



**The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING**

October 8, 2024, 3:00 p.m.
Kootenay Learning Campus - Fernie

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Greeting

Acknowledgement that we are gathered on the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents share a reflection of gratitude.

1.5 Consideration and Approval of Agenda

1.6 Approval of the Minutes

5

Approval of the minutes from September 10, 2024

1.7 Receipt of Records of Closed Meetings

14

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of:

- September 10, 2024
- September 23, 2024
- September 23, 2024 (Special)

1.8 Business Arising from Previous Minutes

1.8.1 Grasmere Community Consultation Process

15

To be held at the Grasmere Hall on October 23, 2024 at 6:00 p.m.

1.8.2 Dual Credit Trades Funding Models

1.8.3 Amy Woodland Elementary School Update

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee 16

Co-Chair Trustee Ayling

RECOMMENDATION

THAT the letter template from School District No. 58 be forwarded with local amendments to the Board of Education. The Board of Education will forward the amended letter to the District Parent Advisory Council and Parent Advisory Councils.

RECOMMENDATION

THAT a letter be written from the Board of Education to thank the BCSTA for their work through the recent advocacy letters.

3.2 Policy Committee 20

Co-Chair Trustee Heckendorf

3.3 Student Services Committee 23

Co-Chair Trustee Bellina

3.4 Finance Operations Personnel Committee 26

Co-Chair Trustee Johns

3.5 BCSTA /Provincial Council

3.6 Communications Media Committee 29

The BCSTA has provided the Board with two new advocacy letter templates as part of the strategic advocacy plan for the 2024 election.

The first template addresses three key issues central to improving both learning and working conditions for students and staff across communities. The second template focuses specifically on challenges faced by rural and remote communities.

The BCSTA is encouraging Boards to utilize these templates to communicate with MLA candidates.

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4.	SECRETARY TREASURER'S REPORT TO THE BOARD	
	Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)	
4.1	Updates	
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4.2	Recommendations	
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5.1.1	Child Care	
5.1.2	Elementary Alternate Program	
	This agenda item will be discussed at future Budget Working Sessions	
5.1.3	Framework for Enhancing Student Learning	
5.2	Recommendations	
6.	CHAIRPERSON'S REPORT	

6.1 Updates

6.1.1 Remembrance Day Services

6.1.2 Kootenay Boundary Branch Annual General Meeting

Report from KBB meeting on September 20-21 in Nakusp

6.2 Recommendations

7. NEW BUSINESS

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 Grand Opening of Frank J Mitchell Playground - October 8

8.2 Strengthening Early Years to Kindergarten Transition - October 10

First session at the Cranbrook Board Office

8.3 Grasmere School Site Community Consultation - October 23

8.4 KBB BCSSA Fall Chapter - October 23-24

Hosted by School Districts 5 and 6 at the Prestige Rocky Mountain Resort

8.5 BCSTA Provincial Council - October 25-26

8.6 Immunization Clinic at Cranbrook Board Office - October 29

9:00 a.m.-12:00 p.m.

Contact Olive at Reception for more information or to book an appointment

8.7 Trustee Academy - November 21-23

9. QUESTION PERIOD

10. CLOSING ROUND

11. ADJOURNMENT

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**September 10, 2024, 3:00 p.m.
Cranbrook Board Office**

Present: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke
Trustee Nicole Heckendorf (remotely)
Trustee Chris Johns
Trustee Sarah Madsen

Regrets: Trustee Wendy Turner

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault (remotely)
Director of Operations Joe Tank
District Principal Early Learning and Child Care Laura-Lee Phillips (remotely)
District Vice Principal Human Resources and Health & Safety Jaslene Atwal
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the September 10, 2024, regular public meeting of the Board of Education to order at 3:05 p.m.

1.2 Greeting

Chair McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of the District employees Ken Payne, Sharon Waswick and Terry Minnis.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union President shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-24-112

Moved/Seconded by Johns/Clarke:

THAT the agenda for the regular public meeting of the Board of Education of September 10, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of June 11, 2024

MOTION R-24-113

Moved/Seconded by Heckendorf/Bischler:

THAT the minutes of the regular public meeting of the Board of Education of June 11, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-114

Moved/Seconded by Ayling/Madsen:

THAT the Board accept the closed records of the in-camera meeting of the Board of Education of the following dates:

- June 11, 2024
- June 26, 2024 (Special)
- August 26, 2024
- August 26, 2024 (Special)

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

1.8.1 Grasmere Community Consultation Process

There will be a community consultation event to discuss the future of the Grasmere School site at the end of October or beginning of November.

1.8.2 New Spaces Funding

District Principal Phillips provided an update on the New Spaces Funding at Gordon Terrace Elementary, Rocky Mountain Elementary, Steeples Elementary, Jaffray Elementary Junior Secondary and Fernie Learning Centre.

The Just 4 Kids after school program (originally at Amy Woodland Elementary) has been licenced at Highlands Elementary.

1.8.3 Dual Credit Trades Funding Models

No update at this time.

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee

Co-chair Trustee Clarke reviewed the minutes of the August 26, 2024, meeting of the Advocacy Education Committee.

MOTION R-24-115

Moved/Seconded by Clarke/Bischler:

THAT the report of the Advocacy Education Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.2 Policy Committee

Co-chair Trustee Clarke reviewed the minutes of the August 24, 2024, meeting of the Policy Committee.

