



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**May 27, 2024, 1:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Bev Bellina (remotely)
Co-Chair Trustee Trina Ayling
Trustee Chris Johns
Trustee Irene Bischler

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Alysha Clarke (remotely)
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Operations Manager Joe Tank
Principal of Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Bellina called the Student Services Committee meeting of May 27, 2024, to order at 1:30 p.m.

1.2 Approval of the Agenda

Addition:

5.2 Professional Development Day – June 7, 2024

Moved/Seconded by Johns/Bischler:

THAT the agenda for the Student Services Committee meeting of May 27, 2024, be approved as amended.

1.3 Approval of the Minutes

Moved/Seconded by Bischler/Ayling:

THAT the minutes of the Student Services Committee meeting of April 23, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.2 Accessibility Committee Update

Superintendent Johnson provided information on the accessibility survey that will be sent out to employees, students, staff and trustees.

This committee has not yet been officially formed, but this survey will guide the committee moving forward.

Superintendent Johnson answered questions regarding the name of the committee (Accessibility Committee) and the survey. She informed the Student Services Committee that the name is a provincial directive and cannot be changed.

3. PRESENTATIONS

3.1 Crisis Prevention Institute (CPI)

Paul Whitehouse, Territory Manager, Crisis Prevention Institute, presented (remotely) the Reframing Behaviour presentation included in the agenda package.

Discussion and questions included:

- Cost of the program \$2,500 (CAD) per school
- Program is for students from kindergarten to grade 12
- Training for schools in the District and (potentially) board office staff
- Training schedules
- Alignment with Framework for Enhancing Student Learning
- Resources currently being used by Kim Richards (Behaviour Resource Teacher)
- The advantages of having a facilitator in each school providing school-based learning
- Training module options – resource libraries, content libraries
- Speech Language Pathologist Collette Tovee felt the program would be a very good fit for the District

This item was further discussed and a motion was carried at the special in-camera meeting of May 27, 2024.

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Accessible Bus Route Discussion

Superintendent Johnson provided a brief update on the accessible bus purchase in the Elk Valley. She also discussed the criteria for ridership and the determination of accessing the accessible bus in the community of Cranbrook.

There was also a brief discussion regarding a student at Amy Woodland Elementary who requires a specific harness or seat. This is being further researched.

5.2 Professional Development Day – June 7, 2024

Superintendent Johnson announced that there will be a professional development day offered to contractual educational assistants and youth care workers on June 7, 2024. This will allow these contractual employees to make up missed professional development opportunities due to sessions not being adequately planned and/or cancelled.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Johns/Ayling:

THAT the May 27, 2024, Student Services Committee meeting adjourn at 2:06 p.m.

Have we effectively addressed the needs of our most vulnerable students and their families?