



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**November 12, 2024, 3:00 p.m.  
Cranbrook Board Office**

Present: Chairperson Doug McPhee  
Trustee Trina Ayling  
Trustee Bev Bellina (remotely)  
Trustee Irene Bischler  
Trustee Alysha Clarke (out at 3:53 p.m.)  
Trustee Nicole Heckendorf  
Trustee Chris Johns  
Trustee Sarah Madsen (remotely, in at 3:20 p.m.)  
Trustee Wendy Turner

Staff Present Superintendent Viveka Johnson  
Secretary Treasurer Nick Taylor  
Director of Instruction Human Resources Brent Reimer  
Director of Student Learning and Indigenous Education Jason Tichauer  
Director of Student Learning and Innovation Diane Casault (remotely)  
Director of Operations Joe Tank  
District Principal Early Learning and Child Care Laura-Lee Phillips (remotely)  
District Vice Principal Human Resources and Health & Safety Jaslene Atwal  
District Principal of Learning Services Kaley Wasylowich  
Executive Assistant to Secretary Treasurer and Superintendent (recorder)  
Jane Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chair McPhee called the November 12, 2024, regular public meeting of the Board of Education to order at 3:05 p.m.

**1.2 Greeting**

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

### **1.3 Chairperson's Opening Remarks and Recognitions**

Chairperson McPhee acknowledged the work of outgoing Nasu?kin (Chief) Joe Pierre and welcomed the new Nasu?kin, Cheryl Casimer.

He acknowledged the loss of Canadian politician, Murray Sinclair, who was a member of the Senate and a First Nations lawyer who served as chair of the Indian Residential Schools Truth and Reconciliation Commission. He also acknowledged the loss of provincial politician, John Horgan.

Chairperson McPhee also acknowledged the work of outgoing Members of the Legislative Assembly Tom Shypitka and Doug Clovechok and welcomed the newest members of the Legislative Assembly.

### **1.4 Opening Round**

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

### **1.5 Consideration and Approval of Agenda**

#### **MOTION R-24-153**

Moved/Seconded by Heckendorf/Johns:

THAT the agenda for the regular public meeting of the Board of Education of November 12, 2024, be approved as circulated.

**CARRIED**

### **1.6 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of October 8, 2024

#### **MOTION R-24-154**

Moved/Seconded by Bischler/Bellina:

THAT the minutes of the regular public meeting of the Board of Education of October 8, 2024, be approved as circulated.

**CARRIED**

### **1.7 Receipt of Records of Closed Meetings**

#### **MOTION R-24-155**

Moved/Seconded by Heckendorf/Clarke:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of October 8 and October 28, 2024.

**CARRIED**

**1.8 Business Arising from Previous Minutes**

**1.8.1 Grasmere Community Consultation Report**

Secretary Treasurer Taylor provided a brief report from the Grasmere Community Consultation. He discussed the Grasmere School site purchase agreement of from the Sinclair family and the estimated cost of \$1.8 million to return the school to a usable, functional space for educational and child care purposes.

**1.8.2 Amy Woodland Elementary School Update**

Superintendent Johnson provided a report from the Amy Woodland Elementary PAC meeting held at Pinewood Elementary. She attended this meeting with Trustee Bischler. Superintendent Johnson also reported on the public information release that was sent out on Friday, November 8, 2024.

**2. RECEIVING OF DELEGATIONS/PRESENTATIONS**

Nil

**3. ALL STANDING COMMITTEES REPORT/TRUSTEE REPRESENTATIVE REPORTS**

**3.1 All Standing Committees Report**

Co-Chair Trustee Johns reviewed the portion of the minutes of the October 28, 2024, meeting of the All Standing Committees.

**MOTION R-24-156**

Moved/Seconded by Johns/Turner:

THAT the report of the All Standing Committees be accepted as presented.

**CARRIED**

**3.2 BCSTA /Provincial Council**

Trustee Bellina provided a report from the Provincial Council. This report was emailed to trustees separately from the agenda package due to its length.

**MOTION R-24-157**

Moved/Seconded by Bellina/Heckendorf:

THAT the report of the BCSTA Provincial Council be accepted as presented.

**CARRIED**

**3.3 Communications Media Committee**

Trustee Ayling provided a report included in the agenda package.

**MOTION R-24-158**

Moved/Seconded by Ayling/Bischler:

THAT the report of the Communications Media Committee be accepted as presented.

**CARRIED**

**3.4 Mount Baker Secondary School Replacement Committee**

Trustee Johns suggested that an invitation to tour Mount Baker Secondary be sent to the new Minister of Education and Child Care. He also suggested that the new MLA, Peter Davis, should be asked to add this to their ongoing agenda.

