



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL COMMITTEES (PUBLIC)**

**February 24, 2025, 12:00 p.m.
Cranbrook Board Office**

Committee Members
in Attendance:

- Trustee Nicole Heckendorf
- Trustee Trina Ayling
- Trustee Bev Bellina (remotely)
- Trustee Irene Bischler
- Trustee Alysha Clarke (remotely)
- Trustee Chris Johns
- Chairperson Doug McPhee
- Trustee Sarah Madsen (remotely)
- Trustee Wendy Turner

Board/District Staff in
Attendance:

- Superintendent Viveka Johnson
- Secretary Treasurer Nick Taylor
- Director of Instruction Human Resources Brent Reimer
- Director of Student Learning and Indigenous Education Jason Tichauer
- Director of Instruction Curriculum and Assessment Michael Kelly
- Director of Operations Joe Tank
- District Principal Early Learning and Child Care Laura-Lee Phillips
- District Principal of Learning Services Kaley Wasylowich
- Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Heckendorf called the public All Committees meeting of February 24, 2025, to order at 12:00 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Heckendorf acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Bischler/Turner:

THAT the All Committees public agenda of February 24, 2025, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Johns/Bischler:

THAT the minutes of the public All Committees meeting of January 27, 2025, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

3.1 Budget Presentation – Youth Enrichment Project (Krista Napl)

Ms. Napl presented on the Youth Enrichment Project. This presentation was included in the agenda package.

3.2 Budget Presentation - CUPE 4165 (Sarah Mooy)

President Mooy presented on behalf of CUPE 4165. This presentation was included in the agenda package.

3.3 Budget Presentation - Legacy of Learning (Derryll White and Erin Knutson)

Mr. White and Ms. Knutson of the Columbia Basin Institute of Regional History presented on behalf of the Legacy of Learning. This package was included in the agenda package.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountainview Child Care Hub

Secretary Treasurer Taylor reported on the meeting with Elk Valley Resources on Wednesday, February 19, 2025.

4.1.2 Fernie Elementary School

Secretary Treasurer Taylor continues to work with Berry Architecture on the simplified designs provided by the Ministry. He also reported that the environmental work with WSP is ongoing.

4.2 Superintendent

4.2.1 Human Resources - Recruitment and Retention

Director Reimer shared the District's promotional video for recruitment. The Committee, public, unions, and district staff provided feedback on the video.

4.2.2 Child Care

District Principal Phillips provided a report on Early Learning and Child Care.

4.2.3 Framework for Enhancing Student Learning

Superintendent Johnson reported on the feedback received from the Ministry on the Framework for Enhancing Student Learning. The District will be working with a provincial mentor to review areas of opportunity and growth.

Superintendent Johnson also provided an update on accessing provincial data through Power BI for student data analysis. Principals and vice principals will be provided access and training in May.

5. REPORTS FROM COMMITTEES

5.1 Advocacy Education

5.1.1 DSAC Report

Trustee Bellina reported on the DSAC meeting on February 19. Trustee Bellina was unable to attend, but Director Tichauer provided an update. The topics of the meeting included Anti-Racism and safe spaces.

5.1.2 DPAC Report

Superintendent Johnson provided a report from the DPAC meeting on February 12, 2025.

5.1.3 Board Authority Authorized Course - Nature Based Wellness

RECOMMENDATION A

Moved/Seconded by Ayling/Turner:

THAT the Nature Based Wellness Board Authorized Course be approved by the Board of Education.

5.1.4 BCSTA Advocacy Letters

5.1.4.1 BCSTA Advocacy Letter - Emergency Management and Climate Readiness

Received and filed

5.1.4.2 BCSTA Advocacy Letter - Ministry Mandate

Received and filed

5.1.4.3 Winter and Summer Games Letter

Received and filed

5.1.4.4 Cedar Annex Rebuild

Received and filed

5.2 Student Services

5.2.1 Special Education Funding

District Principal Wasylowich updated the Committee on the 1701 February Special Education count. Additional funds will be received after the final sign off on March 7, 2025. The funding amount has not yet been determined.

In addition, Superintendent Johnson discussed the Ombudsperson's letter regarding the collection of data regarding exclusion of students from activities from 2022-2025. Work will be collated as requested once clarification has been received from the Office of the Ombudsperson.

5.3 Policy

5.3.1 Administrative Procedure 360 – Assessment

Director Kelly reviewed the Administrative Procedure 360.

5.3.2 Administrative Procedure 255 - Animals in Schools

Director Tichauer reviewed Administrative Procedure 255.

5.4 Finance Operations Personnel

Nil

6. NEW BUSINESS

6.1 Board and Committee Meeting Schedule

RECOMMENDATION B

Moved/Seconded by Bischler/Turner:

THAT the 2025-2026 Regular Public, Regular In-Camera and All Committees schedule be accepted.

7. ACTION ITEMS FOR FUTURE MEETINGS

Nil

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

Nil

8.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis report.

Trustee Johns requested funds be allocated to the beautification of Mount Baker Secondary. Board Chairperson McPhee requested information on the District's Long Range Facility Plan and questioned when the Mount Baker Secondary replacement can be expected compared to the ongoing list of provincial projects.

8.3 Trustee Professional Development

Secretary Treasurer Taylor reviewed the Trustee Professional Development report attached to the agenda package.

8.4 Staff Travel Summary

Trustee Johns reviewed the importance of fiscal responsibility with staff travel.

9. QUESTION PERIOD

Nil

10. ADJOURNMENT

Moved/Seconded by Bischler/Johns:

THAT the February 24, 2025, public All Committees meeting adjourn at 2:41 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?