

## January 2026 FSS PAC Meeting Minutes

### Attendees:

- Tanya Malcolm Chair
- Mark Elson Vice chair
- Jason Summerfeld Principal
- Jen Grebeldinger
- Charlie Sawatsky
- Sherry Earl
- Nat Parr Treasurer
- Paul Rogers
- Rachel Romero Vice Principal
- Leah Folkmann Secretary
- Isabel Craig

### 1. Land Acknowledgement

Tanya Malcolm provided the land acknowledgement.

### 2. Adoption of Agenda

- Motion to adopt agenda: **Tanya Malcolm**
- Seconded by: **Isabel**
- **Carried**

### 3. Adoption of December 2025 Minutes

- Motion to adopt December 2025 FSS PAC minutes: **Tanya Malcolm**
- Seconded by: **Nat Parr**
- **Carried**

### 4. Treasurer's Report – Nat Parr

- Opening bank balance: **\$4,982.00**
- Nat Parr and Sherry Earl are developing a plan to allocate volleyball raffle funds.
- Non-gaming account balance: **\$442.79**

**Motion:** To accept the current financial report as of today. See attached report

- Moved by: **Nat Parr**
- Seconded by: **Mark Elson**
- **Carried**

### **Discussion Points:**

- Previous year's volleyball fundraising amounts discussed.
- Paper tickets vs. digital platform (Rafflebox).
- Nicole shared benefits of paper tickets.
- Rafflebox license valid until approximately **November 2026**.
- Volleyball team requested **\$140** from PAC toward the Rafflebox platform fee.
- Benefit: shared use of platform by other teams/groups.
- Each raffle would still require a new gaming license.

### **Concerns Raised:**

- Rachel Romero expressed concern about digital sharing of student information.
- Tanya clarified that no specific student information would be shared.

### **Proposal:**

- Isabel proposed volleyball cover the platform cost, with PAC facilitating shared access for other groups.

**Motion:** To decline the request for PAC funding of the Rafflebox platform.

- Moved by: **Tanya Malcolm**
- **Majority in favour**
- **Carried**

### **5. Chair's Report Tanya Malcolm**

- Updated fundraising request form completed.
- Clarification needed with administration regarding teacher awareness and access to the new form.
- **Action Item:** Jason to share the new form with teaching staff.
- Form to be shared with student/parent group in the **February newsletter**.

### **Outdoor Club Update:**

- \$2,000 previously approved.
- Outdoor equipment and cross-country ski gear have arrived and are in use.
- Positive feedback received; students actively using equipment.
- Report and photos provided by **Andrew Gulyas**.
- Appreciation extended to Mr. Gulyas.

- Donations requested: shoes, hats, gloves, jackets, snow pants.

### **BCCPAC & DPAC Items**

- BCCPAC “Meet the Executive Director” event deadline to register : **January 22.**
- Call for nominations to BCCPAC Board of Directors: deadline **March 31.**

Deb Davidson spoke regarding funding to join DPAC.

- Tanya clarified that PAC members cannot attend certain BCCPAC events unless PAC is a BCCPAC member.
- This was the reason Deb’s application to attend was declined

Nicole clarified gaming grant funds can be used for DPAC membership.

**Motion:** PAC to pay DPAC membership.

- Moved by: **Tanya Malcolm**
- **Voted in favour**
- **Carried**
- Isabel shared benefits of DPAC membership and access to resources.

### **6. Principal’s Report – Jason Summerfeld**

Jason Summerfeld reports:

- Mr Cullins took his Outdoor Ed 8/9 class to Silver Springs for some experiential learning
- We completed the first round of grad assessments Lit 10, Numeracy 10, Lit 12
- We had our first ski day which was for grade 10-12.
- We completed course change for our senior students
- We had our capstone exhibition today
- Grad meeting: There was a grad committee meeting and the grad exec was chosen

Jason reports about upcoming events:

- We have adjusted our schedule on Friday and Monday to accommodate senior courses and exams
- Semester 1/ Quarter 2 ends on Jan 26, Semester 2 Quarter 3 begins on Jan 27
- Lockdown drill on Jan 28
- Ski trip 8/9 on Thursday Feb 5<sup>th</sup>
- Learning updates will be published Monday Feb 9<sup>th</sup>
- Grad photos in the library from Feb 9-12
- Grade 6 French immersion info night on Feb 17<sup>th</sup>

- Grade 9 immunizations will be in the library on Feb 18
- Course selection information night targeted at grade 9 families is on Thursday Feb 19
- Pink Shirt day is Wed Feb 25 and we will have a school-wide assembly
- Basketball ends in February other than boys provincials if they qualify

## **7. Administration Report – Rachel Romero**

### **Surveys:**

- Student Learning Survey
- Middle Years Survey
- Youth Development Instrument
- Parents notified by email if students will participate.
- Surveys require approximately one block of student time.
- Participation tracked by the district; minimum completion rates required.
- Administration may follow up with individual students to meet targets.
- Passive consent model used.
- Parents may opt out by contacting administration or the district; students may also opt out.

## **Athletics Director Report – Rachel Romero**

- Basketball season ongoing.
- Grade 7 basketball tournament: **January 30–31.**
- Fernie hosting Zones for ski/snowboard: **January 28.**
  - 8 skiers, 6 snowboarders.
  - 2 skiers participating in the adaptive program.
  - Adaptive-specific races included.
- All coaches have updated criminal record checks.
- Criminal record check system has been streamlined.

## **8. DPAC Representative Report – Deb Davidson**

- Registration discussed for BCCPAC.
- Chris Turner is Treasurer of SD5 DPAC.
- Kindergarten registration: **First week of February.**

### **Virtual Participation:**

- DPAC willing to purchase a Zoom license.
- Microsoft Teams will be used (school platform).

- Tanya to include notice in newsletter seeking parents interested in virtual attendance.
- **Action Item:** Tanya and Jason to develop a plan for hosting online meetings.

### **Engagement & Outreach:**

- BCCPAC seeking planning committee members.
- Discussion on increasing parent engagement.
- Idea proposed for a sandwich board sign: “PAC Meeting Tonight.”
- Tanya requested a quote from Deb for potential spending consideration.

### **Communications**

- Tanya inquired about a digital/text-based platform for PAC meeting reminders.
- Deb recommended a PAC-specific communication channel separate from school systems.
- Jason highlighted the “**Falcon Flyer**” on the front page of the school website.

### **9. School Trustee Report – Nicole Heckendorf**

- Board preparing for **2026–2027 budget**.
- Kindergarten registration beginning early February.
- Elementary school opening officially **September 2027**.
- Canada Student Loan forgiveness now includes teachers (federal portion); board reviewing.
- Capstone exhibition noted; strong academic projects.
- Community engagement evenings to be advertised starting February.

### **10. New Business**

#### **Staff Appreciation Lunch:**

- Discussion on dates; Monday/Wednesday/Friday preferred.
- Deb questioned use of PAC funds for this event.
- Tanya shared support for staff appreciation as a parent.
- This expenditure was approved by exec at an earlier date
- **Date set:** April 15.

#### **Science Fair:**

- East Kootenay Science Fair: **April 10**, Cranbrook.

### **Junior Golf Program:**

- Request: **\$600** for the school.
- Supports golf as an extracurricular activity.
- Golf course members may sponsor student golfers.

### **11. Next Meeting**

- **February 18**
- Third Wednesday of the month

### **12. Adjournment**

- Meeting adjourned at **8:26 PM.**