398	1,081,576	4,787,974	1,577,111	6,366,401	6,363,167
5.52 Maintenance of Grounds	172,412	51,780	224,192	65,000	499,192	425,128
5.56 Utilities	-	-	-	165,000	1,265,000	1,265,000
Total Function 5	4,274,244	1,226,982	5,501,226	3,320,127	8,832,353	8,696,207
7 Transportation and Housing						
7.41 Transportation and Housing Administration	134,736	29,050	163,786	10,144	173,930	168,071
7.70 Student Transportation	1,203,035	397,719	1,600,754	569,835	2,170,589	2,228,218
Total Function 7	1,337,771	426,769	1,764,540	579,979	2,344,519	2,396,289
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	56,751,987	14,220,162	70,972,149	8,563,335	79,535,484	80,955,416

School District No. 05 (Southeast Kootenay)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	12,389,852	12,207,524
Other Revenue	655,000	655,000
Investment Income	20,000	20,000
Total Revenue	13,064,852	12,882,524
Expenses		
Instruction	12,774,801	12,592,473
District Administration	3,000	3,000
Operations and Maintenance	24,430	24,430
Total Expense	12,802,231	12,619,903
Net Revenue (Expense)	262,621	262,621
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(262,621)	(262,621)
Total Net Transfers	(262,621)	(262,621)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 05 (Southeast Kootenay)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	Community/Link	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	287,051	279,711	841,000	399,510	128,000	26,950	155,187	422,724	169,780
Other			5,000	650,000					
Investment Income			20,000						
	287,051	279,711	25,000	650,000	128,000	26,950	155,187	422,724	169,780
Less: Allocated to Revenue									
Deferred Revenue, end of year	-	-	841,000	399,510	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	287,051	279,711	5,000	650,000	128,000	26,950	155,187	422,724	169,780
Other Revenue			20,000						
Investment Income		19,711	25,000	650,000	128,000	26,950	155,187	422,724	169,780
	287,051	299,422	25,000	650,000	128,000	26,950	155,187	422,724	169,780
Expenses									
Salaries									
Teachers									
Educational Assistants							37,000	116,525	
Support Staff		218,566					40,000	178,600	40,700
Other Professionals									
Substitutes									
	-	218,266		-	-	-	1,900	11,930	1,500
							78,900	307,055	42,200
Employee Benefits									
Services and Supplies	24,430	61,445		650,000	128,000	26,950	27,500	84,500	12,000
	24,430	279,711	25,000	650,000	128,000	26,950	48,787	31,169	115,580
			25,000	650,000	128,000	26,950	155,187	422,724	169,780
Net Revenue (Expense) before Interfund Transfers	262,621	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(262,621)								
	(262,621)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 05 (Southeast Kootenay)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Classroom Enhancement Fund - Staffing \$	ECL Early Care & Learning \$	Feeding Futures Fund \$	TOTAL \$
Deferred Revenue, beginning of year				1,240,510
Add: Restricted Grants				
Provincial Grants - Ministry of Education and Child Care	9,975,101	175,000	770,348	12,389,852
Other				655,000
Investment Income				20,000
	9,975,101	175,000	770,348	13,064,852
Less: Allocated to Revenue	9,975,101	175,000	770,348	13,064,852
Deferred Revenue, end of year	-	-	-	1,240,510
Revenues				
Provincial Grants - Ministry of Education and Child Care	9,975,101	175,000	770,348	12,389,852
Other Revenue				655,000
Investment Income				20,000
	9,975,101	175,000	770,348	13,064,852
Expenses				
Salaries	7,680,828	121,600	297,606	8,100,034
Teachers				7,834,353
Educational Assistants				436,866
Support Staff				260,516
Other Professionals		600	17,920	199,520
Substitutes				15,330
	7,680,828	121,600	297,606	8,100,034
Employee Benefits	2,294,273	30,400	950	2,584,000
Services and Supplies		23,000	8,662	1,471,578
	9,975,101	175,000	770,348	11,920,231
Net Revenue (Expense) before Interfund Transfers	-	-	-	262,621
Interfund Transfers				
Tangible Capital Assets Purchased	-	-	-	(262,621)
	-	-	-	(262,621)
Net Revenue (Expense)	-	-	-	-

School District No. 05 (Southeast Kootenay)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget			2025 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		25,000	25,000	25,000
Amortization of Deferred Capital Revenue	3,789,789		3,789,789	3,440,477
Total Revenue	3,789,789	25,000	3,814,789	3,465,477
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,438,159		4,438,159	4,124,371
Debt Services				
Capital Lease Interest		75,000	75,000	26,000
Total Expense	4,438,159	75,000	4,513,159	4,150,371
Net Revenue (Expense)	(648,370)	(50,000)	(698,370)	(684,894)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	414,642		414,642	355,573
Local Capital		1,050,000	1,050,000	500,000
Total Net Transfers	414,642	1,050,000	1,464,642	855,573
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	320,000	(320,000)	-	-
Principal Payment				
Capital Lease	241,000	(241,000)	-	-
Total Other Adjustments to Fund Balances	561,000	(561,000)	-	-
Budgeted Surplus (Deficit), for the year	327,272	439,000	766,272	170,679

SCHOOL CLOSURE BYLAW NO. 05-2025 GRASMERE ELEMENTARY SCHOOL

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to close a school.

