



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**April 23, 2024, 12:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Wendy Turner

Regrets: Trustee Nicole Heckendorf
Trustee Sarah Madsen

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Alysha Clarke
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer (in at 12:50 pm)
Operations Manager Joe Tank
District Principal of Student Services Darcy Verbeurgt
Principal of Early Learning and Child Care Laura-Lee Phillips
Vice Principal Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of April 23, 2024, to order at 12:13 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Johns acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Turner/Bischler:

THAT the agenda of the public Finance Operations Personnel Committee meeting of April 23, 2024, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Turner/Bischler:

THAT the minutes of the public Finance Operations Personnel Committee meeting of February 26, 2024, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Trades Funding Follow Up

This will continue to be an ongoing agenda item

2.2 Site Acquisition Charges Working Group Update

This item is on the budget working session agenda for April 25, 2024.

3. PRESENTATIONS

3.1 Cranbrook Pickle Ball Club

Three representatives from the Cranbrook Pickle Ball Club were in attendance: Percy Davis, Alison Donaldson and Don Morrison.

The Cranbrook Pickle Ball Club presented an initial proposal for discussion on the development of a freestanding indoor pickle ball facility.

Discussion included:

- The historical establishment and development of pickle ball in Cranbrook
- The education-based programs offered by the Cranbrook Pickle Ball Club
- Current available facilities
- Social benefits of pickle ball
- Joint agreement with School District No. 6 indoor tennis courts
- Possible multi-use of potential facilities

RECOMMENDATION A:

Moved/Seconded by Bischler/Turner

THAT the Board continues discussion with the Cranbrook Pickle Ball Club and that District Management investigate the viability of the proposal. Information will be brought back to the Finance Operations Personnel Committee for further review.

4. REPORTS

4.1 Secretary Treasurer

Nil

4.2 Superintendent

4.2.1 Child Care

District Principal Phillips provided a brief update on Child Care in the District.

Other discussion:

- Metis cultural kit will be in all StrongStart schools by the end of April.
- Director Reimer continues to work on the Letter of Understanding with CUPE
- Waiting on licencing for Fernie Learning Centre
- Final session on SEY2KT is May 16
- Changing Results for Young Children final session is May 15
- Working on inclusion and diversity administrative procedure
- Kindergarten orientation upcoming
- Ready Set Learn events across the District

5. NEW BUSINESS

5.1 Letter from Saanich Board Chair, Tim Dunford

This letter was referred to the Committee at the April 9, 2024, meeting of the Board of Education.

RECOMMENDATION B:

Moved/Seconded by Bischler/Turner:

THAT the Board be a signatory to the letter from Saanich Board Chair, Tim Dunford.

5.2 2024/2025 Board and Committee Meeting Calendar

RECOMMENDATION C:

Moved/Seconded by Turner/Bischler:

THAT the draft Board and Committee Meeting Calendar for 2024/2025 be approved.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Nil

7.2 Finance and Capital Analysis Report

Secretary Treasurer Taylor reviewed the finance and capital analysis report attached to the agenda package.

7.3 Trustee Professional Development

Secretary Treasurer Taylor reviewed the Trustee Professional Development report. This report will be modified as requested for future meetings.

7.4 Staff Travel Summary

Nil

7.5 City of Cranbrook Proposed OCP

Official Community Plan Amendment Bylaw No. 4139, 2024

Secretary Treasurer Taylor will have ongoing discussions with the City of Cranbrook regarding the community plan.

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Bischler/Turner:

THAT the April 23, 2024, public Finance Operations Personnel Committee meeting adjourn at 1:11 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?