



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**May 27, 2024, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Wendy Turner
Trustee Sarah Madsen (*Acting Co-Chair*)
Trustee Alysha Clarke

Regrets: Co-Chair Trustee Nicole Heckendorf

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Bev Bellina
Trustee Trina Ayling
Trustee Irene Bischler
Trustee Chris Johns
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
Operations Manger Joe Tank
Principal of Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Acting Co-Chair Trustee Madsen called the Policy Committee meeting of May 27, 2024, to order at 12:52 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Turner/Clarke:

THAT the agenda of the Policy Committee meeting of May 27, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Turner/Clarke:

THAT the minutes of the Policy Committee meeting of April 23, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Administrative Procedure 145

Director Tichauer reviewed the Personal Digital Device Restrictions Support Guide included in the agenda package. He also reviewed and explained the proposed changes to Administrative Procedure 145.

Additional discussion included:

- Support for provincial regulations
- Support for teachers and staff in dealing with the changes to the administrative procedure
- Communication of changes to the administrative procedure to the public
- Other private areas in schools to be included in the administrative procedure
- Digital literacy in the classroom setting
- Use of cell phones and digital devices outside of classrooms
- Distinction between hearing aids and ear buds
- Protection of privacy

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Removal of Ongoing Action Items

AP 461 Casual Replacement Services for Support Staff

- Remove from list – No action

AP 172 Creating Safe Schools

- Remove from list (action at a later date)

AP 409 Workplace Bullying and Harassment

- Remove from list

AP 146 Social Media Use

- Remove from list and wait for more direction (action at a later date)

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Cranbrook District Teachers Association President, Shelley Balfour, requested that District Management review Administrative Procedure 429 Preservice Teaching, section 1.1.

9. ADJOURNMENT

Moved/Seconded by Turner/Clarke:

THAT the Policy Committee meeting of May 27, 2024, adjourn at 1:25 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?