WHEREAS, pursuant to Section 73 of the *School Act*, a Board may, subject to the orders of the Minister of Education and Child Care, open, close, or re-open a school permanently or for a specified period of time;

AND WHEREAS, pursuant to School Opening and Closure Order, Ministerial Order 194/08, closing a school permanently means the closing, for a period exceeding 12 months of a school building used for purposes of providing an educational program to students;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has developed and implemented a policy that includes a public consultation process with respect to permanent school closures and made that policy available to the public;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has applied the above-noted policy;

NOW THEREFORE, the Board of Education of School District No. 5 (Southeast Kootenay) hereby directs, pursuant to [Policy No. 15](#) of School District No. 5 (Southeast Kootenay) Board Policy that Grasmere Elementary School, Facility No. 00501006, located at Box 113 Grasmere, BC V0B 1R0, be closed effective June 10, 2025.

This bylaw may be cited as "School District No. 5 (Southeast Kootenay) School Closure Bylaw No. 05-2025 Grasmere Elementary School".

READ A FIRST TIME THE 10 DAY OF June 2025;

READ A SECOND TIME THE 10 DAY OF June 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE 10 DAY OF June 2025.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 5 (Southeast Kootenay) School Closure Bylaw No. 05-2025 Grasmere Elementary School adopted by the Board the 10 DAY OF June 2025.

Secretary-Treasurer

Acknowledgement

I would like to acknowledge that I am presenting today on the homelands of the Ktunaxa People *and the chosen home of the Rocky Mountain Métis*. The footprint of School District No. 5 (Southeast Kootenay) (“SD5” or the “District”) is fully contained within the Ktunaxa Nation.

Introduction

The Board of Education of SD5 assumes the responsibility for governing the education system in our District in a progressive and educationally sound manner. The Board is fully accountable to our public. The District covers the southeast corner of the province and includes the major centres of Cranbrook, Jaffray, Fernie, Elkford, and Sparwood.

Recommendation 1

Increase in Special Education Funding - Additional funding is required to appropriately address the required supports and services (i.e. counselling, occupational therapy, physiotherapy, school psychology, and speech-language therapy) needed and to increase the 87% six-year graduation completion rate for all SD5 students.

Recommendation 1 Explanation

All students have unique educational needs. Most students are able to be educated within the Basic Allocation funding, however, the level 1, 2, and 3 funding for special education is insufficient to meet the needs of all applicable students.

In 2024/25, SD5 received \$13,165,890 (2023/2024 - \$12,279,850) in special education funding and expended \$18,532,623 (2023/2024 - \$17,769,971). Therefore, the SD5 Board supplemented the special education funding annually by \$5,366,733 or 29% (2021/2022 - \$5,490,121 or 31%) out of general operating funds.

In September 2024, approximately 17% (1,039/6086) of SD5's school-aged student population was identified as having diverse abilities or disabilities and required additional support to meet their needs and graduate with dignity and purpose. We have 400 Level 1 and 2 students that require the most support and 272 Level 3 students that also require additional supports. These are the highest historical counts experienced at SD5.

We are unable to provide learning assistance to students that require a minor amount of support due to this lack of funding as we already significantly supplement the special education provided for our students with the highest needs.

Mental illness is the next crisis, caused by financial and social strain. Targeted grant funding for mental health in 2024/25 was \$52,000. This has been identified as ongoing funding until the 2026/27 school year. While this amount is appreciated, the nominal nature of the grant greatly limits our ability to best meet our students' needs.

Targeted funding for all students with diverse learning needs and abilities would work best for our District. Additional supports and services funding is required to properly service the needs of our students and to continue to improve our 87% graduation rate. Adequate funding to meet these needs is the moral and ethical thing to do.

[Recommendation 2](#)

School Life Cycle Funding - For too long, the focus has been on fitting kids into spaces. It is about time we start building spaces for students and their learning needs and their stages of development.

[Recommendation 2 Explanation](#)

The Province needs to address aging infrastructure that is past its end-of-life in the Education sector. Districts outside seismic areas have continued to maintain a level of maintenance which

is barely acceptable to operate schools. The learning environment for students and the health and safety of our employees suffers as a result of our aging facilities.

The Facility Condition Index ("FCI") determines the condition of a school. FCI is expressed as a range of 0.00 to 1.00 with 0.00 being a new facility and 0.60 and above requiring immediate action.

Provincially, the FCI average is 0.46 (2016 - 0.39) and the SD5 average is 0.54 (2016 - 0.40). A rating between 0.50 and 0.60 is given a "poor" rating and does not meet requirements. Immediate attention is required to replace multiple SD5 schools with significant building systems being at the end of their life cycle. Parts may no longer be in stock or are exceedingly difficult to obtain. There is an elevated risk of failure of some key safety systems, such as fire suppression.

SD5 has 14 of 16 schools fall within this unacceptable range and the average age of our facilities is 50 years.

Building repair costs are becoming significant. There are necessary upgrades needed to properly serve our students and staff at the 74-year old Mount Baker Secondary School. These upgrades include a new elevator (\$400,000), a dust collection system (\$500,000), and a fire safety system (\$2,500,000), among other items. SD5 has been advocating for a replacement school for over 20 years. Millions of dollars spent in regular repairs and maintenance is a short-sighted solution to a long-term problem.

The fire at Amy Woodland Elementary in Cranbrook in June 2024, resulted in the displacement of over 200 students. In March 2025, the District received Ministry support to pursue a business case for a new school building. The District will work closely with the Ministry of Education and Child Care and the Ministry of Infrastructure to create a modern, inclusive and welcoming learning environment.

The District has been approved for a new elementary school in Fernie. This will be a significant help to our fastest growing community. However, our other communities are in dire need of replacement buildings as noted above.



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

DRAFT



School District No. 5 (Southeast Kootenay)

2024 PSO Climate Change Accountability Report

Emissions Reduction Report

Declaration Statement

This PSO Climate Change Accountability Report (CCAR) for the period January 1, 2024 to December 31, 2024, summarizes the greenhouse gas (GHG) emissions profile, the total offsets to reach net-zero emissions and the actions School District No. 5 (Southeast Kootenay) (the District) has taken in 2024 to reduce the GHG emissions and the plans to continue reducing emissions in 2025 and beyond.

By June 30, 2025, the District's final CCAR Report will be posted to the website at www.sd5.bc.ca.







Overview

The District has continued to work towards reducing emissions this year. The District has been working towards the goal of carbon neutrality.

All departments continue to be in the mindset of reducing unnecessary emissions by removing inefficient printers and purchasing energy-saving appliances. The District believes the goal of collaborating with staff and students to become more energy-wise has paid off and will continue to pay off in the years to come.

Technology

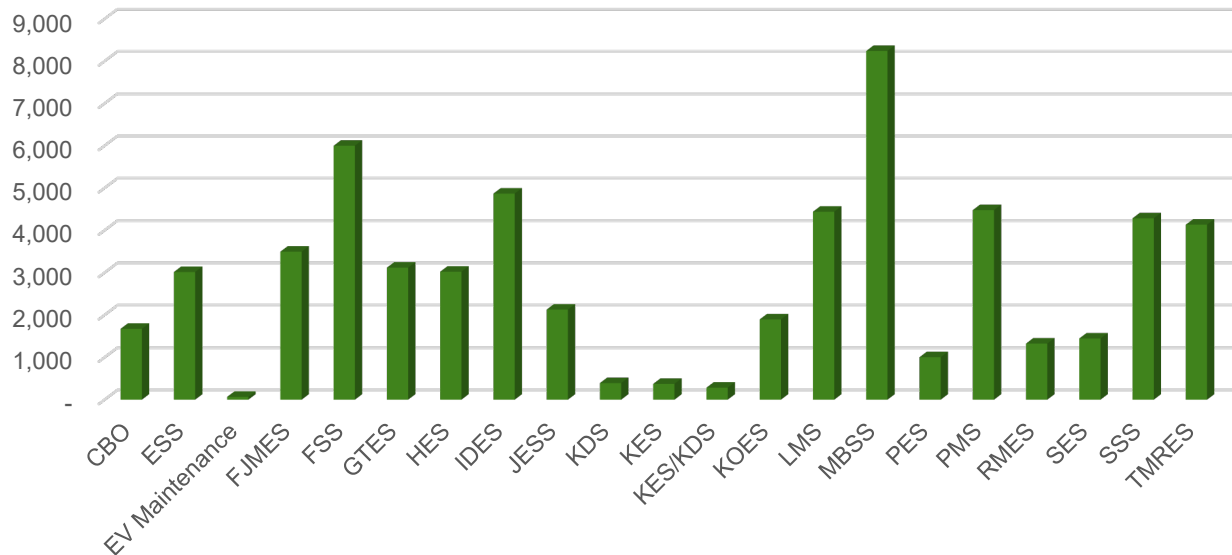
The District continues moving forward with the revised Five-Year Technology Plan. This ongoing plan involves replacing older computers, photocopiers and projectors with new, more efficient ones.

-  The District uses Paper Cut software to reduce printing and paper output.
-  The District is using some online forms to reduce paper.
-  The District is also encouraging online meetings with platforms such as Teams to cut down on travel emissions.
-  The District is decreasing the need for paper-based resources and transportation of physical resources.
-  Remote software tools assist in diagnosis and repair of equipment without the need for travel.
-  Technology equipment is being delivered through the District courier to reduce the impact of mileage.

The following charts summarize the District printer environmental impact:

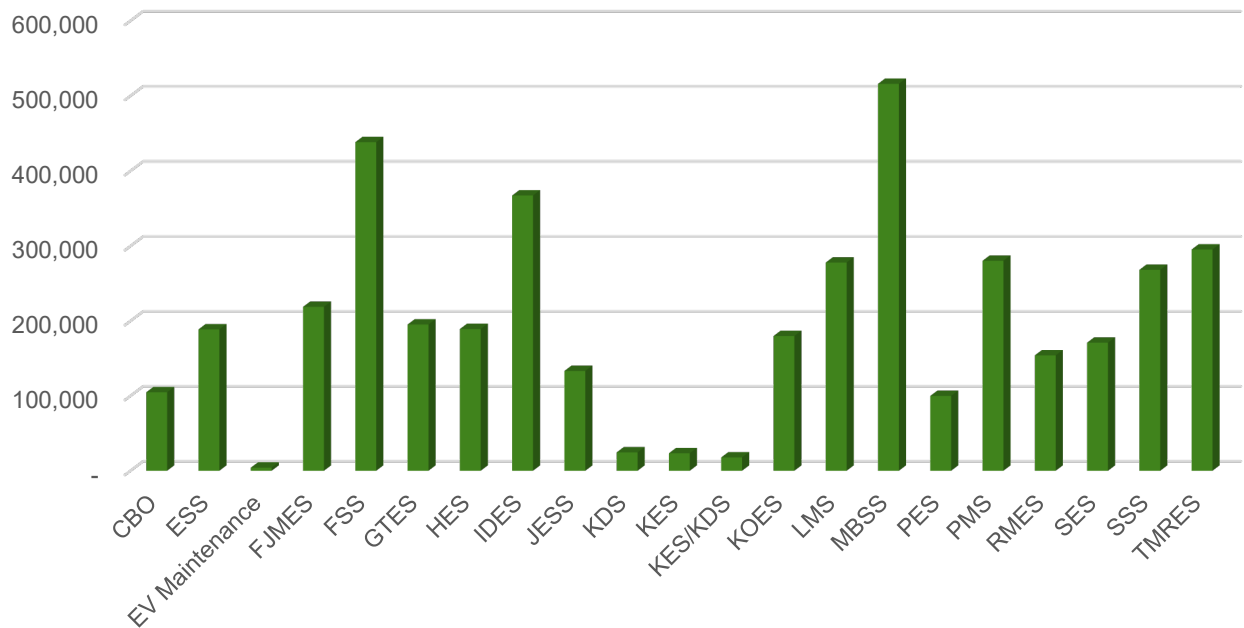
CO₂ Produced September 1, 2024 to May 20, 2025

The amount of greenhouse gases in kilograms released in the
production of paper

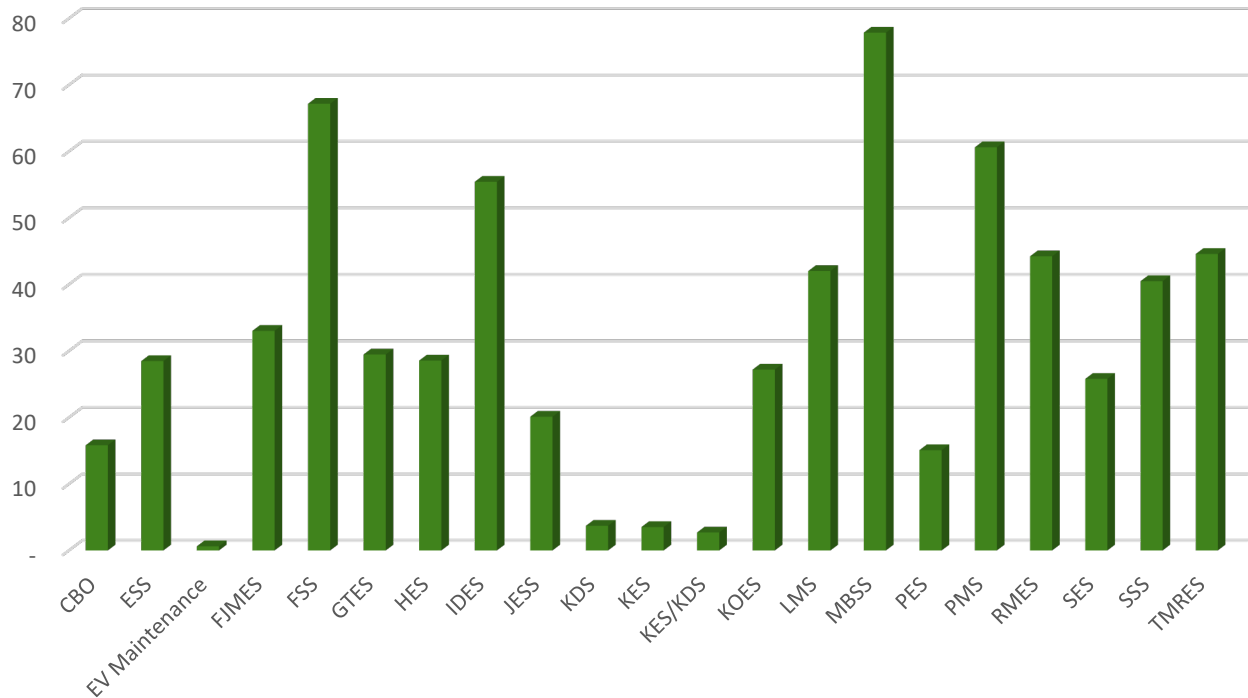


Total Equivalent Bulb Hours (September 1, 2024 to May 20, 2025)

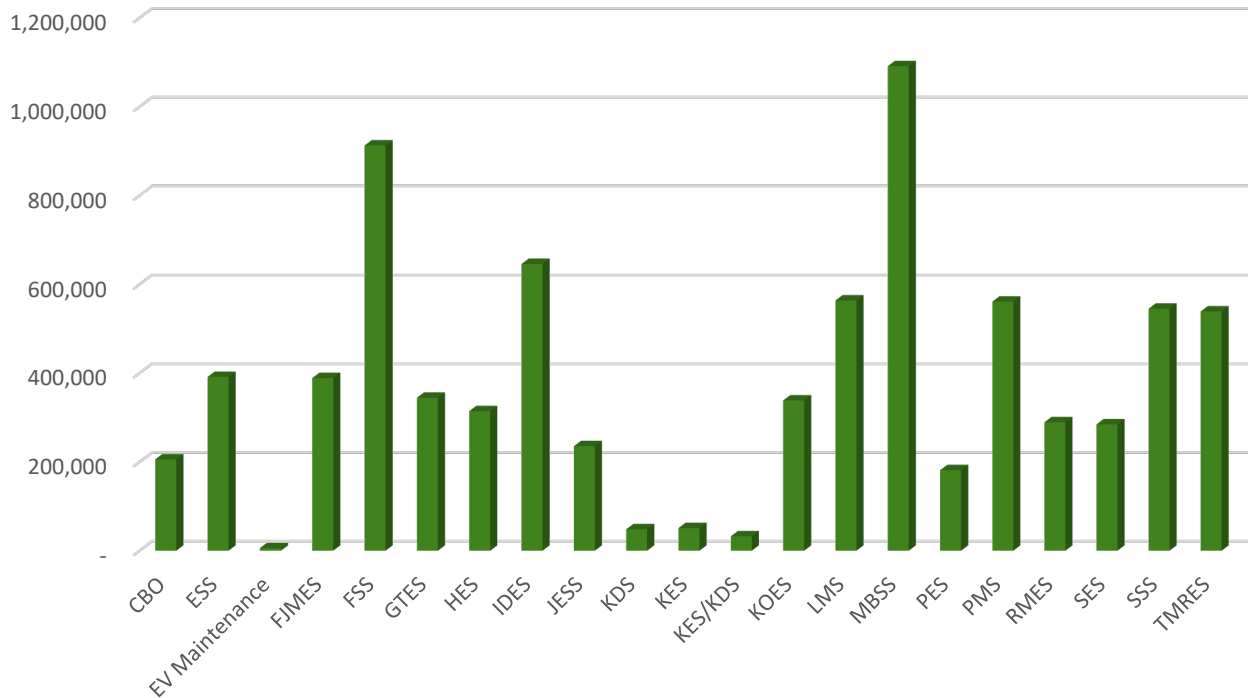
The manufacturing energy used to produce the paper, represented as
the energy consumed by a standard light bulb in hours



Total Trees Consumed (September 1, 2024 to May 20, 2025)



Total Pages Printed September 1, 2024 to May 20, 2025



Electrical

The District was approved for an electrical infrastructure upgrade to provide more electric vehicle (EV) chargers.

HVAC

The District had no major HVAC upgrades this last year.

Transportation

The District continues to use electric buses on daily bus routes to reduce diesel emissions. In addition, the District purchased two more electric school buses in 2024. There were savings of approximately 16,136 litres of diesel and 54,370 kg of CO₂ by using electric buses in place of combustible engines.

The District has received capital funds to support an electrical infrastructure upgrade. The District continues to work with Prism Engineering Limited (Prism) to assess the district's current fleet and to identify fleet electrification options. This plan will be used to help guide future vehicle purchasing decisions and facilitate strategic electric vehicle selection and fleet decarbonization efforts.

The following chart summarizes the environmental impact of electric buses in the District:

Year	Month	Number of buses	Total Distance Travelled (km)	GHG emissions - Diesel Bus Equivalent (kg CO ₂ -e)
2024	January	2	2,913	4,369
2024	February	2	1,536	2,305
2024	March	2	1,913	2,869
2024	April	2	3,441	5,162
2024	May	2	5,366	8,049
2024	June	2	4,954	6,892
2024	July	1	10.6	16
2024	August	1	171	256
2024	September	4	4,789	7,184
2024	October	4	6,932	9,588
2024	November	4	5,117	7,676
2024	December	4	3,855	5,782
2024	Total		40,998	60,148

The District purchased new transportation software in 2024. This software will be implemented in the 2025/2026 school year. The goal is to enhance the efficiency of bus routes and reduce fossil fuel emissions.

Five Year Plan

The District's five-year plan includes continued replacement of older boiler systems within the schools. The new boiler systems are more energy efficient.

The District continues to use an energy monitoring company to oversee the use of energy systems. Prism Engineering provides an overview for year-to-date performance immediately through a customizable dashboard. This can clearly identify utility spending and savings among multiple sites.
















The District continues to explore Geo-field. We are also looking into some solar initiatives and considering heat pumps wherever possible.































The District continues to consider electric vehicle options when replacing aging fleet vehicles.

Our Schools































The District continues to use the Foodcycler (indoor composter that works overnight) for the Board Office and a few pilot schools to reduce food waste volume. The District is supporting schools with garden beds, greenhouse projects and planting of trees to reduce environmental impacts.

The following are some of the initiatives the schools have taken during the year:











































School	Contact	Carbon Footprint
Amy Woodland Elementary <i>(to June 2024)</i>	Scott Holt	 Recycling bins in the school hallways, classrooms and common spaces.  Grade 6 leadership group does all of the recycling  Maximize the number of students on school bus trips.  Walk to the swimming pool and skating rink (weather permitting)  Motion sensor light switches have been added
Elkford Secondary	Thomas Skelton	 Recycling bins in the school hallways, classrooms and common spaces  Maximize the number of students on school bus trips  Students ride bikes daily  Earth Day – students participated in garbage clean up  Filtered water fountains to encourage students to bring their own water bottles  Motion activated lights  Idle Free Zones  Scrap paper re-use programs  Walk to School days  Go by Bike days













Fernie Secondary	Nicole Neufeld	<ul style="list-style-type: none">  Students ride bikes daily  Resource room students collect recyclable bottles on a daily basis. Bins are placed in the hallways.  Earth Day – Community Clean Up, school awareness and recognition, classroom resources provided.  Cafeteria uses all biodegradable one-use containers (will be exploring options in future)  Motion activated lights and heat  Disposed old, inefficient refrigerators  Filtered water fountains encourage students to bring their own bottles  Paper recycling  Pencil/pen recycling program (Staples)  Walking field trips all over the community  Gardening and food security program  Hydroponics systems for Science and foods using LED lights  Environmental Science Education for Grade 11
FJ Mitchell Elementary	Jason Sommerfeld	<ul style="list-style-type: none">  Paper/cardboard recycling program  Foods to Farm program – each class puts food scraps in after lunch. Buckets are collected and sent off to a local farm to feed the animals  Filtered water fountains  Motion activated lights and dimmer switches  Ride your bike or walk to school initiative (active transportation) – many students bike, walk or scooter to school  Staff carpool  Encourage students to bring their own refillable water bottles  Walk vs bus to swimming and skating (weather permitting)  Marker recycling program  Promotion of garbage free lunches  Participation in Community clean-up  Growing own plants that students take home over the summer  Battery recycling  Recycling bins in classrooms, offices and staffroom  Motion activated lights in some rooms  Planted trees around the playground  The playground has been resurfaced with recycled tires

Gordon Terrace Elementary	David Martin	<ul style="list-style-type: none">  A recycling program for both refundable and non-refundable materials  Composting program that grade 3 is responsible to manage  School Garden that we harvest and make soup/meals  Many students bike to school  Recycling bins in all classrooms  Idle Free signs /zones  Marker recycling program  Battery recycling program  Walking field trips as much as possible  When busses are needed for field trips, we only book when we need and can fill them
Highlands Elementary	Carlene Lochrie	<ul style="list-style-type: none">  Maximize the number of students on school bus trips  Multiple garbage pickup days throughout the year.  Rotary "We Bike" participation  Motion activated room lights  Filtered water fountain (reduced use of plastic water bottles)  Idle-free zones  Encourage students and staff to walk or bike to school  Scrap paper re-use bins.  Walking field trips to Idlewild and Community Forest  Greenhouse in the courtyard.  BC Agriculture Harvest Bin participation  Recycling bins in school hallways, classrooms, and common spaces
Isabella Dicken Elementary	Janet Kuijt	<ul style="list-style-type: none">  Yearlong Recycling Program – grade six  Yearlong Composting Program - grade four  Earth Day "Remote" Clean Up's - promoted by teachers for interested families  School yard Clean Up - April (and yearlong with various classes)  Water Walker Protectors Project  Filtered water fountain stations  Encouraging personal water bottles vs single use in all classes (has created a significant reduction in bottle recycling according to Gr 6 classes!)  Many grades walk to outings (swimming pool, skating, library, arts station)  Garden Boxes made from school recycled stairs wood & grow pumpkins (that were ready last fall!!)  Many classes grow plants from seeds for family gifts  Lots of staff bike & walk to school (especially during Bike to Work Week. This year is a bit different but lots of "Green" commuting to work)  Bike Road-odeo & biking activities (ex: to tennis courts for grade six students)  Planting more trees in the playground  Encouraging using reuseable cutlery and dishes at functions

Jaffray Elementary Junior Secondary	Bill Johnson	 School wide recycling program  Composting grade 3/4  Boxed garden project  Earth Day - school yard and community cleanup  Recycling bins in the school hallways, classrooms and common spaces  Concession – no single use plastics  Motion activated room lights  Filtered Water Fountains  Reuseable lunch bags distributed at Earth Day
Kootenay Orchards Elementary	Carissa Hart	 Composting for the school garden · students gather compostable materials weekly in buckets  Encourage biking to school (participate in “WE Bike” yearly)  Encourage walking to field trips  Filtered water fountains  Grade six recycling program  LED lighting installed  Participate in Earth Day – ‘Spring Spruce Up’ the community  School garden  Use of water bottles  Classroom recycling  Battery recycling
Laurie Middle	Aaron Thorn	 Recycling - early stages of greater buy in  Cardboard, paper and plastics refundable (sold to support an African school project)  Composting - started last year -beginning stages of promoting awareness  Battery recycling  Career Ed and Science 7 classes – promoting reduction, social awareness, whole school buy in  Garden boxes - herbs & flowers  LED low lighting pilot project  Band class Community Garbage Clean-Up in conjunction with Tim Hortons – garbage trucks are called in to deal with the waste from this neighborhood clean up  Ride Your Bike to Work Week  Increasing classroom recycling

Mount Baker Secondary	Dave Hill	 Earth Day - cleaning garbage around the community.  Bee garden in our courtyard to encourage bees.  Ride your Bike to Work week.  Idle-free zones.  Leadership students are doing a reusable straw campaign  Green Alliance Club  Mason Bees and our indigenous pollinator  Recycling bins in all areas  Maximize number of students on bus trips  Filtered water fountains to encourage students to use their own bottles  LED lighting  Motion activated lights  Battery recycling  Used pen, highlighter, white board marker recycling
Parkland Middle	Brenda Tyson	 Recycling bins in the school hallways, classrooms and common spaces.  Recycling program for both refundable and non-refundable materials  Students ride bikes, scooters, and walk daily  Students use public transportation system  Ride your bike to school initiative  Filtered water fountains encourage students to bring their own bottles  LED lighting installed  Motion activated lights  Battery recycling  Used pen, highlighter, white board marker recycling  Spring Spruce Up – neighbourhood clean up  Concession – no single use plastics  Hot Lunch – no single use plates or cutlery  Solar power feasibility study  Paperless report cards  Paper reduction for visitation day
Pinewood Elementary	Jill Carley	 Recycling program  Filtered water fountains encourage bring your own bottle  Idle-free zones  School yard and community clean up – Earth Day  Used pen, highlighter, white board marker recycling  Battery recycling  Motion activated lights

