

June 12, 2023

School District Financial Reporting Branch Resource Management Division Ministry of Education 5th Floor, 620 Superior Street Victoria BC V8V 1V2

Attn: Ian Aaron

Re: Annual Budget Bylaw 2023/2024

Dear Mr. Aaron:

The Board of Education of School District No. 5 (Southeast Kootenay), at the regular public meeting on June 12, 2023, passed the following motion:

"that the third and final reading of the Annual Budget Bylaw 2023/2024 in the amount of \$88,744,310 was carried."

Enclosed please find a copy of the Annual Budget Bylaw as well as a copy of the Annual Budget.

Yours truly,

Nick Taylor Secretary Treasurer

Enclosure

cc: School Board Trustees

Aaron Thorn, PVP Assoc.

CUPE Local 4165

CFTA DPAC Annual Budget

School District No. 05 (Southeast Kootenay)

June 30, 2024

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2023/24 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the annual budget adopted by this bylaw.
- 2. This bylaw may be cited as School District NO. 5 (SOUTHEAST KOOTENAY) Annual Budget Bylaw for fiscal year 2023/24.
- 3. The attached "Statement 2" showing the estimated revenue and expense for the 2023/24 fiscal year and the total budget bylaw amount of \$88,744,310 for the 2023/24 fiscal year was prepared in accordance with the Act.
- 4. Statement 2, Statement 4 and Schedules 2 to 4 are adopted as the annual budget of the Board for the fiscal year 2023/24.

READ A FIRST TIME THE 09 DAY OF MAY, 2023;

READ A SECOND TIME THE 12 DAY OF JUNE, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 12 DAY OF JUNE, 2023

(Corporate Seal)

Secretary Treasurer

Chairpersomof the Board

I HEREBY CERTIFY this to be a true original of School District No. 5 (Southeast Kootenay) Annual Budget Bylaw 2023/24, adopted by

the Board the 12 DAY OF JUNE, 2023

Secretary Treasurer

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Annual Budget Bylaw for fiscal year 2023/2024.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$88,744,310 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 9th DAY OF MAY, 2023;

READ A SECOND TIME THE 12th DAY OF JUNE, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 12th DAY OF JUNE, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Annual Budget Bylaw 2023/2024, adopted by the Board the 12th DAY OF JUNE, 2023.

Secretary Treasurer

Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	5,835.825	5,909.000
Adult	4.125	3.375
Total Ministry Operating Grant Funded FTE's	5,839.950	5,912.375
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	82,812,722	74,518,108
Other	178,164	68,000
Other Revenue	1,474,395	1,672,684
Rentals and Leases	200,000	200,000
Investment Income	95,000	32,500
Amortization of Deferred Capital Revenue	3,318,467	3,151,986
Total Revenue	88,078,748	79,643,278
Expenses		
Instruction	70,474,601	62,475,042
District Administration	2,745,949	2,447,758
Operations and Maintenance	12,031,245	11,703,739
Transportation and Housing	2,390,282	2,497,265
Total Expense	87,642,077	79,123,804
Budgeted Surplus (Deficit), for the year	436,671	519,474
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	436,671	519,474
Budgeted Surplus (Deficit), for the year	436,671	519,474

Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	77,423,840	70,384,475
Operating - Tangible Capital Assets Purchased	39,612	410,618
Special Purpose Funds - Total Expense	6,224,208	4,931,078
Special Purpose Funds - Tangible Capital Assets Purchased	262,621	262,621
Capital Fund - Total Expense	3,994,029	3,808,251
Capital Fund - Tangible Capital Assets Purchased from Local Capital	800,000	500,000
Total Budget Bylaw Amount	88,744,310	80,297,043

Approved by the Board

Signature of the Chairperson of the Board of Education

Signature of the Superintendent

June 12, 2623

Date Signed

Signature of the Secretary Treasurer

Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	436,671	519,474
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(302,233)	(673,239)
From Local Capital	(800,000)	(500,000)
From Deferred Capital Revenue	(3,208,652)	(8,866,240)
Total Acquisition of Tangible Capital Assets	(4,310,885)	(10,039,479)
Amortization of Tangible Capital Assets	3,994,029	3,808,251
Total Effect of change in Tangible Capital Assets	(316,856)	(6,231,228)
Acquisitions of Prepaid Expenses	(150,000)	(143,000)
Use of Prepaid Expenses	150,000	143,000
(Increase) Decrease in Net Financial Assets (Debt)	119,815	(5,711,754)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	77,106,057	70,002,409
Other	68,000	68,000
Other Revenue	809,395	999,684
Rentals and Leases	200,000	200,000
Investment Income	80,000	25,000
Total Revenue	78,263,452	71,295,093
Expenses		
Instruction	64,277,823	57,571,394
District Administration	2,742,949	2,444,758
Operations and Maintenance	8,012,786	7,871,058
Transportation and Housing	2,390,282	2,497,265
Total Expense	77,423,840	70,384,475
Net Revenue (Expense)	839,612	910,618
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(39,612)	(410,618)
Local Capital	(800,000)	(500,000)
Total Net Transfers	(839,612)	(910,618)
Budgeted Surplus (Deficit), for the year		

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2024

	2024 Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	77,556,846	69,504,540
ISC/LEA Recovery	(341,145)	(454,860)
Other Ministry of Education and Child Care Grants		
Pay Equity	457,171	457,171
Funding for Graduated Adults		22,638
Student Transportation Fund	361,459	361,459
Support Staff Benefits Grant	106,661	103,274
FSA Scorer Grant	8,187	8,187
Labour Settlement	946,380	
Enrollment and Other Adjustments	(1,989,502)	
Total Provincial Grants - Ministry of Education and Child Care	77,106,057	70,002,409
Provincial Grants - Other	68,000	68,000
Other Revenues		
Other School District/Education Authorities	431,250	507,824
Funding from First Nations	341,145	454,860
Miscellaneous		
Miscellaneous	10,000	10,000
Health Promoting Schools	27,000	27,000
Total Other Revenue	809,395	999,684
Rentals and Leases	200,000	200,000
Investment Income	80,000	25,000
Total Operating Revenue	78,263,452	71,295,093

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	31,836,572	27,858,413
Principals and Vice Principals	4,933,947	4,725,727
Educational Assistants	7,189,606	6,397,310
Support Staff	6,922,925	6,446,597
Other Professionals	2,487,646	2,341,005
Substitutes	2,382,066	2,116,470
Total Salaries	55,752,762	49,885,522
Employee Benefits	14,001,486	12,301,898
Total Salaries and Benefits	69,754,248	62,187,420
Services and Supplies		
Services	2,035,928	2,011,311
Student Transportation	141,968	142,616
Professional Development and Travel	844,804	851,458
Rentals and Leases	118,660	243,780
Dues and Fees	74,700	68,400
Insurance	171,300	171,300
Supplies	3,022,232	3,393,190
Utilities	1,260,000	1,315,000
Total Services and Supplies	7,669,592	8,197,055
Total Operating Expense	77,423,840	70,384,475

School District No. 05 (Southeast Kootenay) Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
description of the second seco	S	S	S	s	s	s	S
1 Instruction 1 02 Reonlar Instruction	25.214.660	1,438,950		529.167	93,701	1,346,077	28,622,555
1.03 Career Programs							
1.07 Library Services	847,637			135,216		39,034	1,021,887
1.08 Counselling	1,166,715					40,474	1,207,189
1.10 Special Education	4,288,269	146,268	6,389,456	22,272	593,215	660,190	12,099,670
1.30 English Language Learning	193,778						193,778
1.31 Indigenous Education	125,513	110,937	800,150		127,561	3,384	1,167,545
1.41 School Administration		3,092,870		1,134,768		130,043	4,357,681
Total Function 1	31,836,572	4,789,025	7,189,606	1,821,423	814,477	2,219,202	48,670,305
4 District Administration							
4.11 Educational Administration		144,922			225,961	35,000	405,883
4.40 School District Governance					147,940		147,940
4.41 Business Administration				345,526	915,805	6,791	1,268,122
Total Function 4	1	144,922	•	345,526	1,289,706	41,791	1,821,945
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				82,006	265,915	770	348,691
5.50 Maintenance Operations				3,426,056		87,307	3,513,363
5.52 Maintenance of Grounds				110,592		1,700	112,292
Total Function 5	f	-		3,618,654	265,915	777.68	3,974,346
7 Transportation and Housing					012 711		0)2 611
7.70 Student Transportation				1,137,322	040,111	31,296	1,168,618
Total Function 7	ı	1		1,137,322	117,548	31,296	1,286,166
9 Debt Services							
Total Function 9			1	•	•	1	
Total Functions 1 - 9	31,836,572	4,933,947	7,189,606	6,922,925	2,487,646	2,382,066	55,752,762

School District No. 05 (Southeast Kootenay) Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Annual Budget	2023 Annual Budget
Augustification (1)	ss	s	s	60	s	€9
1 Instruction						
1.02 Regular Instruction	28,622,555	6,899,298	35,521,853	2,363,469	37,885,322	33,614,906
1.03 Career Programs	•		ı	91,336	91,336	88,675
1.07 Library Services	1,021,887	259,225	1,281,112	109,534	1,390,646	1,236,211
1.08 Counselling	1,207,189	291,374	1,498,563	3,000	1,501,563	1,465,797
1.10 Special Education	12,099,670	3,172,119	15,271,789	441,580	15,713,369	14,146,141
1.30 English Language Learning	193,778	54,655	248,433	7,300	255,733	159,200
1.31 Indigenous Education	1,167,545	335,152	1,502,697	343,250	1,845,947	1,643,894
1.41 School Administration	4,357,681	1,092,263	5,449,944	143,963	5,593,907	5,216,570
Total Function 1	48,670,305	12,104,086	60,774,391	3,503,432	64,277,823	57,571,394
4 District Administration						
4.11 Educational Administration	405,883	75,607	481,490	128,500	066'609	577,942
4,40 School District Governance	147,940	1,200	149,140	117,200	266,340	276,874
4.41 Business Administration	1,268,122	307,497	1,575,619	291,000	1,866,619	1,589,942
Total Function 4	1,821,945	384,304	2,206,249	536,700	2,742,949	2,444,758
5 Operations and Islamicenance Administration	348,691	84,570	433,261	132,700	565,961	529,055
5.50 Maintenance Operations	3,513,363	981,170	4,494,533	1,273,700	5,768,233	5,568,511
5.52 Maintenance of Grounds	112,292	32,300	144,592	274,000	418,592	458,492
5.56 Utilities	•		1	1,260,000	1,260,000	1,315,000
Total Function 5	3,974,346	1,098,040	5,072,386	2,940,400	8,012,786	7,871,058
7 Transportation and Housing	!				,	
7.41 Transportation and Housing Administration	117,548	26,477	144,025	10,200	54,225	146,843
7.70 Student Transportation	1,168,618	388,579	1,557,197	678,860	2,236,057	2,350,422
Total Function 7	1,286,166	415,056	1,701,222	090,689	2,390,282	2,497,265
9 Debt Services						Market and the
Total Function 9	t	-			•	9
Total Functions 1 - 9	55,752,762	14,001,486	69,754,248	7,669,592	77,423,840	70,384,475

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Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2024

	2024	2023
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	5,706,665	4,515,699
Other	110,164	
Other Revenue	665,000	673,000
Investment Income	5,000	5,000
Total Revenue	6,486,829	5,193,699
Expenses		
Instruction	6,196,778	4,903,648
District Administration	3,000	3,000
Operations and Maintenance	24,430	24,430
Total Expense	6,224,208	4,931,078
Net Revenue (Expense)	262,621	262,621
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(262,621)	(262,621)
Total Net Transfers	(262,621)	(262,621)
Budgeted Surplus (Deficit), for the year		

School District No. 05 (Southeast Kootenay)
Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual	Learning	Scholarships and	School	Strong	Ready, Set.			Classroom Enhancement
	Grant	Fund	Bursaries	Funds	Start	Learn	OLEP	CommunityLINK	Fund - Overhead
Deferred Revenue, beginning of year	S	S	S 786,023	S 429,357	S		s	s	s
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other	287,051	293,563	15,000	090'059	128,000	26,950	155,187	412,537	162,905
Investment Income	287,051	293,563	20,000	000'059	128,000	26,950	155,187	412,537	162,905
Less: Allocated to Revenue Deferred Revenue, end of year	287,051	293,563	20,000	650,000 429,357	128,000	26,950	155,187	412,537	162,905
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue	287,051	293,563	15,000	000,050	128,000	26,950	155,187	412,537	162,905
Investment Income	287,051	293,563	20,000	000'059	128,000	26,950	155,187	412,537	162,905
Expenses Salaries Teachers Educational Assistants Support Staff		228,979					37,000 40,000	111,524 178,428	38,700
Other Professionals Substitutes		228,979		1	4	•	1,900	301,880	1,400
Employee Benefits Services and Supplies	24,430 24,430	64,584	20,000	650,000	128,000	26,950	27,500 48,787 155,187	83,562 27,095 412,537	11,395 111,410 162,905
Net Revenue (Expense) before Interfund Transfers	262,621	1		E		1			1
Interfund Transfers Tangible Capital Assets Purchased	(262,621)		1	•		l Laboratoria	ŧ		
Net Revenuc (Expense)	4	The second secon	-	The second secon	-		L	_	

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School District No. 05 (Southeast Kootenay) Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

Schedule 3A

	Classroom Enhancement Fund - Staffing	Feeding Futures Fund	MCF Funding	TOTAL
Deferred Revenue, beginning of year	s	s	s	\$ 1,215,380
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Investment Income	3,431,657	808,815	110,164	5,706,665 110,164 665,000 5,000
	3,431,657	808,815	110,164	6,486,829
Less: Aliocated to Revenue	3,431,657	808,815	110,164	6,486,829
Deferred Revenue, end of year	Ê	-	1	1,215,380
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue Investment Income	3,431,657	808,815	110,164	5,706,665 110,164 665,000 5,000
	3,431,657	808,815	110,164	6,486,829
Expenses				
Salaries Teachers	2,678,252			2,826,776
Educational Assistants		361.405		447,407
Support statt Other Professionals Cubaritanse		201,422	81,415	81,415
7001110000	2,678,252	361,495	81,415	3,771,021
Employee Benefits	753,405	096'101	19,564	1,061,970
Services and Supplies	3,431,657	345,360 808,815	110,164	6,224,208
Net Revenue (Expense) before Interfund Transfers			1	262,621
Interfund Transfers Tangible Capital Assets Purchased				(262,621)
	ı	•	•	(262,621)
Net Revenue (Expense)		1	•	1

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget			
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	2023 Annual Budget
	\$	\$	\$	\$
Revenues				
Investment Income		10,000	10,000	2,500
Amortization of Deferred Capital Revenue	3,318,467		3,318,467	3,151,986
Total Revenue	3,318,467	10,000	3,328,467	3,154,486
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,994,029		3,994,029	3,808,251
Total Expense	3,994,029	-	3,994,029	3,808,251
Net Revenue (Expense)	(675,562)	10,000	(665,562)	(653,765)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	302,233		302,233	673,239
Local Capital		800,000	800,000	500,000
Total Net Transfers	302,233	800,000	1,102,233	1,173,239
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	800,000	(800,000)	-	
Total Other Adjustments to Fund Balances	800,000	(800,000)	-	
Budgeted Surplus (Deficit), for the year	426,671	10,000	436,671	519,474