**MOTION R-24-159**

Moved/Seconded by Johns/Ayling:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

**CARRIED**

**3.5 Key City Theatre**

**MOTION R-24-160**

Moved/Seconded by Ayling/Johns:

THAT the report of the Key City Theatre Committee be accepted as presented.

**CARRIED**

**3.6 Legacy of Learning**

Trustee Johns reviewed the report included in the agenda package.

**MOTION R-24-161**

Moved/Seconded by Lastname/Lastname:

THAT the Board accept the Legacy of Learning report.

**CARRIED**

### **3.7 French Immersion Update**

The next meeting of the French Immersion Committee will be November 21, 2024.

#### **MOTION R-24-162**

Moved/Seconded by Heckendorf/Bischler:

THAT the report of the French Immersion Committee be accepted as presented.

**CARRIED**

### **3.8 Traffic Safety Committee**

Trustee Johns reported on the grant submission to Vision Zero included in the agenda package.

#### **MOTION R-24-163**

Moved/Seconded by Johns/Bischler:

THAT the report of the Traffic Safety Committee be accepted as presented.

**CARRIED**

### **3.9 Trustee Reports/Bouquets**

Trustees reported on their activities for the month.

## **4. SECRETARY TREASURER'S REPORT TO THE BOARD**

### **4.1 Updates**

#### **4.1.1 Fernie Elementary School**

Secretary Treasurer Taylor provided an update on Fernie Elementary School. He has been in contact with Fernie City Council, the Field House Society and Fernie Tourism to discuss the new school.

He provided an update on the ongoing environmental work. He also acknowledged the New Spaces Funding application for child care to be offered at the new school.

#### **4.1.2 Student Enrolment Count**

The District experienced declining enrolment of 75 students when comparing September 2024 to September 2023. Secretary Treasurer Taylor explained that this reduction in enrolment will result in reduced Ministry funding.

#### **4.1.3 School District Website**

Secretary Treasurer Taylor announced the release of the new website on Friday, November 8, 2024.

#### **4.2 Recommendations**

##### **MOTION R-24-164**

Moved/Seconded by Johns/Clarke:

THAT the Secretary Treasurer's report be accepted as presented.

**CARRIED**

### **5. SUPERINTENDENT'S REPORT TO THE BOARD**

The Framework for Enhancing Student Learning report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

#### **5.1 Updates**

##### **5.1.1 Child Care**

District Principal Phillips reported that work continues on the New Spaces Fund for the Fernie Elementary School. She also provided an update on SEY2K, other New Spaces Funding applications and other Child Care activities across the District.

##### **5.1.2 Draft Strategic Plan**

Superintendent Johnson provided a report from the November 7, 2024, community consultation meeting. The Strategic Plan is now posted for public feedback and will be ready for approval at the public meeting of the Board of Education in December.

#### **5.2 Recommendations**

##### **MOTION R-24-165**

Moved/Seconded by Turner/Bellina:

THAT the Superintendent's Report be accepted as presented.

**CARRIED**

### **6. CHAIRPERSON'S REPORT**

#### **6.1 Updates**

Chairperson McPhee reported on the Human Resources Symposium in Vancouver.

#### **6.2 Recommendations**

**MOTION R-24-166**

Moved/Seconded by McPhee/Bischler:

THAT the Chairperson's report be accepted as presented.

**CARRIED**

**7. NEW BUSINESS**

Nil

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

**8.1 Metis Flag Raising at Mount Baker Secondary - November 14**

**8.2 Trustee Academy - November 21-23**

**8.3 Indigenous District-Wide Professional Development Day - November 22**

**8.4 Catchment and Boundaries Consultation Night - November 28 (6:30)**

**8.5 Cranbrook Board Office Pot Luck - December 13**

**9. QUESTION PERIOD**

There was a question from a public attendee regarding catchment and boundary decisions and feedback.

Secretary Treasurer Taylor briefly discussed the catchments and boundary revisions made in January 2024. Specific questions will be directed to Executive Assistant Nixon and will be forwarded to Secretary Treasurer Taylor and Superintendent Johnson.

Superintendent Johnson reminded the public that students may always make an out of catchment request to any school.

**10. CLOSING ROUND**

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

**11. ADJOURNMENT**

**MOTION R-24-167**

Moved/Seconded by Bischler/Johns:

THAT the November 8, 2024, regular public meeting of the Board of Education adjourn at 4:00 p.m.

*What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?*

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Doug McPhee, Chairperson

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Nick Taylor, Secretary Treasurer