



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**August 26, 2024, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner
Trustee Alysha Clarke

Regrets: Co-Chair Trustee Nicole Heckendorf
Trustee Sarah Madsen

Board/District Staff in Attendance: Chairperson Doug McPhee (*ex-officio member*)
Trustee Bev Bellina (remotely)
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Chris Johns
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Director of Operations Joe Tank
District Principal Learning Services Kaley Wasylowich
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Turner called the Policy Committee meeting of August 26, 2024, to order at 12:31 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Clarke/McPhee:

THAT the agenda of the Policy Committee meeting of August 26, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/McPhee:

THAT the minutes of the Policy Committee meeting of May 27, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Administrative Procedure – Inclusion

District Principal Phillips reviewed the Administrative Procedure on Inclusion and Diversity. She also provided the feedback received after stakeholder consultation.

There was additional discussion on minor edits to be incorporated in the Administrative Procedure.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Clarke/McPhee:

THAT the Policy Committee meeting of August 26, 2024, adjourn at 12:38 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?