



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**May 27, 2024, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Wendy Turner

Regrets: Trustee Nicole Heckendorf

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Alysha Clarke (remotely)
Trustee Sarah Madsen
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Indigenous Education Jason Tichauer
Operations Manager Joe Tank
Principal of Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of May 27, 2024, to order at 12:12 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Additions:

4.12 Elkford Maintenance Requests/Concerns

Moved/Seconded by Turner/Bischler:

THAT the agenda of the public Finance Operations Personnel Committee meeting of May 27, 2024, be approved as amended.

1.4 Approval of the Minutes

Approval of the minutes from April 23, 2024

Moved/Seconded by Bischler/Turner:

THAT the minutes of the public Finance Operations Personnel Committee meeting of April 23, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Trades Funding Follow Up

Director Tichauer discussed upcoming changes to Dual Credit Trades Funding models and tuition agreements. These changes will be reviewed at the June 11, 2024, public meeting of the Board of Education.

2.2 Site Acquisition Charges Working Group Update

This was an item on the budget working session agenda on April 25, 2024. Secretary Treasurer Taylor reported that Site Acquisition Charges will not be pursued as discussed at the April 25, 2024 meeting.

2.3 Cranbrook Pickle Ball Club Proposal

District Management to investigate the viability of the proposal. Information will be brought back to the Finance Operations Personnel Committee for further review.

There is no further information to update at this time.

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Feeding Futures Update

Secretary Treasurer Taylor reviewed the minutes from the Feeding Futures Advisory Committee meeting on May 16, 2024 and thanked the advisory group for their work completed during the 2023/24 school year.

Trustee Ayling requested information on the manner in which the Committee plans to deal with excess food prepared in the District. Secretary Treasurer Taylor explained that excess food from the Parkland Middle School pilot project is going back to food recovery.

4.1.2 Elkford Maintenance Requests/Concerns

Trustee Madsen reviewed the playground and school yard safety concerns raised by the Parent Advisory Committee of Rocky Mountain Elementary School.

A work order has already been input by the vice principal of Rocky Mountain Elementary.

There were further discussions on playground funding. Secretary Treasurer Taylor reiterated that there were no approvals for playgrounds for the District this year; however, some playgrounds will be updated using New Spaces Funding.

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips reported on the New Spaces Funding, third party agreements and Ready Set Learn events across the District.

She discussed the following enhancements and new spaces:

- New space and new playground at Steeples Elementary
- Enhancements and playground at Gordon Terrace Elementary
- New space at Jaffray Elementary Junior Secondary
- Washroom facilities in portables at Rocky Mountain Elementary

More information will be provided at the June 11, 2024 public meeting of the Board of Education.

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

No meeting in May

7.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the Finance and Capital Analysis Reports.

7.3 Trustee Professional Development

Secretary Treasurer Taylor reviewed the Trustee Professional Development sheet included in the agenda package.

7.4 Staff Travel Summary

No comments

7.5 City of Cranbrook Development Variance

Secretary Treasurer Taylor reviewed the City of Cranbrook Development Variance included in the agenda package.

Discussion included:

- High density housing in area of Parkland Middle School
- Costs of Site Acquisition
- Lack of appetite for government to require developer to pay acquisition charges
- Costs of site acquisition charges passed on to property owners
- Report will be received from Capital Branch

RECOMMENDATION A:

Moved/Seconded by Bischler/Turner:

THAT a letter be written by the Board of Education to the City of Cranbrook outlining the concerns surrounding the Knights Hall property on King Street.

RECOMMENDATION B:

Moved/Seconded by Turner/Bischler:

THAT a letter be written by the Board of Education to the provincial government outlining the concerns Site Acquisition Charges.

WITHDRAWN

8. QUESTION PERIOD

CUPE 4165 stated that the union is awaiting the Letter of Understanding on Child Care from Director Reimer.

9. ADJOURNMENT

Moved/Seconded by Bischler/Turner:

THAT the May 27, 2024, public Finance Operations Personnel Committee meeting adjourn at 12:50 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?