KDS PAC

Meeting Minutes

Oct 26, 2026

Present: Gemma Leighton-Boyce, Deirdre Bailey, Rachelle MacEachen, Tori Maciejewski, Sanne De Groot, Danielle Foley, Nicole Heckendorf, Renee Pothaar

Next meeting:
January18, 2026

1) Approval of Previous Minutes - Gemma approved, Deidre seconded
2) Financial Update: current bank balances, and brief summary of key budget items from 2025-2026
   Gaming account: about $6000
   Fundraising account: about $500
   Last year spent on social events, bus trips and professional development for teachers.
3) Current board updates. Resignations received from Gemma Leighton-Boyce (chair), Jerrica Young (treasurer), Tori Maciejewski (member at large)
4) Outline for proposed operation of KDS PAC
   a) Number of meetings per year (suggest one per term on a Monday evening, with schedule set at AGM)
   b) Proposed Schedule: October 26, January 18, April 12 - and June 7 if needed for wrap up
   c) Goal – administer gaming grant, support field trips and enriching activities for students, support community and connection within the KDS community

Gaming account is intended for spend for student extracurricular within BC, can use for bussing, can spend and justify spends.
https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf

5) Nominations for board positions. Vacant positions are
   a) chair (one nomination received; Rachelle MacEachen, current secretary),
   b) Treasurer - Danielle Foley
   c) Secretary - Renee Pothaar
   d) member at large

Communication for PAC - previously been done by email. Can use What's App for communication. There is a Google Drive for the KDS PAC - meeting minutes sent by the secretary to the participants and sent to Jade & Deidre for posting on the website.

6) Approval of changes to the PAC Bylaws - Rachelle motion to accept the changes to the bylaws - Danielle Foley seconded. Motion carried.
   AGM - concluded at 7:35
7) Opportunities for discussions with KDS Principal and SD5 representative

Deidre - KDS Growth Plan provided, shared with district management. Major goals are relational - students are more successful in online contexts when they feel connected. Survey put out with 150 responses. 2nd goal is to increase student engagement. K-9 enrollment is down because of some students going back to the secondary program. Support a lot of cross enrollment and adult grads. Good relationships with the brick and mortar schools. A lot of opportunity for student athletes to flex with KDS. Complete rates up to 85% from 35% in 2023/24. Improvement for EOL submission in the K-9. Professional development plan is focussed around these goals - three part scope & sequence. Focussed on online wellness, passions online, and celebration of learning. Kristina is new, Lindsay's position is posted until January. Cindy Andrews is Indigenous Education worker. Hired a new teacher in Cranbrook, Matthew Taylor looks after Gr. 4-6 online only and high school humanities and electives. Amy Barbaro - SLP on a 0.3 for KDS, student learner with her as well. Kim also new employee.
Nicole - SD5 Trustee, deals with governance. New school building permits are in and hoping to break ground soon.

8) Fundraising - re-visit at the next meeting if there are any requests that aren't covered by the gaming grant.
9) Open floor

Christmas party/Winter gathering for K-7 students - planning with Danielle, Rachelle & Sanne, supported by the PAC for approx cost of up to $500

Bank account - need to get appointment with TD before Nov 9th (Gemma in UK)

Adjourned: 8:38 pm