

**STEEPLES ELEMENTARY SCHOOL PAC
MEETING MINUTES**

Monday February 23rd, 2026
5:30 pm

Hello everyone! Welcome and thank you for attending today's meeting

In attendance: Katie W., Katrina C., Kate Porter, Scott Holt, Raylyn O.
Regards: Sharita B., Jacqueline N.

Motion to pass the minutes from January 19th, 2025 meeting as read:

1st Katrina C.

2nd Katie W. **Passed** Failed Tabled

Principal News - Updates on School Happenings from Mr. Scott Holt

- Litz Blitz is going well
- Numeracy on Friday Feb 27th (PD Day)
- COTR running programs at lunch
- Basketball is wrapping up
- Lacrosse is coming in
- Ballet Feb 24th
- Planning for next year
 - Down about 10 kids for next year
- We had the Strongstart building official opening
- It's Black History Month
- Learning updates postponed until March 12th
- Draft Calendar feedback
- Working on new Playground Proposal

Trustee Report/Updates – Updates regarding the School Board from Mrs. Wendy Turner: Not present

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DPAC Update - Sharita: Not Present

- DPAC is proposing changes to the drafted calendar for next year and is looking for feedback
 - Yellow Day in January - move December 11 day to January 22
 - Yellow Day in February - move to February 12 before Family Day weekend
 - Spring Break - move to March 22-April 2
 - Yellow Day in May - add May 21
 - There are four yellow days taken up before the school year even starts due to when Labour Day falls. 2026 is an example of the "worst" this use of yellow days before school starts ever is. The idea is to move Spring Break to fall over Easter so a yellow day could be freed up to use in May.
- Expecting 200 less students this next year.
- Threats to schools are taken very seriously, “Hold and Secure,” Lock-down drills.
- Elkford had a sewage back-up. Porta-potties were brought in.
- Union has reached a tentative agreement on the teacher's behalf.
- **Next DPAC Meeting:** April 15th @ 6:30 pm via Zoom

Treasurer report - Jacqueline Nielsen

Account Balance in Gaming \$4711.46 (less budgeted spending = \$3660.34)
(Annual bank services fees- \$2.50x12 months = \$30.00, Shultz gymnastics -60.00, Enns/Lentz swimming -187.72, Greenlee ARQ -310.60, Walton ARQ \$343.80, Walton Xskiing \$99.00) **\$1031.12**

Account Balance in General \$7,636.56 (less budgeted spending = \$6593.08)
(Annual bank service fees- \$2.50x12 months=\$30.00, Cheques 822.46) **\$852.46**

Previous Business

- Upcoming PAC Fundraisers:
 - Casey's Mothers Day Baskets: Orders due March 5th.
 - Volunteers to run? Sharita B
 - Purdy's Spring Fundraiser? Who wants to run this? Katrina and Raylyn Chocolate and Coffee.
 - Pizza Hot lunches? Should we set the days for the rest of the year? (Check with Jen Ney for dates)
 - subway?
 - Family movie night. Jan or Feb?
 - Spring Market? April?
- Carly has had to step back from DPAC Rep. Is there anyone who would like to take her place?
- February 12th is the next popcorn/popsicle day
 - We have been asked to reduce the amount of Flavacol (This has been adjusted on the guide on the machine and in the book) we use and move the sale time to 12:20pm to allow kids time to eat lunches before getting popcorn and popsicles.
- I have a lead on a cookie dough fundraiser with Mom's Pantry. I can forward info to whomever wants to run the fundraiser.
 - Will forward to PAC members for consideration
- Another Dominos Coupon fundraiser? When?
 - Possibly May.

New business

- Upcoming PAC Fundraisers:
 - Next popcorn/popsicle day is March 13 and April 8th
 - Will move to March 12th due to Ski day
- Mother's Day Flower Basket orders are due Feb 26th and the cheque to Casey's is due March 5th.
- A PAC login for Purdy's has been created. The PAC Document on Google has been updated with this information.
- Purdy's Fundraiser is due Feb 11th. Delivery April 1st. Thank you Katrina.
- Pizza Day March 6th, orders due March 2nd. Thank you Katie.
- Fernie Roasting Company orders due March 13th, delivery April 1st. Thank you Katrina.
- Do we want to renew our BCCPAC membership? \$100 for the year. **Tabled**
 - As a BCCPAC member, your PAC will:
 - Have a voice in provincial education conversations
 - Vote at the 2026 AGM, if registered by December 31
 - Submit and vote on resolutions that shape BCCPAC's advocacy
 - Participate in the 2026 Annual Conference & AGM
 - Join our Fall Membership Summit (online)
 - Access workshops and training throughout the year
 - Receive up-to-date resources and information to support your work
 - Get guidance from our staff and Board when issues arise

- Dance April 24th
 - School wide
 - Parents stay
 - PAC Table
 - Other needs/ideas/considerations?

Fundraiser

- **Popcorn/Popsicle Day: 100 Day and Fancy Dressup** February 12th
 \$2 Popcorn/ \$1 Freezies Day
 - **Sales** (\$260.11 (\$ 105.15 + \$154.96)) - **Cost** (\$ (Popcorn \$33.06 + Popsicles \$46.64))
 - **Profit: \$ 180.41**

Funding Requests:

- Mrs. McDowell has requested **\$355.67** to purchase a button maker plus supplies to be used for school events such as Pink Shirt day.
 - Via email Jan 22nd: **\$355.67**
 - **1st:** Katrina C.
 - **2nd:** Carly V.
- Mr. Walton has requested **\$99.00** for his grade 1,2 class to go Cross Country Skiing in March with the Kimberley Nordic Club.
 - Via email Feb 3rd: **\$99.00**
 - **1st:** Katrina C.
 - **2nd:** Karissa B.

Discussion:

PAC may receive a proposal for Laptops/Ipads
 Mr. Holt will not be available for the next PAC meeting

Next Meeting: April 20th, 2026 @ 5:30 in the Steeples Library