MOTION R-24-116

Moved/Seconded by Clarke/Ayling:

THAT the report of the Policy Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.3 Student Services Committee

Co-chair Trustee Ayling reviewed the minutes of the August 26, 2024, meeting of the Student Services Committee.

MOTION R-24-117

Moved/Seconded by Ayling/Madsen:

THAT the report of the Student Services Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.4 Finance Operations Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the August 26, 2024, meeting of the Finance Operations Personnel Committee.

MOTION R-24-118

Moved/Seconded by Johns/Heckendorf:

THAT the report of the Finance Operations Personnel Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.5 BCSTA /Provincial Council

MOTION R-24-119

Moved/Seconded by Bellina/Clarke:

THAT the report of the BCSTA Provincial Council be accepted as presented.

CARRIED UNANIMOUSLY

3.6 Communications Media Committee

Trustee Ayling provided a report included in the agenda package.

MOTION R-24-120

Moved/Seconded by Ayling/Bischler:

THAT the report of the Communications Media Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.7 Mount Baker Secondary School Replacement Committee

No formal report at this time.

MOTION R-24-121

Moved/Seconded by Johns/Clarke:

THAT the report of the Mount Baker Secondary School Replacement Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

MOTION R-24-122

Moved/Seconded by Ayling/Bellina:

THAT the report of the Key City Theatre Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.9 Legacy of Learning

Trustee Johns requested that the report that was distributed prior to the meeting be destroyed as it was not an accurate report.

MOTION R-24-123

Moved/Seconded by Johns/Ayling:

THAT the Board accept the Legacy of Learning report.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

Trustee Heckendorf

MOTION R-24-124

Moved/Seconded by Heckendorf/Clarke:

THAT the report of the French Immersion Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.11 Traffic Safety Committee

Trustee Johns and Secretary Treasurer Taylor provided a brief report from the Traffic Safety Committee. The upcoming Vision Zero grant application process will close on November 29, 2024.

MOTION R-24-125

Moved/Seconded by Johns/Bischler:

THAT the report of the Traffic Safety Committee be accepted as presented.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustees reported on their activities for the month.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Fernie Elementary School

Secretary Treasurer Taylor provided an update on the Fernie Elementary School project. Turner & Townsend has been awarded the project management contract. Turner & Townsend will be involved in the selection of the project architect.

4.1.2 Feeding Futures Update

Secretary Treasurer Taylor provided an update on behalf of Vincent Girimonte, School Food Coordinator. School meals programs, capital funding and food infrastructure continue to be assessed across the District.

4.1.3 Max Turyk Facility

The District has temporarily amended the existing covenant to allow private school sports programs to operate early in the mornings at the Max Turyk facility due to the recent closure of the Fernie Community Centre. The Board made this resolution due to extenuating circumstances, and that the Board is not thereby waiving any rights under the covenant registered at the Land Title Office under registration number LB254245, as amended by CB1254470 (the "Covenant").

4.2 Recommendations

4.2.1 Audited Financial Statements

MOTION R-24-126

Moved/Seconded by Johns/Heckendorf:

THAT the Audited Financial Statements for the period ended June 30, 2024, be accepted and approved. The Board of Education authorizes Secretary Treasurer Taylor to submit to the Ministry as required.

CARRIED UNANIMOUSLY

MOTION R-24-127

Moved/Seconded by Bischler/Clarke:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

5.1 Updates

5.1.1 Child Care and Early Learning

District Principal Phillips provided an Early Learning report. A Strengthening Early Years to Kindergarten Transitions (SEY2KT) in Cranbrook document from District Principal Phillips was included in the agenda package.

5.1.2 Elementary Alternate Program

Superintendent Johnson provided an update on the Elementary Alternate Program. The program has been placed on hold due to the fire at Amy Woodland Elementary School.

5.1.3 Framework for Enhancing Student Learning (FESL)

Superintendent Johnson is currently working on the FESL submission.

She also provided information on:

- Reframing Behaviour program
- Professional Development days for 2024/25
- Administrative Procedure 145 Digital Devices
- School codes of conduct

5.2 Recommendations

MOTION R-24-128

Moved/Seconded by Clarke/Bellina:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Chairperson McPhee acknowledged the start up of the 2024/25 school year.

6.2 Recommendations

MOTION R-24-129

Moved/Seconded by McPhee/Johns:

THAT the Chairperson's report be accepted as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 Amy Woodland Elementary School Update

Superintendent Johnson provided a public update on Amy Woodland Elementary School students and staff transitioned to schools across Cranbrook. Information was distributed to the public throughout the summer as it was available.

Other discussion included:

- Insurance claims for staff resources, musical instruments and supplies
- Work completed by the Transportation and Operations staff
- Fundraising activities for Amy Woodland Elementary School staff

There are no further updates on the status of the Amy Woodland Elementary building.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 September 20-21 Kootenay Boundary Branch AGM (Nakusp)

8.2 September 20 Professional Development Day

8.3 September 23 Committee Meetings

8.4 September 30 National Day for Truth and Reconciliation

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-130

Moved/Seconded by Bischler/Clarke:

THAT the September 10, 2024, regular public meeting of the Board of Education adjourn at 4:01 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

Doug McPhee, Chairperson

Nick Taylor, Secretary Treasurer

DRAFT



1.7. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meetings:

September 10, 2024

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

September 23, 2024 Special

- Personnel
 - Matters if in the opinion of the Board the public interest requires consideration in camera

