



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**February 11, 2025, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)

Regrets: Trustee Wendy Turner

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Instruction Curriculum and Assessment Michael Kelly
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Principal of Learning Services Kaley Wasyłowich
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the February 11, 2025, regular public meeting of the Board of Education to order at 3:00 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee acknowledged Jessica Claypool who was recognized for work of excellence in education from a parent in the District. He also recognized Cindy Gleib and Carol Johns for their provincial work with the Learning in the Primary Years document.

Chairperson McPhee extended condolences to the family and friends of Debbie Coleman.

1.4 Opening Round

Members of the Board, District Management, District Staff, and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-25-015

Moved/Seconded by Ayling/Heckendorf:

THAT the agenda for the regular public meeting of the Board of Education of February 11, 2025, be approved as circulated.

CARRIED

1.6 Approval of the Minutes

MOTION R-25-016

Moved/Seconded by Bischler/Clarke:

THAT the minutes of the regular public meeting of the Board of Education of January 14, 2025, be approved as circulated.

CARRIED

1.7 Receipt of Records of Closed Meetings

MOTION R-25-017

Moved/Seconded by Madsen/Bellina:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of January 14, 2025 and January 27, 2025.

CARRIED

1.8 Business Arising from Previous Minutes

1.8.1 Amy Woodland Elementary Update

Operations Director Tank provided an update on the abatement of Amy Woodland Elementary.

Secretary Treasurer Taylor will continue to work with on the capital process and will provide information to the public as it is available.

Superintendent Johnson and Director Reimer have distributed letters to former Amy Woodland Elementary teaching staff. These letters confirmed permanent school placements for staff.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Committees Public

Co-Chair Trustee Clarke reviewed the minutes of the January 27, 2025, All Committees meeting.

MOTION R-25-018

Moved/Seconded by Clarke/Ayling:

THAT a letter of support for the Cranbrook Pickleball Club be written by the Board of Education approving, in principle, the Cranbrook Pickleball Club's Winter Facility project.

CARRIED

MOTION R-25-019

Moved/Seconded by Clarke/Bellina:

THAT the Warriors 10-12 Board Authorized Course be approved by the Board of Education.

CARRIED

MOTION R-25-020

Moved/Seconded by Clarke/Madsen:

THAT the draft BC Accessibility Plan be approved and subsequently posted on the District website.

CARRIED

MOTION R-25-021

Moved/Seconded by Clarke/Johns:

THAT the spring of 2025 Sparwood Secondary rafting trip be approved with the understanding that the river will be run two days prior to the students taking the trip. Furthermore, this trip is only approved if there is guaranteed and adequate, emergency services available and the most experienced river rafting guides are used.

CARRIED

MOTION R-25-022

Moved/Seconded by Clarke/Johns:

THAT the report of the All Committees meeting be accepted as presented.

CARRIED

3.2 BCSTA/Provincial Council

Trustee Bellina reviewed the report included in the agenda package.

MOTION R-25-023

Moved/Seconded by Bellina/Bischler:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED

3.3 Communications Media Committee

No report

3.4 Mount Baker Secondary School Replacement Committee

Trustee Johns reported that there has not been a response to the letter sent to the Minister of Education and Child Care.

MOTION R-25-024

Moved/Seconded by Johns/Ayling:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED

3.5 Key City Theatre

Trustee Ayling reviewed the report included in the agenda package. She noted that the Children's Festival 40th year anniversary is in 2026. She also provided an update on the new structure of the Key City Theatre Board.

MOTION R-25-025

Moved/Seconded by Ayling/Heckendorf:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED

3.6 Legacy of Learning

Trustee Johns reviewed the report included in the agenda package.

MOTION R-25-026

Moved/Seconded by Johns/Madsen:

THAT the Board accept the Legacy of Learning report.

CARRIED

3.7 French Immersion Update

3.8 Traffic Safety Committee

Director Tank is still waiting on the City of Cranbrook to install speed reader sign posts. The signs have been received and are ready once signage posts are set.

MOTION R-25-027

Moved/Seconded by Johns/Bellina:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED

3.9 Trustee Reports

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School

Secretary Treasurer Taylor reported that the work continues on the design of Fernie Elementary School.

He also advised that the project is still on track to break ground in September 2025.

The New Spaces Funding grant has not yet been approved for the school and gymnasium sizing will be dependent upon the receipt of this funding.

4.2 Recommendations

MOTION R-25-028

Moved/Seconded by Bischler/Heckendorf:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips provided a report included in the agenda package.

5.1.2 Feedback on 2024 Enhancing Student Learning Report

Superintendent Johnson reviewed the report included in the agenda package. She addressed various trustee queries and concerns on the report.

She also reported that the District will be part of a Ministry of Education and Child Care pilot project, Community of Practice, to review the Framework for Enhancing Student Learning. More information will be provided as it is available.

5.2 Recommendations

MOTION R-25-029

Moved/Seconded by Clarke/Bellina:

THAT the Superintendent's Report be accepted as presented.

CARRIED

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Roles and Responsibilities for Boards of Education

Chairperson McPhee reviewed the report and infographic included in the agenda package.

6.2 Recommendations

MOTION R-25-030

Moved/Seconded by Bischler/Heckendorf:

THAT the Chairperson's report be accepted as presented.

CARRIED

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 2025-2026 Annual School Calendar

MOTION R-25-031

Moved/Seconded by Bellina/Clarke:

THAT the 2025-2026 Annual School Calendar be approved as amended.

CARRIED

7.3 Amended Budget Bylaw

MOTION R-25-032

Moved/Seconded by Bischler/Johns:

THAT permission be granted for all the three readings of the Amended Annual Budget Bylaw to be passed at the February 11, 2025, public meeting of the Board of Education of School District No. 5 (Southeast Kootenay).

CARRIED

MOTION R-25-033

Moved/Seconded by Clarke/Madsen:

THAT the Board adopt the amended budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED

MOTION R-25-034

Moved/Seconded by Ayling/Heckendorf:

THAT the Board adopt the amended budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED

MOTION R-25-035

Moved/Seconded by Johns/Bischler:

THAT the Board adopt the amended budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

CARRIED

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 February 14 - Yellow Friday

- 8.2 February 17 - Statutory Holiday
- 8.3 February 19 - Budget Meeting
- 8.4 February 24 - Committee Meetings
- 8.5 February 28 - Professional Development
- 8.6 March 7 - Yellow Friday
- 8.7 March 17-28 - Spring Break

9. **QUESTION PERIOD**

10. **CLOSING ROUND**

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. **ADJOURNMENT**

MOTION R-25-036

Moved/Seconded by Bischler/Johns:

THAT the February 11, 2025, regular public meeting of the Board of Education adjourn at 4:02 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer