



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**September 23, 2024, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner (remotely)
Co-Chair Trustee Nicole Heckendorf
Trustee Sarah Madsen
Trustee Alysha Clarke

Regrets: Director of Student Learning and Indigenous Education Jason Tichauer

Board/District Staff in Attendance: Chairperson Doug McPhee
Co-Chair Trustee Bev Bellina (remotely)
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Chris Johns
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer

Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
District Principal of Student Services Kaley Wasylowich
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Heckendorf called the Policy Committee meeting of September 23, 2024, to order at 12:27 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Clarke/Madsen:

THAT the agenda of the Policy Committee meeting of September 23, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/Turner:

THAT the minutes of the Policy Committee meeting of August 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Superintendent Johnson provided a brief update on the [Use of Cell Phones and Digital Devices Administrative Procedure](#) (AP 145). The feedback on this administrative procedure has been positive across the District.

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Madsen/Clarke:

THAT the Policy Committee meeting of September 23, 2024, adjourn at 12:31 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?