September 23, 2024

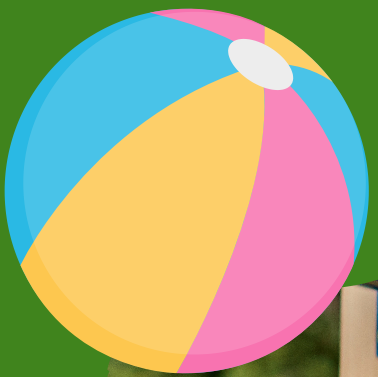
- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

Nick Taylor
Secretary Treasurer



School District No. 5 (Southeast Kootenay)

COMMUNITY CONSULTATION on the future use of Grasmere School Site



When: October 23, 2024
Where: Grasmere Hall
Time: 6:00-7:00 p.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee
September 23, 2024, 2:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Trina Ayling
Co-Chair Trustee Alysha Clarke
Trustee Bev Bellina (remotely)
Trustee Sarah Madsen

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Irene Bischler
Trustee Nicole Heckendorf
Trustee Chris Johns
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Operations Joe Tank
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING
1.1 Call to Order

Co-Chair Trustee Ayling called the Advocacy Education Committee meeting of September 23, 2024, to order at 12:43 p.m.

1.2 Approval of Agenda

Moved/Seconded by Clarke/Madsen:

THAT the agenda of the Advocacy Education Committee meeting of September 23, 2024, be approved as circulated.

1.3 Approval of Minutes

Moved/Seconded by Clarke/Bellina:

THAT the minutes of the Advocacy Education Committee meeting of August 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Moved/Seconded by Bellina/Madsen:

THAT the Advocacy Committee meeting reconvene at 2:08 p.m.

3.1 Solar Installation Rebates from BC Hydro

Students from Mount Baker Secondary School presented on the Solar Installation Rebates from BC Hydro. This presentation was included in the agenda package.

Moved/Seconded by Madsen/Clarke:

THAT the Advocacy Committee meeting of the Board of Education be adjourned at 2:35 p.m.

4. REPORTS

4.1 DSAC Report

Trustee Bellina reported that October 9, 2024, will be the first District Student Advisory Committee meeting.

4.2 DPAC Report

Superintendent Johnson provided an update from the District Parent Advisory Committee meeting on September 18, 2024.

Discussion at the September DPAC meeting included:

- Request from Kootenay Orchards Elementary PAC for a presentation for students on internet safety
- Concerns raised by parents and families from Amy Woodland Elementary School

4.3 Framework for Enhancing Student Learning (FESL) (Items determined by Superintendent)

The fourth year of the Framework for Enhancing Student Learning will be approved by the Board of Education at a special meeting on September 23, 2024.

Concerns from the Cranbrook Fernie Teachers Association will be discussed at the Summit meeting on Wednesday, September 25.

4.4 Child Care

District Principal Phillips provided an Early Learning update included in the agenda package.

5. NEW BUSINESS

5.1 Letter Template from School District 58

Chairperson McPhee reviewed the suggested letter template from School District No. 58.

RECOMMENDATION

Moved/Seconded by Clarke/Madsen:

THAT the letter template from School District No. 58 be forwarded with local amendments to the Board of Education. The Board of Education will forward the amended letter to the District Parent Advisory Council and Parent Advisory Councils.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 Letter from BCSTA - Gender Based Violence Education

Received and Filed

7.2 Letter from BCSTA - Eliminating Barriers for Employment for ECE and Education Assistants

Received and Filed

7.3 Letter from BCSTA - Human Resources Capacity in Northern Districts

Received and Filed

7.4 Letter from BCSTA

Received and Filed

7.5 Letter from BCSTA - Emergency Management

Received and Filed

7.6 Letter from BCSTA - Funding of Designated Students

Received and Filed

7.7 Letter from BCSTA - Northern Teacher Bursary

Received and Filed

7.8 Letter from BCSTA - Climate Change

Received and Filed

7.9 Letter from BCSTA - Operating Funding for Child Care Spaces

Received and Filed

7.10 Letter from BCSTA - Anti-Bullying

Received and Filed

7.11 Letter from BCSTA - Accessible Playground Funding

Received and Filed

7.12 Letter from BCSTA - Neurodiverse Training in Public Education

Received and Filed

7.13 Letter from BCSTA - Accessible Internet

Received and Filed

RECOMMENDATION

Moved/Seconded by Clarke/Bellina:

THAT a letter be written from the Board of Education to thank the BCSTA for their work through the recent advocacy letters.

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Clarke/Bellina:

THAT the September 23, 2024, Advocacy Education Committee meeting adjourn at 1:06 p.m.

Have we continued to enhance high standards, noble expectations, elevated commitments and quality performances to support student achievement?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**September 23, 2024, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner (remotely)
Co-Chair Trustee Nicole Heckendorf
Trustee Sarah Madsen
Trustee Alysha Clarke

Regrets: Director of Student Learning and Indigenous Education Jason Tichauer

Board/District Staff in Attendance: Chairperson Doug McPhee
Co-Chair Trustee Bev Bellina (remotely)
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Chris Johns
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer

Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
District Principal of Student Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Heckendorf called the Policy Committee meeting of September 23, 2024, to order at 12:27 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Clarke/Madsen:

THAT the agenda of the Policy Committee meeting of September 23, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/Turner:

THAT the minutes of the Policy Committee meeting of August 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Superintendent Johnson provided a brief update on the [Use of Cell Phones and Digital Devices Administrative Procedure](#) (AP 145). The feedback on this administrative procedure has been positive across the District.

