

STEEPLES ELEMENTARY SCHOOL PAC
MEETING MINUTES
Monday Sept 21, 2026
5:30 pm

Hello everyone! Welcome and thank you for attending today's meeting

In attendance: Scott Holt, Katie W., Chris W., Katrina, Raylyn, Lauren Gruggen
Regrets: Jacquelin, Wendy Turner.

Motion to pass the minutes from June 15th, 2025 meeting as read:

1st Katie W

2nd Katrina C. **Passed** Failed Tabled

Principal News - Updates on School Happenings from Mr. Scott Holt

- 199 students
- 11 classrooms
- 13 EAs
- Foundation skills assessment starts soon.
- E-bike and E-scooter laws and regulations
- Wednesday open house. Sept 23
- Terry Fox event on Friday Sept 25
- Parlauff on Tuesday Sept 22
- Picture day Sept 22
- Orange shirt day Sept 30
- School Clothing sales open year round with new website and provider.
- School growth plan will be available on the school website

Trustee Report/Updates – Updates regarding the School Board from Mrs. Wendy Turner:

- On input for provincial budgeting
 - Mount Baker Secondary School has been identified as a significant example of school District 5 priorities on Replacement of Aging Facilities in the Interior
 - Increased funding for Students requiring additional support.
 - Earlier Intervention and support in Primary Programs to help students achieve success at an earlier stage
- The board extends its sincere appreciation to district management and maintenance staff for their dedication and creativity throughout the summer months.
- Gordon Terrace school
 - Two to three roof trusses were damaged during roof replacement work. WorkSafeBC, engineering consultants, district staff and the construction company collaborated to ensure the affected areas were safely contained.
 - Alternative instructional spaces have been identified within the school for classes affected by the closure of those areas.
- From the Province
 - Declining enrolment and tighter budgets
 - Budget reduction of approx. \$25.9 million
 - Estimated enrolment decline of approx. 5,727 students for B.C.
 - District costs continue to rise related to inflation, salaries, benefits, and employee absences.

- Provincial targeted funding continues to grow. Funding for students with disabilities and diverse abilities.
- Municipal elections
 - Nomination period closes; Sept 11, 2026 at 4:00pm
 - Candidate withdrawal deadline: Sept 18 at 4:00pm
 - General voting Day: October 17, 2026
- Congratulations to Vince Girimonte and Nick Taylor for securing a \$100,000 School Food Innovation Grant to support improvements to school food systems across the district

DPAC Update -Meeting Sept 23rd

Treasurer report - Jacqueline Nielsen (Last meeting numbers)

Account Balance in Gaming \$4703.96 (less budgeted spending = \$4208.08)
 (Annual bank services fees- \$2.50x12 months = \$30.00, 2x gaming licences - 20.00, \$120 gymnastics, \$187.72 swimming, \$634.83 ARQ, \$1800.53 Skiing, \$440 Radium, \$400 Shultz ARQ, \$190 Lentz/Enns swim, \$200 Johnson/Shultz mini golf, \$185 Greenlee/Enns mini golf) **\$495.88**

Account Balance in General \$6765.89 (less budgeted spending = \$1222.42)
 (Annual bank service fees- \$2.50x12 months=\$30.00, \$120 Mrs. Ma/ Graham Butterflies, 105 Shultz Cranbrook History Museum, \$250 Enns/Lentz Trout Hatchery, \$150 Walton turtle truths, \$200 PAC Brochures, \$397.42 Pizza Pizza Day) **\$543.47**

Previous Business

- Welcome to the PAC Executive Members
 - **Treasurer:** Chris Wardman
 - **Secretary:** Sharita Brown
 - **Vice-Chair:** Katie Wardman
 - **Chair:** Sharita Brown
 - **DPAC Rep:** Still in need
- Keep in mind PAC funded welcome back coffee and cookies on the first day of school
 - Who maybe available
- Fundraiser review
- Funding requests review
- Where are we with Silver bucket, Teacher Snack Bar and fun day treats?
- PAC Brochures are in the PAC closet
- DPAC is covering the cost of School Calendar Magnets

New business

- October 9th Popcorn/Popsicle day
- Family Movie night?
- Hot lunch
 - Check out dominos and panago
- Panago store fundraiser?
- Dominos coupon fundraiser?
 - Sharita can run this again
- Winter Market?
 - Raylyn and Katrina taking charge
 - Nov 21st

- 11-2pm
- Changing PAC Email login access
- Signing authorities
- Fill remaining executive positions
- Parent Lainey Fraser Runs a Support Group for Neurodivergent Brains. This may be someone we can bring in for a PAC night.

Fundraiser

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Funding Requests:

- **PAC Funded Silver Bucket Challenge Pizza Party**
 - **\$194.25**
- Mr. Hammond has requested 2 \$100 gift cards to that thank the **Lifeguards** that volunteer for the Intermediate Moyie Day: **\$200**
 - **Approved:** Via email June 18th: **\$200**
 - **1st:** Katie W.
 - **2nd:** Raylyn O.
- **PAC Funded Frozen Treat Day**
 - Donated By **Jacqueline**. A Big Thank You!!
- **PAC Funded Staff Appreciation Snack Bar**
 - **\$238.36**
- **PAC Funded Welcome Back Coffee and Donuts**
 - 2 take 12 coffee
 - 2 take 12 hot chocolate
 - 3 - 50 boxes of timbits
 - **Cost \$130.58**
- Mrs. Enns and Mrs. Lentz have requested **\$202.56** for 4 swimming days for their grade 3 and 4 classes.
 - **Approved:** Via email Sept 10th : **\$202.56**
 - **1st:** Katie W.
 - **2nd:** Kasey K.
- The School has requested **\$500** to help with the Welcome Back Open House BBQ
 - **Approved** Via Email Sept 16th:
 - **1st:** Raylyn O.
 - **2nd:** Katie W.
- The Library is asking for funding to add to classroom libraries with the upcoming BookFair
 - **Approved** Via email Sept 16th : up to **\$1000**
 - **1st:** Kasey K.
 - **2nd:** Katie W.

- Mr. Hammond is requesting **\$50** for his grade 5 class to go swimming.
 - **Approved** Via email Sept 17th
 - **1st:** Kasey K.
 - **2nd:** Raylyn O.

Discussion:

Print off PAC constitution and Bylaw.

Front playground being taken out soon.

Next Meeting: Oct 26, 2026 @ 5:30 in the Steeples Library