

PINEWOOD ELEMENTARY PAC Minutes

Date: **September 25, 2024**

Location: Pinewood School Library

1. General Meeting called to order (time): 6:30
2. Attendance: Melissa, Kendra, Dee, Clara, Tiffany, Heather, Laura, Trina, Lisa, Jill, Pamela, Kim
3. Additions/Revisions and Approval of Agenda: Kendra / Dee – all in favor
4. Revisions and Approval of Previous Month: **Approved via email - June**
5. Welcome notes from the PAC Executive – if new attendees
6. Reports:
 - a. Student's Report: N/A
 - b. Teacher's Report: None
 - c. Special Speaker: N/A
 - d. **Principal's Report/Discussion:**
 - i. Pinewood has 2 new Grade 3 classes
 1. Jill had a busy July making sure the school was ready for the 2 extra classes
 2. Pinewood is now tight on space – the library is being used as a music room. The school is very busy
 - ii. Staffing issues; 152 kids
 1. 4/5 – Mrs. Berg is TOC because Mr. Zuevela on leave – hopefully hear something soon
 2. Just hired 0.1 prep relief
 3. Indigenous Ed teacher has retired – will go to posting (1/3 of Pinewoods student population is indigenous)
 4. One last minute class restructuring – Created a 5/6 class
 - a. Devlin 4/5 class in remedy so switched things up to add a couple of students to the Mrs. Belisle's Grade 6 Class
 - iii. Painting the Gaga Ball Pit on Friday
 - iv. SD5 Food Coordinator – hot lunches – Wednesday starting in October/November offering a lunch option to everyone – starting a new program
 - v. September is crazy – wrapped up Parlauff and Terry Fox run
 - vi. Orange Shirt day was today – had an assembly with Ktunaxa poem reading and speaking the language
 - vii. New Artwork Panels up outside the front of the school and maybe planting some shrubs around the area.
 1. Privacy panels around the sea cans.
 - viii. School beautification – a priority for us, but not a priority for the District until a decision is made about Amy Woodland
 1. Asphalt – power paving
 2. Irrigation
 3. Rock Circle around the panels
 - ix. Can we do a Halloween dance – Yes afternoon of October 31st
 - x. Are we having a Christmas concert? If so, can we do a silent auction? Yes – Dec 17 or 18

- xi. Discussion regarding field trip funding with 40+ additional students at the school.
- xii. Speeding zone – Cobham Avenue
- xiii. Amy Woodland Gaming Grant – PAC will be distributing the funds to all the schools
- xiv. Melissa has a truck load of bottles – will save for the Grade 6's

e. Trustee Report:

- i. Condolences on loosing Amy Woodland School
 - 1. District wants to thank everyone for fundraising and supporting the School community
- ii. Irrigation was declined because maintenance people were busy getting schools ready for Spetember
- iii. No decision has been made on Amy Woodland because of the election – School Board is awaiting a decision
 - 1. No promises from the District
 - 2. Looking at catchments (review)
 - 3. Keeping the Amy Woodland PAC with a District Rep for this year
- iv. Vision Zero has been received and has to be used before March
- v. Information on any help available for funds for playground equipment
 - 1. We will check with Amy Woodland PAC members on how they fundraised
- vi. Knights a Hall
 - 1. City is in the process of starting the cleanup process

f. DPAC Report:

- i. No update this month. DPAC looking for executives or they will have to fold.

7. Correspondence with Pinewood Parents:

- a. A reminder to direct parent comments/issues with Pinewood staff, to Jill.
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8. Treasurer's Report:

- a. General Account: \$7,990.61
- b. Gaming Account: \$179.49
- c. Save-On-Foods GC Total's: \$210
 - i. Cards will be tracked with tracking form, left in office drawer
 - ii. If we would rather have cash, we can sell gift cards to parents
 - iii. Tracking form

9. Business Arising from Previous Minutes: NA

10. New Business:

- a. Request from Aleata – resources to share with TM (School Counsellor). More information to come.
- b. Discussion about focus for the year's fundraising – outdoor play areas?
- c. Gaming Grant will be more this year – how do we want to spend amount as last year to skiing and additional to other field trips
- d. Rough fundraising plan for the year:

- i. Halloween Dance – October 31st – Treats, Vampire Teeth, Glow sticks
- ii. Purdy's – Not this year
- iii. Grocery Gift cards – \$4000-\$6000 to get 5% back – Not ideal for this year
- iv. Christmas Auction – or other Christmas fundraiser, need to get started figuring this out now. – Silent Auction
- v. Fresh to you fundraiser - \$25 a bundle – we get 40% back
- vi. Michelle Conroy funding request - \$296 for Round the bend Creekside – Kendra Seconded by Heather. All in favour
- e. **Bring ideas for the next meeting for a different Christmas Fundraiser**
 - 1. Movie gift cards
 - 2. Artrageous (Magnets, Cups, Shirts) 10%-20% cashback. Need teachers support
 - 3. Christmas Wreaths – more information to come
- f. Hot Lunch Rep – Melissa wants to pass this job on to someone else. Lisa said she may be interested.

11. Voting over email/text between meetings: How much\$? Who approved?

- 12. Questions: None
- 13. Next Meeting Date: October 30th
- 14. Adjournment time: 7:43pm