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Madsen/Clarke:

THAT the Policy Committee meeting of September 23, 2024, adjourn at 12:31 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?

DRAFT



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**September 23, 2024, 1:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Bev Bellina (remotely)
Co-Chair Trustee Trina Ayling
Trustee Chris Johns
Trustee Irene Bischler

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Alysha Clarke
Trustee Nicole Heckendorf
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
District Principal of Learning Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Bellina called the Student Services Committee meeting of September 23, 2024, to order at 12:32 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Johns/Ayling:

THAT the agenda for the Student Services Committee meeting of September 23, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Ayling/Bischler:

THAT the minutes of the Student Services Committee meeting of August 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Accessibility Committee Update

No update at this time.

2.2 Crisis Prevention Institute (CPI)

District Principal Wasylowich provided an update on the professional development day on September 20, 2024.

Behaviour Intervention Teacher, Kim Richards, presented the Reframing Behaviours workshop. District Management, Learning Services Coordinators, College of the Rockies, and almost every school across the District participated in the workshop.

Moving forward, schools will choose an area of focus for the year that is specific to their school and staffs' needs and the Behaviour Intervention Teacher will continue to support.

2.3 Update on Speech Language Pathologist and Speech Language Assistant Postings

The Speech Language Assistant position has been reposted and the Speech Language Pathologist position has been offered and is pending acceptance.

2.4 Report on CUPE In-Service Days

No further information to report.

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 School Psychologists

District Principal Wasylowich provided an update on School Psychologists. The School Psychologist time has been increased from 1.9 to 2.0 FTE across the District. This will speed up the waitlist for students.

5.2 Designated School Count for September 30, 2024

District Principal Wasylowich will provide more information on special education designations at the next meeting on October 28, 2024.

5.3 Teacher of Deaf and Hard of Hearing Post

This position has been reposted. Currently the District is working with two audiologists with Interior Health to assist in setting up equipment.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Johns/Ayling:

THAT the September 23, 2024, Student Services Committee meeting adjourn at 12:41 p.m.

Have we effectively addressed the needs of our most vulnerable students and their families?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**September 23, 2024, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Nicole Heckendorf
Trustee Wendy Turner (remotely)

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Alysha Clarke
Trustee Sarah Madsen
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
Principal of Early Learning and Child Care Laura-Lee Phillips (remotely)
Vice Principal Human Resources and Health & Safety Jaslene Atwal
District Principal of Learning Services Kaley Wasyłowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of September 23, 2024, to order at 12:10 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Heckendorf/Bischler:

THAT the agenda of the public Finance Operations Personnel Committee meeting of September 23, 2024, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Bischler/Heckendorf:

THAT the minutes of the public Finance Operations Personnel Committee meeting of August 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountainview Sparwood

Secretary Treasurer Taylor will provide an update on the Mountainview Child Care Hub proposal at the Board of Education in-camera meeting on October 8, 2024.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips provided an update on Child Care in the District included in the agenda package.

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Cranbrook Pickle Ball Club

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Director Reimer and District Vice Principal Atwal reviewed the minutes from the District Occupational Health and Safety Committee.

Discussion included:

- Working alone protocols and devices
- Learning Management System
- Training scenarios using Virtual Reality

7.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis Reports included in the agenda package.

7.3 Trustee Professional Development

No report at this time

7.4 Staff Travel Summary

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Bischler/Turner:

THAT the September 23, 2024, public Finance Operations Personnel Committee meeting adjourn at 12:25 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?

Trustee Media Report

- Thank you letter sent to staff, administration and AWES PAC re: work on AWES post-fire
- Letters coming out Board meeting will be sent prior to next Board meeting,

Dear [Recipient's Name],

I am writing to you, on behalf of the board of education, and as the chair of (blank) School District. As we approach the 2024 elections, we wish to highlight three critical areas of advocacy that are pivotal to enhancing the learning and working conditions for children and staff in our community. We respectfully request, that as you enter into the provincial election campaign, you support and prioritize the needs of our public education system. We have determined three priority issues and are looking for your advocacy in these areas:

Recruitment and Retention of Staff

The recruitment and retention of staff remains a fundamental challenge in the (blank) School District. To address this, the (blank) board of education calls for the elimination of barriers to hiring, targeted funding to recruit and retain Indigenous staff and the expansion of teacher training programs and increased support for all districts. BC's dedicated teachers and support staff are essential in delivering quality education to every learner. A well-supported workforce is vital for learners so they can realize success in their educational journeys.

Increased focus on recruitment and retention strategies, along with support for longer-term retention of staff, is needed to bridge this gap for learners in our communities.

Capital and Deferred Maintenance Funding

Schools are more than mere buildings; they are the environments where future generations embark on their educational journeys. Many of BC's schools are in urgent need of repairs, updates and seismic upgrades. To ensure that our learning environments are safe and reflect the needs of 21st century learning, adequate capital and deferred maintenance funding is needed. There is a need for recognition of these challenges and adjustments to budgeting for school districts. We urge you to advocate for the necessary investments to support the infrastructure of BC's schools.

