



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**August 26, 2024, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Wendy Turner (remotely)

Regrets: Trustee Nicole Heckendorf

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Alysha Clarke
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Operations Joe Tank
District Principal of Learning Services Kaley Wasylowich
Principal of Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of August 26, 2024, to order at 12:26 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Bischler/Turner:

THAT the agenda of the public Finance Operations Personnel Committee meeting of August 26, 2024, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Turner/Bischler:

THAT the minutes of the public Finance Operations Personnel Committee meeting of May 27, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Mountainview Sparwood

Secretary Treasurer Taylor provided an update on the feasibility study for the Mountainview Child Development Hub.

4.2 Superintendent

4.2.1 Child Care

District Principal Laura-Lee Phillips reviewed the Early Learning Child Care update included in the agenda package.

5. NEW BUSINESS

5.1 Vision Zero Grant

Co-Chair Trustee Johns and Secretary Treasurer Taylor announced that the District received a \$9,870 grant for a speed reading sign at Pinewood Elementary School.

The 2025 applications for Vision Zero grants will open on September 9, 2024. The District will continue to submit grant applications to support traffic safety in school zones.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Nil

7.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Capital Analysis report included in the agenda package.

7.3 Trustee Professional Development

Secretary Treasurer Taylor reviewed the Trustee Professional Development report included in the agenda package.

7.4 Staff Travel Summary

Secretary Treasurer Taylor reviewed the Staff Travel Summary.

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Turner/Bischler:

THAT the August 26, 2024, public Finance Operations Personnel Committee meeting adjourn at 12:30 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?