



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

July 2025

COMMUNITY USE OF SCHOOL PROPERTIES APPLICATION

The approval of the designate responsible for the site being rented is required for every Property Rental Contract.

- ☐ Non-Profit (youth) ☐ Non-Profit (adult) ☐ Business ☐ Political Commercial ☐ Insurance attached
- TO BE COMPLETED BY THE APPLICANT: ☐ Club Group Non Profit ☐ Club Group for Profit

SCHOOL REQUESTED: _____

AREAS, DATES AND TIMES REQUESTED:

Please be specific when indicating room or equipment - ie: Classroom, Gym, Library, Projector, Volleyball Net, etc.

REQUESTED DAY(S) REQUIRED AS: ☐ Single Event (s) ☐ Weekly ☐ Monthly

<u>AREAS(S) / EQUIPMENT</u>	<u>DAY</u>	<u>START DATE</u>	<u>START TIME</u>	<u>FINISH TIME</u>	<u>FINISH DATE</u>
(Example:) Gym	Saturday	12-Sep-25	6:00pm	7:00pm	13-Sep-25
Description of Activity:			Special Notes:		

Rates: _____ Custodian Required ☐ \$30.00/hr X _____

_____ Facility Rental \$ _____ X _____

_____ Total payment/owing \$ _____

Name of Rental Group: _____

Name of Official in Charge (print): _____

Signature of Official in Charge: _____

Position with Group: _____

(Official in charge and on site group leader must be 19 years of age or older)

Address: _____	City: _____	Province: _____	Postal Code: _____
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Email Address: _____	Cell: _____
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Emergency Contact Person: _____	Cell: _____
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On site Group Leader:
(If different from official in charge)