Inclusive Education and Student Success

Inclusive education ensures that every learner, irrespective of their background or ability, has the opportunity to succeed. This includes providing opportunities for academic success, social and emotional safety and culturally responsive learning environments. We must push for policies that support inclusive education and ensure that every learner can thrive with tailored support, resources and programs that address diverse needs. For this to happen, districts need additional, targeted funding.

Public education is the cornerstone of our democratic society, equipping learners with the knowledge and skills necessary to become informed and engaged citizens. As we

approach the 2024 elections, it is imperative that candidates prioritize these essential issues within public education.

(Blank) School District calls for increased advocacy efforts from candidates to understand these priority areas, push for change and maintain momentum on these critical issues. (Blank) urges MLA candidates to actively represent their communities and work collaboratively to address these pressing concerns. Together, we can drive meaningful change in our education system and ensure that all learners, regardless of their location, background or ability, have the tools they need to succeed.

Thank you for your attention and support on these vital matters.

Sincerely,

(Insert Name)

Dear [Recipient's Name],

I am writing to you, on behalf of the board of education, and as the chair of (blank) School District. As we approach the 2024 elections, we wish to highlight three critical areas of advocacy that are pivotal to enhancing the learning and working conditions for children and staff in our community. We respectfully request, that as you enter into the provincial election campaign, you support and prioritize the needs of our public education system. We have determined three priority issues and are looking for your advocacy in these areas:

Recruitment and Retention of Staff

The recruitment and retention of staff remains a fundamental challenge in the (blank) School District. To address this, the (blank) board of education calls for the elimination of barriers to hiring, increased support for northern and rural districts, targeted funding to recruit and retain Indigenous staff and the expansion of teacher training programs. BC's dedicated teachers and support staff are essential in delivering quality education to every learner. A well-supported workforce is vital for learners so they can realize success in their educational journeys.

The challenges faced by rural and remote districts in BC are significant and deserve particular attention. Rural and remote areas experience intensified recruitment pressures, with many districts relying on Letters of Permission (LOP) for staffing. The costs and effort associated with supporting LOP staff are substantial and often unrecognized. Addressing these challenges is crucial for improving educational outcomes for learners in these regions.

Additionally, the scarcity of affordable housing in rural and remote areas exacerbates the difficulties of recruiting and retaining teaching staff. Many potential educators are deterred by the limited housing options, or in some cases the cost, which undermines efforts to establish a stable and committed workforce in these communities. By prioritizing solutions to this housing challenge, we can better support our teachers and, in turn, improve educational outcomes in our most underserved regions.

Furthermore, rural and remote districts call for pre-employment incentives and bursaries. It is essential to continue pre-employment incentives beyond the 2024/25 school year and establish educational bursaries tied to teaching in rural, remote, and isolated districts for a minimum of three years. Data indicates that rural learners' educational outcomes are generally lower than those of their urban counterparts. Increased focus on recruitment and retention strategies, along with support for longer-term retention of staff, is needed to bridge this gap for students in rural and remote communities, while also building stronger relationships between staff and the classroom, creating a more positive, stable environment for all.

Capital and Deferred Maintenance Funding

Schools are more than mere buildings; they are the environments where future generations embark on their educational journeys. Many of BC's schools are in urgent need of repairs, updates and seismic upgrades. To ensure that our learning environments are safe and reflect the needs of 21st century learning adequate capital and deferred maintenance funding is needed. Furthermore, rural and remote districts face infrastructure challenges, higher construction costs and have limited availability of workers. There is a need for recognition of these challenges and adjustments to project timelines and budgeting for rural and remote districts. We urge you to advocate for the necessary investments to support the infrastructure of BC's schools.

Schools in rural and remote communities often have a duality of purpose by being a place where community events, meetings, clubs and athletics take place. Due to inadequate funding for school building repairs and updates, community use is mitigated. This lack of upgrades significantly downgrades the educational environment and community space contributing to a diminished experience.

Inclusive Education and Student Success

Inclusive education ensures that every learner, irrespective of their background or ability, has the opportunity to succeed. This includes providing opportunities for academic success, social and emotional safety and culturally responsive learning environments. We must push for policies that support inclusive education and ensure that every learner can thrive with tailored support, resources and programs that address diverse needs.

Moreover, rural and remote areas often face significant barriers to experiential and land-based learning due to inadequate access to cost-effective transportation. Ensuring that learners in these regions have reliable transportation is crucial for their participation in and out of school activities. By improving transportation infrastructure, and the availability of drivers, we can ensure that all learners, regardless of their geographic location, have equal opportunities to engage fully in their educational experiences.

Public education is the cornerstone of our democratic society, equipping learners with the knowledge and skills necessary to become informed and engaged citizens. As we approach the 2024 elections, it is imperative that candidates prioritize these essential issues within public education.

(Blank) School District calls for increased advocacy efforts from candidates to understand rural and remote issues, push for change and maintain momentum on these critical issues and urges MLA candidates to actively represent their communities. Together, we can drive meaningful change in our education system and ensure that all learners, regardless of their location, background or ability, have the tools they need to succeed.

Thank you for your attention and support on these vital matters.

Sincerely,

(Insert Name)

Key City Theatre Society (KCTS) Report, June 20, 2024

- Each board member will “Champion” a novel show; I am not sure which one I will be championing but should know by the Board meeting.
- Granting received for Kootenay Children’s Festival \$25K grant.
- Gaming grant declined; due to the percentage of appointed member we do not qualify.

