



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**December 10, 2024, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke (remotely)
Trustee Chris Johns
Trustee Wendy Turner

Regrets: Trustee Sarah Madsen
Trustee Nicole Heckendorf

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the December 10, 2024, regular public meeting of the Board of Education to order at 3:00 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee acknowledged the importance of the holiday season.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

Trustee Bellina requested that the SOFI report be resent to the Trustees as a portion of the document attached was illegible when printed (digital attachment was noted to be legible).

MOTION R-24-168

Moved/Seconded by Bischler/Johns:

THAT the agenda for the regular public meeting of the Board of Education of December 10, 2024, be approved as circulated.

CARRIED

1.6 Election of Chairperson and Representatives

1.6.1 Election of Chairperson

As per Policy 7 – Board Operations (*Section 2 – Inaugural Meetings and Subsequent Annual Meetings*).

Secretary Treasurer Taylor made the call for nominations for the position of Board Chairperson:

Trustee McPhee accepted the nomination as designated by Trustee Turner.

Secretary Treasurer Taylor made a second and final call for nominations then declared that the nominations cease.

Trustee McPhee was elected as Chairperson of the Board of Education.

Chairperson McPhee assumed the chair of the meeting.

There was no election of Vice Chairperson. The Trustees will act as Vice Chairperson on a rotational basis with the scheduled attached to the in-camera meeting agenda of December 10, 2024.

1.6.2 Election of BCPSEA Representative & Alternate

The election of BCPSEA Representative and Alternate will not be held. Chairperson McPhee reminded trustees that at the February in-camera meeting of the Board of Education, the following motion was passed:

Motion I-24-026

THAT the BCPSEA representative remain in the position for the remainder of BCTF bargaining period.

1.6.3 Election of BCSTA Representative & Alternate

Not required

1.6.4 Election of Bargaining Representative - BCTF

Not required

1.6.5 Election of Bargaining Representative - CUPE

Not required

1.7 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of November 12, 2024.

MOTION R-24-169

Moved/Seconded by Bellina/Clarke:

THAT the minutes of the regular public meeting of the Board of Education of November 12, 2024, be approved as circulated.

CARRIED

1.8 Receipt of Records of Closed Meetings

MOTION R-24-170

Moved/Seconded by Johns/Turner:

THAT the Board accept the closed records of the in-camera meetings of the Board of Education of November 12, 25, and 29, 2024.

CARRIED

1.9 Business Arising from Previous Minutes

1.9.1 Amy Woodland Elementary School Update

Secretary Treasurer Taylor reported that the mechanical engineer has completed the building structural review and the gymnasium will remain in place over the winter months. The internal beams will be shored up to hold the increased snow load.

Secretary Treasurer Taylor anticipated that additional information regarding next steps for the Amy Woodland Elementary will not be available from the Ministry until March 2025.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Chairperson McPhee reported on the delegations at the All Committees meeting on November 25, 2024.

3. ALL STANDING COMMITTEES REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 All Standing Committees Report

Chairperson McPhee reviewed the minutes of the All Standing Committees meeting of November 25, 2024.

MOTION R-24-171

Moved/Seconded by Bischler/Clarke:

THAT the report of the All Standing Committees be accepted as presented.

CARRIED

3.2 BCSTA /Provincial Council

Trustee Bellina was unable to attend the Provincial Council in November 2024. Trustees Ayling and Clarke provided brief verbal reports.

MOTION R-24-172

Moved/Seconded by Bellina/Clarke:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED

3.3 Communications Media Committee

Nil

MOTION R-24-173

Moved/Seconded by Ayling/Bischler:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED

3.4 Mount Baker Secondary School Replacement Committee

MOTION R-24-174

Moved/Seconded by Johns/Turner:

THAT an invitation be written by the Board of Education, requesting the new Minister of Education and Child Care, Lisa Beare, visit Cranbrook and tour Mount Baker Secondary School. This letter will also include documentation of the telephone discussions between Chairperson McPhee and the Minister of Education and Child Care.

A letter will also be written to the Minister of Infrastructure, Bowinn Ma, to document telephone discussions with Chairperson McPhee.

CARRIED

MOTION R-24-175

Moved/Seconded by Johns/Bischler:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED

3.5 Key City Theatre

Secretary Treasurer Taylor provided an update on the recent discussion and future ratification of the reduction of the number of representatives from the District and the City of Cranbrook on the Key City Theatre Board.

MOTION R-24-176

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED

3.6 Legacy of Learning

Trustee Johns reviewed the report included in the agenda package. He also provided a verbal update on the recent meeting at the District Resource Centre. The Legacy of Learning also had a retired teacher reach out with a number of scrap books and memorabilia for donation to the Legacy of Learning.

MOTION R-24-177

Moved/Seconded by Johns/Turner:

THAT the Board accept the Legacy of Learning report.

CARRIED

3.7 French Immersion Update

Trustee Heckendorf requested that Director Casault review the French Immersion update. Director Casault reported that there was an increase in funding for the French Immersion program (OLEP).

Director Casault also reviewed the French Immersion attachment that was emailed prior to the meeting.

MOTION R-24-178

Moved/Seconded by Bellina/Ayling:

THAT the Mission, Vision and Values for the French Immersion program be approved as presented.

MOTION R-24-179

Moved/Seconded by Johns/Bellina:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED

3.8 Traffic Safety Committee

Secretary Treasurer Taylor provided an update on the Vision Zero grant application. Director Tank provided an update on the installation of the speed reader at Pinewood Elementary School.

Secretary Treasurer Taylor also reported that Isabella Dicken Elementary submitted a grant application outside of the Traffic Safety Committee.

MOTION R-24-180

Moved/Seconded by Johns/Bischler:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED

3.9 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School

The first design meeting of Fernie Elementary School was held on December 4, 2024. All stakeholders were invited to this meeting. Secretary Treasurer Taylor noted that there was no representation from the Ktunaxa Nation at this meeting; however, there will be a representative from the Nation at the next meeting.

Secretary Treasurer Taylor also provided an update on the tours of schools in Red Deer by Chairperson McPhee, Operations Director Tank and District Principal Phillips.

4.1.2 Elkford Crown Land

Secretary Treasurer Taylor has signed an agreement to purchase a parcel of Crown Land beside Elkford Secondary to be used specifically for a teacherage, childcare and/or recreational space.

4.1.3 Cranbrook Boundary Catchment Review and Feedback

Secretary Treasurer Taylor provided an update from the Cranbrook Boundary Catchment meeting on November 28, 2024.

A public feedback survey is available until January 3, 2025. There will be a report back to the Board of Education on January 14, 2025.

4.2 Recommendations

MOTION R-24-181

Moved/Seconded by Bellina/Clarke:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care

District Principal Phillips provided a verbal update on Child Care including Steeples Elementary, Gordon Terrace Elementary, Rocky Mountain Elementary, Fernie Learning Centre and Jaffray Elementary Junior Secondary School.

District Principal Phillips also reminded trustees that the next SEY2K meeting date is January 16, 2025.

5.1.2 Strategic Plan

Superintendent Johnson gave an update on the Strategic Plan feedback received through the online survey. The survey closed on December 5, 2024.

There was a discussion on the lack of usage of the term, "families" within the Strategic Plan. The Strategic Plan will be edited to include families in specific areas of the plan.

MOTION R-24-182

Moved/Seconded by Turner/Clarke:

THAT the finalized Strategic Plan for School District No. 5 (Southeast Kootenay) be approved, published and distributed.

CARRIED

5.2 Recommendations

MOTION R-24-183

Moved/Seconded by Ayling/Bischler:

THAT the Superintendent's Report be accepted as presented.

CARRIED

6. CHAIRPERSON'S REPORT

6.1 Updates

6.1.1 Dialogue with the Minister of Education and Child Care

Chairperson McPhee reported on the recent dialogue with the Minister of Education and Child Care, Lisa Beare.

Two letters will be written from the Board of Education to the Minister of Education and Child Care and the Minister of Infrastructure. These letters will reiterate and document the conversations with the Ministries and Chairperson McPhee.

6.2 Recommendations

MOTION R-24-184

Moved/Seconded by Johns/Bischler:

THAT the Chairperson's report be accepted as presented.

CARRIED

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 Statement of Financial Information (SOFI)

Secretary Treasurer Taylor reviewed the Statement of Financial Information included in the agenda package.

There was a discussion regarding the minimum reporting salary of \$75,000. It was general consensus that this amount of \$75,000 is no longer relevant to report as salaries have increased exponentially.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Cranbrook Board Office Pot Luck – December 13

8.2 Food Bank Collection – December 2-13

8.3 Holiday Concert Schedules

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-185

Moved/Seconded by Johns/Bischler:

THAT the December 10, 2024, regular public meeting of the Board of Education adjourn at 4:24 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer