



School District 5 (Southeast Kootenay) Student Registration Form

Information collected on this form is protected under the Freedom of Information and Protection of Privacy Act.

Catchment School _____

Requested/Placed School _____

STUDENT INFORMATION	ADDRESS INFORMATION
<p>Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X</p> <p>Gender Identity <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X</p> <p>Legal Last Name _____</p> <p>Legal First Name _____</p> <p>Legal Middle Name _____</p> <p>Usual Last Name _____</p> <p>Preferred First _____</p> <p>Date of Birth _____</p> <p style="text-align: center;">(DD/Month/Year for example 24 May 2021)</p> <p>Proof of Age/Legal Name Received and on File</p> <p><input type="checkbox"/> Birth Certificate</p> <p><input type="checkbox"/> Certificate of Citizenship</p> <p><input type="checkbox"/> Court Order</p> <p><input type="checkbox"/> Driver's Licence</p> <p><input type="checkbox"/> Immigration Canada documents</p> <p><input type="checkbox"/> Passport</p> <p><input type="checkbox"/> Certificate of Status (Status Card)</p> <p>Main Phone _____</p> <p>Unlisted Y <input type="checkbox"/> N <input type="checkbox"/> Grade _____</p>	<p>Street Address _____</p> <p>_____ Apt. No. _____</p> <p>City _____ BC</p> <p>Postal Code _____</p> <p>Proof of Residency <input type="checkbox"/> _____</p> <p>Mailing Address (if different from above)</p> <p>_____</p> <p>_____</p> <p>Is bussing needed? Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Permission to walk home? Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>(If yes, please request a school district transportation form)</p> <p><u>ADMISSION INFORMATION</u></p> <p>Have you previously attended a BC School or BC StrongStart?</p> <p>Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Last School Attended _____</p> <p>City & Province _____</p>

PARENTS/GUARDIANS <small>(extra sheets are available if needed)</small>	PARENTS/GUARDIANS
<p>First Name _____</p> <p>Last Name _____</p> <p>Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X</p> <p>Relationship to Student _____</p> <p>Contact can pick up Student Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Living with Student Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Same as Student Address Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Address _____</p> <p>City & Province _____</p> <p>Postal Code _____</p> <p>Main Phone _____</p> <p>Cell Phone _____</p> <p>Email _____</p> <p>Work Phone _____ Ext. _____</p> <p>Employed at _____</p>	<p>First Name _____</p> <p>Last Name _____</p> <p>Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X</p> <p>Relationship to Student _____</p> <p>Contact can pick up Student Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Living with Student Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Same as Student Address Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Address _____</p> <p>City & Province _____</p> <p>Postal Code _____</p> <p>Main Phone _____</p> <p>Cell Phone _____</p> <p>Email _____</p> <p>Work Phone _____ Ext. _____</p> <p>Employed at _____</p>



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CUSTODY/GUARDIANSHIP/ACCESS

Are there any legal documents in force regarding custody/guardianship/access? Y ☐ N ☐

If so, please briefly explain. _____

Have you provided a copy of these legal documents to the school? Y ☐ N ☐

EMERGENCY CONTACT INFORMATION #1

First Name _____

Last Name _____

Relationship to Student _____

Contact can pick up Student Y ☐ N ☐

Main Phone _____

Cell Phone _____

Email _____

Work Phone _____

EMERGENCY CONTACT INFORMATION #2

First Name _____

Last Name _____

Relationship to Student _____

Contact can pick up Student Y ☐ N ☐

Main Phone _____

Cell Phone _____

Email _____

Work Phone _____

SCHOOL-AGED SIBLING INFORMATION

	Sibling 1	Sibling 2	Sibling 3	Sibling 4
Last Name				
First Name				
Relationship				
Date of Birth DD/Month/Year				
School				
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> U <input type="checkbox"/> X

MEDICAL INFORMATION

Care Card Number _____

Allergies and Conditions _____

Are any of these conditions life threatening? Y ☐ N ☐

Life Threatening Condition _____

If yes, please request the following forms:

- Medical Alert Planning Form ([AP 168; Form 168-1](#))
- Request for Administration of Medication at School ([AP 168; Form 168-2](#))
- Anaphylaxis Emergency Action Plan ([AP 168; Form 168-3](#)) Allergies and Life-Threatening Allergies in School)



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IMMIGRATION/CITIZENSHIP	STATUS/PROGRAMS															
<p>Country of Birth _____</p> <p>Language at Home _____</p> <table style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: left; border-bottom: 1px solid black; padding: 2px;"><u>Status in Canada</u></th><th style="text-align: center; border-bottom: 1px solid black; padding: 2px;"><u>Child</u></th><th style="text-align: center; border-bottom: 1px solid black; padding: 2px;"><u>Parent</u></th></tr></thead><tbody><tr><td style="padding: 2px;">Canadian Citizen</td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td></tr><tr><td style="padding: 2px;">Permanent Resident/ Landed Immigrant</td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td></tr><tr><td style="padding: 2px;">International Student</td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td></tr><tr><td style="padding: 2px;">Student Visa</td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td><td style="text-align: center; padding: 2px;"><input type="checkbox"/></td></tr></tbody></table>	<u>Status in Canada</u>	<u>Child</u>	<u>Parent</u>	Canadian Citizen	<input type="checkbox"/>	<input type="checkbox"/>	Permanent Resident/ Landed Immigrant	<input type="checkbox"/>	<input type="checkbox"/>	International Student	<input type="checkbox"/>	<input type="checkbox"/>	Student Visa	<input type="checkbox"/>	<input type="checkbox"/>	<p><input type="checkbox"/> Indigenous Language & Culture</p> <p><input type="checkbox"/> Indigenous Support Services</p> <p><input type="checkbox"/> English Language Learner (ELL)</p> <p><input type="checkbox"/> French Immersion</p> <p><input type="checkbox"/> Special Education/Learning Services</p> <p>Designation, if known _____</p> <p>My Child has an Individual Education Plan (IEP) Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Was in an Alternate Program Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>Title _____</p>
<u>Status in Canada</u>	<u>Child</u>	<u>Parent</u>														
Canadian Citizen	<input type="checkbox"/>	<input type="checkbox"/>														
Permanent Resident/ Landed Immigrant	<input type="checkbox"/>	<input type="checkbox"/>														
International Student	<input type="checkbox"/>	<input type="checkbox"/>														
Student Visa	<input type="checkbox"/>	<input type="checkbox"/>														

INDIGENOUS ANCESTRY INFORMATION		
<p>Do you have Indigenous Ancestry Y <input type="checkbox"/> N <input type="checkbox"/></p> <p>If yes, would you like to receive Indigenous Support Services Y <input type="checkbox"/> N <input type="checkbox"/></p>		
Indigenous Ancestry <input type="checkbox"/> Status – Off Reserve <input type="checkbox"/> Status – On Reserve <input type="checkbox"/> Metis <input type="checkbox"/> Inuit <input type="checkbox"/> Non-Status	Band of Origin <input type="checkbox"/> 0602 AQ'AM <input type="checkbox"/> 0603 Yaqit ?a·knuqłi'it <input type="checkbox"/> 0604 ?AkisQ-Nuk 1 st Nations <input type="checkbox"/> Other _____	Band of Residence <input type="checkbox"/> AQ'AM <input type="checkbox"/> Yaqit ?a·knuqłi'it <input type="checkbox"/> Other _____
Status Card Number _____		

BC SPORTS
<p><i>Grade 8-12 Students Only</i></p> <p>All students participating in secondary athletics in School District No. 5 must be registered with BC School Sports. I authorize disclosure of my child's name, birth date, current grade, year my child entered Grade 8 and previous school to BC School Sports for registration purposes.</p> <p style="text-align: right;">Signature _____</p>

CONSENT FORMS WHICH ARE REQUIRED IF APPLICABLE
<div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Anti-Spam Legislation (required by all)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Information and Technology (Internet) (required by all)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Outside Media in Schools (required by all)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Personal Information Consent (required by all)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Release of Student Records from Previous School (required by all)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Indigenous Education Information (required by Indigenous students)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Bus Student Registration</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Curricular & Extra Curricular Travel (required as needed as per District Admin Procedures)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Lockers (all middle/secondary students)</div></div> <div style="display: flex; align-items: flex-start;"><div style="width: 20px;"><input type="checkbox"/></div><div>Medical Alert Planning form/Request for Administration of Medication (required as needed as per District Admin Procedures)</div></div>



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The information on this form is collected under the authority of the [School Act](#), Section 13 and 79. The information provided will be used for educational programs and administrative purposes, and when required, may be provided to health services, social services or support services as outlined in Section 79(2) of the School Act. The information collected on this form will be protected consistent with the [Freedom of Information and Protection of Privacy Act](#). If you have any questions about the information recorded on this form, please contact the District Administration Office (250-426-4201).

DECLARATION BY PARENT, LEGAL GUARDIAN, OR INDEPENDENT STUDENT

I hereby certify the foregoing information to be true, correct, and complete.)

Signature

Date

ONLINE REGISTRATION INFORMATION

When registering your child, please note the following process

1. Use the [School Locator](#) to determine your catchment school
2. Complete this fillable PDF form
3. Ensure that your registration is submitted to your catchment school
4. Please note that registration acceptance at school of choice is based on availability

Please contact the catchment school directly to make an appointment. You may then take the completed form and documentation into the school.

Once your online form is processed, the school will contact you regarding documentation. The following documents are required:

- ☐ Proof of birth date for the student (birth certificate or passport).
- ☐ Proof of guardianship (as shown on child's birth certificate, or other appropriate legal documentation such as landed immigrant document or guardianship order).
- ☐ Proof of citizenship for both the parent and student (Canadian Birth Certificate, Citizenship Card, Passport, Indigenous Status Identification Card, Landed Immigrant Document, Permanent Resident Card, Enhanced Driver's License or Enhanced Identification Card).
- ☐ Proof of residence (e.g., ordinarily resident) of parent/guardian in BC (BC Driver's License, BC Services Card, BCID or BC Care Card of parent/legal guardian).

We do not recommend sending sensitive information or documents over email.

OFFICE USE ONLY

Date Received _____

Time Received _____

Grade _____ Home Room _____

Common Sis # _____

Consent Forms Received

- ☐ Anti-Spam Legislation (required by all)
- ☐ Information and Technology (Internet) (required by all)
- ☐ Outside Media in Schools (required by all)
- ☐ Personal Information Consent (required by all)
- ☐ Release of Student Records from Previous School (required by all)
- ☐ Indigenous Education Information (required by Indigenous students)
- ☐ Bus Student Registration
- ☐ Curricular & Extra Curricular Travel (required as needed as per School District AP)
- ☐ Lockers (all middle/secondary students)
- ☐ Medical Alert Planning form/Request for Administration of Medication (required as needed as per School District AP)

Transportation Information

Route Number _____ Bus Number _____ Stop Number _____

Stop Description _____