



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

COMMUNITY USE OF SCHOOL PROPERTIES APPLICATION

Name of Rental Group: _____

The approval of the designate responsible for the site being rented is required for every Property Rental Contract.

☐ Not for Profit Youth ☐ Not For Profit Adult ☐ Not for Profit Club ☐ For Profit Club_ ☐ Political/Religious
☐ Commercial

Business or Not for Profit

Registration Number: _____ Registration Confirmed ☐ Yes ☐ No

School Facility Requested: _____

Area/Room Requested: _____

☐ Insurance attached

REQUESTED DAY(S) REQUIRED:

☐ Weekly

☐ Monthly

☐ Single Event

AREA	DAY	START DATE	START TIME	FINISH TIME	FINISH DATE
(Example:) Gym	Saturday	12-Sep-25	6:00pm	7:00pm	13-Sep-25
Description of Activity:			Number of Participants Expected per session:		

Rates: _____ Custodian Required \$30.00 /hour X

_____ Facility Rental \$ X

_____ Total payment/owing \$

Name of Official in Charge (print):

On site Group Leader:
(If different from official in charge)

Signature:

Position with Group:

(Official in charge and on-site group leader must be 19 years of age or older)

Emergency Contact Person:

Cell:

Email Address: