



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**January 14, 2025, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner

Regrets: Trustee Alysha Clarke

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault (remotely)
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips (remotely)
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the January 14, 2025, regular public meeting of the Board of Education to order at 3:10 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee recognized the recent retirement of long-time CUPE 4165 employees including Debbie Coleman, Lorraine Pearson and Rick Sum.

1.4 Opening Round

Members of the Board, District Management, District Staff, and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

8.8 Professional Development – Trustee Bellina

MOTION R-25-001

Moved/Seconded by Heckendorf/Bischler:

THAT the agenda for the regular public meeting of the Board of Education of January 14, 2025, be approved as amended.

CARRIED

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of December 10, 2024.

MOTION R-25-002

Moved/Seconded by Bellina/Bischler:

THAT the minutes of the regular public meeting of the Board of Education of December 10, 2024, be approved as circulated.

CARRIED

1.7 Receipt of Records of Closed Meetings

MOTION R-25-003

Moved/Seconded by Heckendorf/Turner:

THAT the Board accept the closed records of the December 10, 2024, in-camera meeting of the Board of Education.

CARRIED

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Standing Committees Meeting

There was no meeting in December.

3.2 BCSTA /Provincial Council

MOTION R-25-004

Moved/Seconded by Bellina/Bischler:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED

3.3 Communications Media Committee

Trustee Ayling reviewed the report included in the agenda package.

MOTION R-25-005

Moved/Seconded by Ayling/Heckendorf:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED

3.4 Mount Baker Secondary School Replacement Committee

Trustee Johns provided a verbal report.

MOTION R-25-006

Moved/Seconded by Johns/Bischler:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED

3.5 Key City Theatre

MOTION R-25-007

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED

3.6 Legacy of Learning

Trustee Johns reviewed the Legacy of Learning report distributed at the meeting.

MOTION R-25-008

Moved/Seconded by Johns/Heckendorf:

THAT the Board accept the Legacy of Learning report.

CARRIED

3.7 French Immersion Update

Trustee Heckendorf reported that the next French Immersion meeting is February 20, 2025.

MOTION R-25-009

Moved/Seconded by Heckendorf/Bellina:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED

3.8 Traffic Safety Committee

Director of Operations Tank provided a report on the installation of the traffic signs at Pinewood Elementary.

MOTION R-25-010

Moved/Seconded by Johns/Bischler:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED

3.9 Trustee Monthly Reports

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School

Secretary Treasurer Taylor reported on the meeting with Yaqit ʔa-knuqʔit First Nation (Tobacco Plains), Berry Architecture, and Turner and Townsend held on January 14, 2025.

There will be a design meeting with stakeholders on Wednesday, January 15.

The expected timeline for construction to commence is the end of August 2025.

4.1.2 Elkford Crown Land

Secretary Treasurer Taylor reported that legal title on the Elkford Crown lands will be received this month. Once the land is registered and the title is received, the change of zoning will commence.

Secretary Treasurer Taylor will work with various groups to potentially create teacherages and child care spaces on this land.

4.1.3 Grasmere Community Society

The Board of Education has approved a letter of support for the Grasmere Community Society's proposal to install a disc golf course on the leased lands in Grasmere.

4.1.4 District of Elkford Official Community Plan

Trustee Bellina provided comments on the Official Community Plan. School District No. 5 (Southeast Kootenay) will be a named partner in the District of Elkford's future plans and developments.

4.1.5 Cranbrook Boundary Catchment Review and Feedback

Secretary Treasurer Taylor reported the results of the Cranbrook Boundary Catchment survey that closed on January 3, 2025. These results will be made available to the public following the meeting.

The following motion was passed in the in-camera meeting on January 14, 2025:

THAT the Amy Woodland Elementary School catchment boundary be amended as proposed along 11th Avenue South. This catchment boundary amendment will be effective February 1, 2025.

4.1.6 Budget Timelines

Secretary Treasurer Taylor reviewed the budget timelines included in the agenda package.

4.2 Recommendations

MOTION R-25-011

Moved/Seconded by Johns/Turner:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips reviewed the written report distributed at the meeting.

Discussion highlights included:

- Potential New Spaces Funds application for the Mountainview Child Care Hub
- Hiring of new StrongStart Coordinator in Sparwood
- Upcoming SEY2K sessions
- Early Years Virtual Workshop
- School Aged Care licencing at various District facilities

5.1.2 Literacy Supports Professional Learning Grants

Superintendent Johnson provided information on the K-12 Literacy Supports Professional Learning Grants included in the agenda package.

5.1.3 Strategic Plan

Superintendent Johnson requested that the public review and provide feedback on the published version of the Strategic Plan. (Copies were circulated at the meeting).

5.2 Recommendations

MOTION R-25-012

Moved/Seconded by Heckendorf/Bischer:

THAT the Superintendent's Report be accepted as presented.

CARRIED

6. CHAIRPERSON'S REPORT

6.1 Updates

Chairperson McPhee reviewed and discussed the following upcoming and ongoing items requiring trustee participation and attention:

- Budget timelines for 2025/2026
- Bargaining for CFTA and CUPE 4165
- Dates for District Scholarship
- Accessibility Committee and documentation

6.2 Recommendations

MOTION R-25-013

Moved/Seconded by Bischler/Turner:

THAT the Chairperson's report be accepted as presented.

CARRIED

7. NEW BUSINESS

7.1 Transportation Accountability Report

Secretary Treasurer Taylor reviewed the accountability report included in the agenda package. He answered questions raised on field trip costs, electric buses, and infrastructure. The accountability report will be posted on the District website.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 January 24 - Yellow Friday

8.2 January 27 - All Committees Meeting

8.3 January 27 - Semester Change

8.4 February 7 - 1701 Snapshot Due

8.5 February 14 - Yellow Friday

8.6 February 17 - Statutory Holiday

8.7 February 28 - Professional Development Day

8.8 Professional Development – Trustee Bellina

Trustee Bellina requested approval for Ktunaxa Language course and Metis Community of Practice class.

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-25-014

Moved/Seconded by Bischler/Heckendorf:

THAT the January 14, 2025, regular public meeting of the Board of Education adjourn at 4:25 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer