



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL COMMITTEES (PUBLIC)**

**April 29, 2025, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf (remotely, out at 12:50 p.m.)
Trustee Chris Johns
Chairperson Doug McPhee
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner

Board/District Staff in Attendance: Superintendent Viveka Johnson (remotely)
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer (out at 2:00 p.m.)
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasylowich
District Vice Principal Human Resources and Health & Safety Erin Boehm
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public All Committees meeting of April 29, 2025, to order at 12:43 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Turner/Ayling:

THAT the All Committees public agenda of April 29, 2025, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Bischler/Ayling:

THAT the minutes of the public All Committees meeting of February 24, 2025, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

3.1 Erin Jones - District Literacy Teacher

The District Literacy presentation was included in the agenda package.

3.2 Marzia Bottoni - District French Immersion Teacher

The District French Immersion presentation was included in the agenda package.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Fernie Elementary School

Secretary Treasurer Taylor provided an update on Fernie Elementary School.

4.1.2 Mountainview Child Care Hub

The Mountainview Child Care Hub is an ongoing project. Secretary Treasurer Taylor continues to work with Ministry contacts for instruction on next steps on this project application process.

4.1.3 Vision Zero Application Follow Up

The Vision Zero application for 2024/25 was not approved for Cranbrook; however, the Ecole Isabella Dicken Elementary Parent Advisory Committee project was approved.

Future Cranbrook Vision Zero applications will consider requesting permanent infrastructure.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips reviewed cost escalations and provided other child care updates across the District.

4.2.2 Framework for Enhancing Student Learning

Superintendent Johnson provided an update on the Framework for Enhancing Student Learning (FESL). She reported that the District Management team has chosen to maintain the FESL full reporting cycle for 2025.

Superintendent Johnson also reported that Director Tichauer has been working with Indigenous Education Coordinators, Joe Pierre and Faye O'Neil, to analyse and understand individual student data and how the District can better support vulnerable student populations.

5. REPORTS FROM COMMITTEES

5.1 Advocacy Education

5.1.1 DSAC Report

Trustee Bellina provided a report on the District Student Advisory Council.

5.1.2 DPAC Report

Trustee Turner provided a report from the District Parent Advisory Council. She reported that Mount Baker Secondary continues to look for anti-racism resources.

Trustee Turner also discussed parent concerns about vaping in school bathrooms and the removal of bathroom doors. This matter is being resolved through Director Tank and Mount Baker Secondary administrators.

The RCMP liaison letter written on behalf of Highlands Elementary was provided to Chairperson McPhee and Superintendent Johnson.

A presentation by Gang Violence and Exploitation Prevention Coordinator, Erin Stevenson, will be arranged for a future meeting.

5.1.3 Board Authority/Authorized Course - Historical Context and Appreciation of Film

RECOMMENDATION

Moved/Seconded by Ayling/Clarke:

THAT the Board Authority/Authorized Course – Historical Context and Appreciation of Film be approved.

5.1.4 STEAM Fair

Science, Technology, Engineering, Art, or Math

This was included in the agenda package for trustee information only.

5.1.5 BCSTA Improving Student Outcomes

Chairperson Johns requested a presentation from District Principals Wasylowich and Phillips on the For Students with Disabilities and Diverse Abilities document.

Received and filed.

5.2 Student Services

Nil

5.3 Policy

Trustee Ayling requested to review the Artificial Intelligence Policy and Administrative Procedure.

5.4 Finance Operations Personnel

Nil

6. NEW BUSINESS

Nil

7. ACTION ITEMS FOR FUTURE MEETINGS

Nil

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

The next meeting of the District Occupational Health and Safety Committee is May 8, 2025.

8.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the reports included in the agenda package.

8.3 Trustee Professional Development

8.4 Staff Travel Summary

9. QUESTION PERIOD

CFTA Co-Chair Adrienne Demers requested that the CFTA be added to an upcoming agenda for a presentation on Sanctuary Schools.

10. ADJOURNMENT

Moved/Seconded by Bischler/Bellina:

THAT the April 29, 2025, public All Committees meeting adjourn at 1:58 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?