SD#5 Report for September 2024 from Legacy of Learning

- Renovated displays in Board Rooms 1 and 2 – thanks to Jane (6 hours)
- Planning work on 'Building Families' app (2 hours)
- New digital display for Board Office, needs formatting so not installed yet (6 hours)
- New digital display for Kootenay Learning Campus, needs formatting so not installed yet (6 hours)
- Collecting more Cranbrook Girls Bugle Band material – work with Linda Muraro (7 hours)
- Collecting Amy Woodland material (3 hours)

Total – 30 hours

Historical Education Fact:

We know this is a long piece, and that you have a lot of material to process, but thought it might give you some background as to how Trustees have dealt with Education law in the past.

Cranbrook Herald, June 29 1911 (p1) – IMPORTANT DECISION

The written decision rendered on the 28th inst. by Magistrate Ryan in the case of the school trustees against Mrs. Martha Fowler, was both important and instructive. It established a precedent for the city, being the first prosecution issued under the act. While the judgment will serve as a serious warning to parents with a loose perception of their duties to their children in education matters, it will strengthen the hands of the school trustees in the performance of their duties and teach both parents and children that the trustees have the law behind them to endorse their requirements. There are entirely too many young lads running about our streets day and night picking up all manner of evil habits and foul associations. It now appears that the school trustees are determined to put a stop to the abuse and in this they have the citizens solidly with them in the good work.

The following is the text of the judgment:

In the matter of the Public Schools Act, 1905

The School Trustees of Cranbrook, Complainants

-- and --

Mrs. Martha Fowler, wife of Julius Fowler, Defendant.

The summons in this regard charged that Mrs. Martha Fowler, as mother of Norman and Gordon Fowler, both aged between the years of seven and fourteen, had neglected or violated the provisions of section 122 of the Public Schools Act, 1905, in respect of the said children in not causing them to be sent to the public school or to otherwise educate them, there being no lawful excuse therefor.

James Logan, the truant officer employed by the school trustees, proved that one of the children ceased to attend school on 3rd of March last and the other on the 23rd of the same month. Acting on the instructions of the school authorities he went on a date, about the 24th of March and spoke to the defendant about the matter, calling her attention to the absence of her children from instruction. She said "That is my business, not yours. This is my property. That is the back gate. Take it." Logan left and came on a subsequent day with a form in which parents are required to state the reasons for the absence of their children from the school. He took that form back to the principal. He did not know what answer Mrs. Fowler returned.

Mrs. Fowler in her evidence admits that her children have not been at school since March last. Apparently she kept Gordon, the elder boy, at home to assist her in housecleaning and because she was suffering from pains of some kind, but there is nothing to show that the house-cleaning or the illness of his mother needed his presence at home for the past three months. Her husband, James Fowler, is millwright at King's mill at Yahk, but very seldom comes home. He knows, she states, and approves of her action in keeping the children from school. The boy Norman, aged twelve, is being educated at home by Miss Binkley, a pupil of the high school of Cranbrook, but not a qualified teacher. She instructs the child for two hours each afternoon. The boy Gordon is not being instructed at home.

Miss Garnet Binkley states on oath that she is seventeen years of age and that her education is not yet completed as she proposes to continue in the high school for another year. She has not been instructed in the science of teaching, but though she may not be as capable as the properly qualified teachers, still her pupil can learn more from her in two hours each afternoon than he would in the five hours each day in the public school. She does not instruct the boy Gordon.

This was the evidence of either side.

The case is one which I consider of considerable public importance as bearing on the rights of parents, of their own motion and for their own reasons, withdrawing their children from school attendance or permitting them to avoid acquiring an education by running at large. If the children be between the ages of seven and fourteen it is clear from the terms of the act that where schools are available the parents must either send them there or else provide them with an education of an equally high standard in their homes or elsewhere.

In the case before me the boy, Gordon, will, according to his mother's evidence be fourteen years of age in a month or so. She withdrew him from school some three months ago and has wholly failed to provide him with any form of education in her home. An offence against the act is plain in this matter and a fine must be inflicted as required by section 123 of the act.

In the case of the younger boy, Norman, Miss Binkley's high opinion of her abilities as a teacher fails to convince me that she is the superior, or even the equal as a school mistress or governess, of the qualified ladies of the public school. Nor can I agree to the likelihood of her pupil acquiring as much knowledge from her in two hours as he would in five from teachers capable of teaching Miss Binkley herself.

I find, too, that the boy has not been at school for the past three months and Miss Binkley was engaged as his teacher about two months ago. There was, therefore, one clear month where the lad was receiving no instruction whatever, a clear offence against the act.

In addition, I find, as a matter of fact, that the standard of education being imparted by Miss Binkley to Norman Fowler is not up to the public school standard. There is, then, an offence against the act in the case of the boy, Norman, as I found in the case of his elder brother.

I, therefore, adjudge that Mrs. Martha Fowler shall be fined the sum of five dollars in the case of Gordon Fowler and a further five dollars in the case of Norman Fowler, making the sum of ten dollars in all, as provided by section 122 of the Public Schools Act, 1905, said fines and each of them to be recovered in accordance with the terms of section 126 of the same act.

