



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ALL STANDING COMMITTEES (PUBLIC)**

**October 28, 2024, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Chris Johns
Trustee Sarah Madsen (remotely) (out at 2:01 p.m.)
Trustee Wendy Turner

Regrets: Chairperson Doug McPhee
Trustee Trina Ayling

District Staff in Attendance: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault (remotely)
District Principal Early Learning and Child Care Laura-Lee Phillips (in at 1:19 p.m.)
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public All Standing Committees meeting of October 28, 2024. to order at 12:32 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Additions:

5.1.3 DSAC Report

5.1.4 DPAC Report

Moved/Seconded by Turner/Heckendorf:

THAT the All Standing Committees public agenda of October 28, 2024, be approved as amended.

1.4 Approval of the Minutes

Approval of the minutes from September 23, 2024

Moved/Seconded by Heckendorf/Bischler:

THAT the minutes of the Advocacy Education meeting of September 23, 2024, be approved as circulated.

THAT the minutes of the Student Services meeting of September 23, 2024, be approved as circulated.

THAT the minutes of the Policy meeting of September 23, 2024, be approved as circulated.

THAT the minutes of the public Finance Operations Personnel meeting of September 23, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

3.1 Canadian Sports School

James Brotherhood presented on behalf of the Canadian Sports School.

RECOMMENDATION A:

Moved/Seconded by Heckendorf/Bischler:

THAT the proposal from the Canadian Sports School be reviewed for consideration at the November in-camera meeting of the Board of Education.

3.2 Heritage Fair

Katherine Warman presented on behalf of the Heritage Fair.

The Heritage Fair Committee requested that transportation from local communities to the Cranbrook History Centre be covered by the District. The Heritage Fair is scheduled for May 9, 2025.

3.3 School Food Coordinator Presentation

Vince Girimonte provided an overview of the School Food programs across the District.

3.4 Exploitation Prevention Coordinator Presentation

Erin Stevenson presented a PowerPoint entitled, Prevention Education for Students in the District.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountainview Sparwood

Secretary Treasurer Taylor provided an update on the architectural preliminary design and draft operating agreement of Mountainview Child Care Hub. The Quantity Surveyor has recently been secured to complete the feasibility study. The District will partially cover costs for the Quantity Surveyor.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips provided an update on Child Care. Gordon Terrace Elementary is currently licenced for 30 school aged care spots and was opened on October 1, 2024.

The cost escalation requests for Steeples Elementary and Jaffray Elementary Junior Secondary have been submitted.

District Principal Phillips also provided an update on StrongStart, SEY2K, Learning in the Primary Years and other early learning initiatives.

4.2.2 Framework for Enhancing Student Learning

The virtual engagement night has been planned for November 7, 2024 from 6:30 to 7:30 p.m.

5. REPORTS FROM STANDING COMMITTEES

5.1 Advocacy Education

5.1.1 Solar Installation Rebates from BC Hydro

Superintendent Johnson provided an update on the \$15,000 grant received. The grant cannot be used for a feasibility study and therefore has been declined.

5.1.2 Parkland Middle School Application for Disneyland Trip

Informational item only.

5.1.3 DSAC Report

Trustee Bellina provided a report from the District Student Advisory Committee meeting. The next DSAC meeting is on November 19, 2024, in Elkford.

5.1.4 DPAC Report

Trustee Turner provided an update from the District Parent Advisory Committee.

5.2 Student Services

5.2.1 Accessibility Committee Update

District Principal Wasylowich has collated the results of the accessibility survey and has met with the Kootenay Boundary Branch team on Thursday, October 24, to share information. A more detailed report will be available at the next committee meeting in November.

5.2.2 Update on Speech Language Pathologist and Speech Language Assistant Postings

District Principal Wasylowich provided an update on the Speech Language Pathologist and Speech Language Assistant postings. The District has hired a 1.0 Speech Language Assistant who started on Monday, October 21, 2024. This brings the number of Speech Language Assistants to five and seven Speech Language Pathologists with one position still vacant.

5.2.3 Designated School Count for September 2024

District Principal Wasylowich reviewed the attachments included in the agenda package.

5.2.4 Teacher of Deaf and Hard of Hearing Posting

A Learning Services Teacher has increased their time by 0.4 to 1.0 in order to support Deaf and Hard of Hearing students. This teacher has a background in healthcare and is meeting with Interior Health Audiologist, Ministry of Education Provincial Outreach program and training on audiology soundfield systems. She will support the 12 students across the District with a Category F hearing impairment.

5.3 Policy

Nil

5.4 Finance Operations Personnel

5.4.1 Vision Zero Grant Application

Secretary Treasurer Taylor will work on a first draft of the Vision Zero Grant application. The next schools for consideration are Highlands and Kootenay Orchards Elementary schools.

6. NEW BUSINESS

6.1 Cranbrook Pickleball Club Correspondence

Secretary Treasurer Taylor reviewed the document included in the agenda package. Superintendent Johnson suggested that consultation with the community and Mount Baker Secondary is necessary before any decisions are made.

Secretary Treasurer Taylor will discuss the proposal with Mount Baker Secondary. This will be an ongoing agenda item.

6.2 Science Fair

Superintendent Johnson reported that the 2025 Science Fair will be held on April 11 at the College of the Rockies. Teachers of Transformative Learning, Kim Froehler and Ryan McKenzie will assist in the facilitation of science fair in schools.

More information will be provided at a future meeting.

7. ACTION ITEMS FOR FUTURE MEETINGS

Nil

8. CORRESPONDENCE

8.1 District Occupational Health and Safety Committee Minutes

Secretary Treasurer Taylor discussed the importance of awareness initiatives in the District to mitigate cybersecurity risks, in relation to recent hacks experienced in other districts.

8.2 Finance and Capital Analysis Report

8.3 Trustee Professional Development

8.4 Staff Travel Summary

8.5 Letter to Carolyn Broady from Jennifer McCrea

Received and filed

9. QUESTION PERIOD

Nil

10. ADJOURNMENT

Moved/Seconded by Bischler/Heckendorf:

THAT the October 28, 2024, public All Standing Committees meeting adjourn at 2:49 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?