Rocky Mountain Elementary	Jennifer Adams	<ul style="list-style-type: none">  Paper recycling program  Milk and juice container recycling program  encourage bring your own bottle--do not sell juice boxes for events  Filtered water fountains  Motion activated lights  Walking field trips as much as possible  When busses are needed for field trips, we only book when we need and can fill them (with cohorts)  Greenhouse  Earth Day school yard clean up days  Idle free zones  Many classes grow plants  Many staff and students ride bikes or walk when possible  LED lights installed  School yard clean up by students
Sparwood Secondary	Erin Hay	<ul style="list-style-type: none">  Earth Day – school yard clean up  Refundable and non-refundable recycling  Hydroponics - science students grow food for the foods classes  Recycling toner cartridges for photocopier  Avoiding single use cutlery and dishes with staff events  Teachers carpool to work  Motion light sensors in classrooms.  Changing lights to LED  Walking to the swimming pool and skating rink  Bring your own water bottle  Water-bottle filling station to reduce single use water bottles  Hot meals lunch program to reduce food packaging waste  Bus sharing for trips with Elkford and Fernie  Earth Science 11  New energy efficient appliances
Steeple Elementary	Scott Holt	<ul style="list-style-type: none">  “Keepers of the Earth” (on-going school grounds clean-up)  Battery recycling  Photocopier supplies recycling  Walking to field trips/events whenever possible  Recycling program for both refundable and non-refundable items  Courtyard garden  Worm composting  Motion-activated, LED lighting  Filtered water fountain  Non-food/drink product recycling bins in classrooms and common spaces
TM Roberts Elementary	David Doll	<ul style="list-style-type: none">  Reuse scrap paper  Earth Day clean-up  Garden beds for food; expansion of garden

		<ul style="list-style-type: none">  Some classes do composting  Cardboard and Paper Recycling and recycling bins in common spaces and classrooms  Garden Club, to teach students how to grow their own food  Students ride bikes, scooters, and walk daily  Many teachers teach students to plant food  Students encouraged to bring water bottles and use the filtered water refilling stations and drinking fountain  Students discouraged from bringing juice boxes  Kindergarten learning about different ways to grow food  Ink cartridge, pen and battery recycling  Walking for field trips when possible  Motion-activated, LED lighting  Filtered water fountain (reduced use of plastic water bottles)
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Conclusion

The District is working to reduce the use of energy and save resources where possible. In the future, the District will become more energy efficient to further reduce our consumption.

School District No. 5 (Southeast Kootenay) 2024 GHG Emissions and Offset Summary Table

School District No. 5 (Southeast Kootenay) 2024 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1, 2024 to December 31, 2024	
Total BioCO ₂	32.3
Total Emissions (tCO ₂ e)	3,188
Total Offsets (tCO ₂ e)	3,221
Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets Adjustment (tCO ₂ e)	0
Grand Total Offsets for the 2022 Reporting Year	
Grand Total Offsets to be Retired for 2024 Reporting Year (tCO ₂ e)	2,696
Offset Investment (\$)	2,696 x \$25 = \$67,400

Retirement of Offsets






In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, the District is responsible for arranging for the retirement of the offset obligation reported above for the 2024 calendar year, together with any adjustments reported for past calendar years.

The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.










Public Sector Leadership

Not applicable

Climate Risk Management

-  Currently the District has not engaged in conducting a climate risk assessment to understand the organization's risk exposure. We are looking at forming a committee in the coming years.
-  The District is investigating future opportunities to invest in thermal and solar energy.
-  In terms of operational and infrastructure changes in preparation for future climate impacts, the District has been investing in energy efficient boilers and hot water tanks in older schools to improve efficiency and reduction in GHG emissions. The District also plans to start electrical infrastructure upgrades to accommodate future charging stations and electric vehicles in our fleet.
-  The District now has an Electric Vehicle Ready Fleet Plan
-  In 2021 the region was slightly impacted by the heat wave. Not enough for the District to incur any extra costs or update the services being delivered to students and staff.

Other Sustainability Initiatives

-  As indicated in the report above, the District has small sustainability initiatives in the District schools and at the board office. These initiatives include the following:
 -  Teams meetings rather than travelling;
 -  Carpooling when travelling for meetings;
 -  Placement of recycling bins in classrooms and common areas;
 -  Using reusable water bottles and lunch bags;
 -  Walking/cycling for field trips;
 -  Using E-forms and E-Docs to reduce paper printing;
 -  Continuing to investigate utilizing hybrid and electric vehicles for the white fleet.
-  By the end of 2024, the District completed the lighting projects in various schools and at the Board Office. The new energy-saving lighting helped with decreasing wattage use. The staff also feel that the lighting in the hallways encourages students to behave better.

Executive sign-off

Signature:



Name: Nick Taylor

Title: Secretary Treasurer

Date:

May 26, 2025