Joseph Ryan,
Police Magistrate

Trustee Report – Trina Ayling

Sept 4 –Bargaining Meeting

Sept 10 –Board Meetings

Sept 11 –CDTA Executive Meeting

Sept 13 –CBK Meeting re: AWES/HES PAC Meeting

Sept 20 –KCTS Meet & Greet w/ Local Arts & Culture Partners

Sept 23 –Committee Meetings

Sept 24 –Bargaining Meeting

Sept 25 –PES PAC Meeting

Sept 26 – KCTS Meeting

Oct 3 –Phone Interview w/ COTR EA Student

SD5 October 8, 2024 Agenda
Proposed Community Donation Allocation

	FTE (09/30/2022)	FTE (09/30/2023)	FTE (09/30/2024)	19/20 Donation (1)	20/21 Donation	21/22 Donation	22/23 Donation	23/24 Proposed Donation (See Note 2 for Discussion of Options)
Cranbrook	3,491.81	3,476.88	3,417.25	\$ 1,500.00	\$ 3,000.00	\$ 3,150.00	\$ 3,300.00	\$ 3,450.00
Jaffray	210.31	222.63	208.75	150.00	300.00	300.00	300.00	300.00
Fernie	1,002.25	1,054.13	1,090.75	300.00	950.00	1,010.00	1,070.00	1,100.00
Sparwood	701.38	701.50	691.25	300.00	600.00	660.00	680.00	700.00
Elkford	475.38	510.69	483.50	300.00	600.00	600.00	600.00	600.00
	5,881.13	5,965.81	5,891.50	\$ 2,550.00	\$ 5,450.00	\$ 5,720.00	\$ 5,950.00	\$ 6,150.00
				\$/FTE	\$ 0.927	\$ 0.959	\$ 1.011	\$ 1.031

(1) - \$150 per school to Cranbrook Salvation Army or Fernie Salvation Army applied in 2019/2020 fiscal year.

(2) - In the prior year we moved to a pro-rated FTE approach to determine the donation allocation. The following 3 options have been updated for current FTE as at 09/30/2024:

Area	Option 1 \$300/School	Option 2 FTE (rounded to \$10)	Option 3 Higher of Option 1 & 2
Cranbrook Salvation Army	\$ 3,000.00	\$ 3,450.00	\$ 3,450.00
South Country Food Bank	300.00	\$ 210.00	300.00
Fernie Salvation Army	600.00	\$ 1,100.00	1,100.00
Sparwood Food Bank	600.00	\$ 700.00	700.00
Elkford Food Bank	600.00	\$ 490.00	600.00
	\$ 5,100.00	\$ 5,950.00	\$ 6,150.00
	% Change in donation year-over-year		3.36%

Conclusion: Propose we apply Option 3, similar to the previous fiscal years. Taking the higher of both options reflects a 3.36% increase in donations which is in line with a general inflationary adjustment.



Detailed Project Report

New District Website Launch

Project Overview:

This report outlines the objectives, strategies, and timeline for the launch of the new district website. The new site aims to enhance communication, streamline user access to resources, and offer improved functionality across all user groups, including internal staff, students, parents, and the broader community.

1. Objectives

1.1 Enhance User Experience:

The new website will provide a more intuitive and user-friendly interface. Features include improved navigation, mobile compatibility, and faster access to essential services such as school information, district updates, and resources. These improvements are intended to reduce frustration and improve overall satisfaction for all users.

1.2 Ensure Seamless Transition:

A critical goal is to transition to the new website with zero disruption to current services. By employing a phased communication plan, we will ensure all stakeholders—internal staff, students, parents, and the community—are well informed and prepared for the changes.

- **No Service Downtime:** The IT department has prioritized maintaining full operational capacity during the transition to the new site. Testing will be conducted to ensure a seamless transition.

1.3 Build Community Engagement and Awareness:

The website launch will be accompanied by a carefully designed communication plan to generate excitement and awareness. Internal and external communications will emphasize the new website's benefits, encouraging engagement from all stakeholders.

2. Target Audience

2.1 Internal Audiences:

- District Employees (Principals, Vice-Principals, School Administrators, Teachers, IT, Human Resources, Learning Services, Indigenous Education)
- Union Groups (CUPE, CFTA)



2.2 External Audiences:

- Parents
- Students
- General Public

The external audience also includes local media outlets, who will receive a press release during the launch to help publicize the new website's benefits.

3. Key Messages

3.1 Internal Communications:

- **Message:** The new website will offer a better user experience with an enhanced interface, quicker navigation, and mobile device compatibility.
- **Focus:** Inform employees about the website's features, launch timeline, and how it will impact their daily tasks.
- **Action:** Encourage staff to communicate these updates to students and parents to facilitate the broader outreach.

3.2 External Communications:

- **Message:** The new district website is set to launch with improved functionality and easier access to information, benefiting parents and students alike.
 - **Focus:** Engage with parents and the community through teasers, countdowns, and previews on social media, creating anticipation around the launch.
 - **Action:** Direct the public to the new website for a seamless experience when it goes live.
-

4. Phased Implementation Plan

The project will be implemented over four weeks leading up to the official launch. Each week will focus on specific objectives and include targeted actions to ensure engagement and readiness among stakeholders.

4.1 Week 1 (September 30 – October 4): Initial Announcement and Teaser Campaign

Objective:

- To introduce the upcoming launch to all internal and external stakeholders and build excitement.

Actions:

- **Internal Communications:**
 - Email Announcement from district leadership to all employees.



- Internal newsletter providing an overview of new features and their benefits, including a Q&A section for employees.
 - **External Communications:**
 - Teaser announcements on social media (with a countdown and hints of new features).
 - Brief email newsletters sent through SchoolMessenger, highlighting the improvements and benefits of the new site.
-

4.2 Week 2 (October 7 – October 11): Preview and Engagement Campaign

Objective:

- To offer stakeholders a sneak peek of the new website and engage them in its features.

Actions:

- **Internal Communications:**
 - Announce the website preview at the October 8 Board meeting.
 - Include the website preview on the CUPE and CFTA meeting agendas.
 - Host training sessions and virtual demos to help employees familiarize themselves with the website's functions.
 - Distribute talking points to school staff to assist with communications.
 - **External Communications:**
 - Display exciting features of the new website through a visual preview on social media.
-

4.3 Week 3 (October 15 – October 18): Reminder and Support Readiness

Objective:

- Ensure that all stakeholders are fully prepared for the transition to the new website.

Actions:

- **Internal Communications:**
 - Send reminder emails to staff with FAQs and troubleshooting guides.
 - Include launch date reminders and any final updates.
- **External Communications:**
 - Distribute a website walkthrough to parents and students via email.



- Reinforce the transition details in social media posts, ensuring everyone is aware of the upcoming changes.
-

4.4 Week 4 (October 21 – October 25): Final Countdown and Launch

Objective:

- To execute the official website launch and encourage user exploration of the new features.

Actions:

- **Internal Communications:**
 - Send a final internal email providing last-minute updates and support resources.
 - Celebrate the launch with internal staff to acknowledge the work involved in creating the new site.
 - **External Communications:**
 - Announce the launch via social media and the website.
 - Issue a press release to media outlets, highlighting the website's benefits.
 - Encourage public feedback on the website through interactive social media posts and surveys.
-

5. Post-Launch Activities

5.1 Internal Feedback and Reporting:

- After the launch, collect feedback from employees regarding how the website is supporting their roles.
- Prepare a report for the Board of Education that summarizes the launch process, including any challenges and successes. This report will provide recommendations for future projects.

5.2 External Follow-Up:

- Distribute a post-launch survey to parents, students, and staff, gathering feedback on their experience with the new website.
 - Continue posting tutorials and tips for effective website usage through newsletters and social media.
-



6. Conclusion

This new website is an essential step toward modernizing the district's digital presence, improving access to information, and fostering stronger community engagement. The well-structured communication and launch strategy will ensure that the transition is smooth, with minimal disruption, and that all stakeholders are well-informed and excited about the new functionalities.

We are confident that the new website will significantly enhance user experience across the district and look forward to its successful launch.

Thank you for your support in this initiative.

Trustee Report - Welcome Back!

September 2024

Board Meeting Held on Tuesday, September 10th, 2024, Cranbrook Board Office

From the Province

Some of the Recent Advocacy of BCSTA - At the British Columbia School Trustees Association's 2024 annual general meeting, our members, representing all 60 boards of education in B.C., passed the following resolution:

- Neurodiverse awareness training for employee
- Accessibility committees to make existing playgrounds accessible for all children
- Update their definition of bullying to recognize power imbalance in alignment with Public • Safety Canada definitions and that the ERASE program be updated to align with this change
- British Columbia Emergency Management System includes school districts in communications related to evacuation orders and alerts
- Ministry of Post Secondary Education and Future Skills, to address the education of, recruitment and retention barriers for Early Childhood Educators, and Education Assistants

For a full report from the BCSTA AGM: <https://bcsta.org/blog/>

From the District:

In the Public Meeting the following motions were discussed and passed:

- The Board accepted and approved the Audited Financial Statements for the period which ended Jun 30 2024.

The Financial Statements and practices of the district are reviewed yearly by an outside accounting firm as per provincial requirement and to ensure SD5 practices are accurate and directed toward the goals of solid management and accountability. We are again happy to report that the findings of the audit report support the fine work of the Accounting Department.

Ongoing work:

Grasmere Community Consultation Process - planning is directed toward obtaining community input into the use of the Grasmere School site

New Spaces Funding - considerable work has been done to support the development of before and after school care in SD5. A more detailed report will be released following the provincial election.

Fernie Elementary School - The district has gained funding approval for a new school in Fernie. The initial steps have been to identify and a Project Management Team. Future work will be to engage an architect to undertake the design elements in collaboration with the district, ministry and community stakeholders.

Feeding Futures - A School Food Coordinator has been hired from the funding provided to support the Feeding Futures initiative. The coordinator's task will involve developing the resources and connections necessary to providing and meals program for students in all communities of SD5.

Amy Woodland Student and Staff Relocation - a very difficult task was undertaken by all staff and parents in identifying spaces for students in September. All students and staff from Amy Woodland have be relocated in neighbouring schools, bussing is provided for those who need that support and financial support to staff provided through the district and community fundraising to replace resources lost in the fire. This has been an amazing work on the part of the district and community and we wish to thank everyone for their support, understanding and citizenship.

Trustees want to be active participants in PAC meetings and events scheduled at schools. If possible, please avoid scheduling regular PAC meeting dates on the same night or day of the Board Meeting Dates or the Committee Meeting dates - Thank you in advance.

Dates of Note:

Sept 20-21 Kootenay Boundary Branch AGM (Nakusp)

Sept 20 Professional Development Day

September 23 Committee Day

Sept 30 National Day for Truth and Reconciliation